



Municipality of Mississippi Mills

SPECIAL COUNCIL AGENDA

**Monday, March 25, 2019
6:00 p.m.
Auditorium, Almonte Old Town Hall**

PLEASE REMEMBER TO SET YOUR CELL PHONE TO SILENT AND THAT NO RECORDING DEVICES ARE PERMITTED.

- A. CALL TO ORDER (6:00 p.m.)**
- B. O CANADA**
- C. ATTENDANCE**
- D. APPROVAL OF AGENDA**
- E. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- F. REVIEW OF THE COUNCIL VACANCY APPOINTMENT PROCEDURE**

The Chair will make a short statement outlining the purpose of the meeting and the general order of proceedings to be followed.

G. APPROVAL OF LIST OF CANDIDATES

Staff report from the Clerk re: Council Vacancy Applications and
Personal Statements of the Certified Candidates

Pages 3-22

Recommendation:

THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the Council vacancy, be considered for appointment to fill such vacancy:

Name	Qualifying Address
HINKS, David	137 Bridge Street, Apt B Almonte
MINNILLE, Rickey	276 Ann Street, Almonte
MAYNARD, Steve	146 Queen Street, Almonte
TORRANCE, Jane	23 Mary Street, Almonte
WATTERS, Paul	129 Gemmill Street, Clayton
WOOD, Philip	148 Union Street North, Almonte

H. CANDIDATE PRESENTATIONS

Each candidate will be asked the five (5) questions approved by Council. Fifteen (15) minutes will be allotted for each interview. The order of speakers will be determined by lot drawn by the Clerk.

I. CONFIRMATORY BY-LAW**J. ADJOURNMENT**

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: March 25, 2019
TO: Council
FROM: Jeanne Harfield, Acting Clerk
SUBJECT: Council Vacancy Applications and Personal Statements of the Certified Candidates

RECOMMENDATION:

THAT the Council Vacancy Applications and Personal Statements of the Certified Candidates be received; and

THAT the following individuals, who have signified in writing that they are legally qualified to hold office and consented to accept the office if they are appointed to fill the Council vacancy, be considered for appointment to fill such vacancy:

Name	Qualifying Address
HINKS, David	137 Bridge Street, Apt B Almonte
MINNILLE, Rickey	276 Ann Street, Almonte
MAYNARD, Steve	146 Queen Street, Almonte
TORRANCE, Jane	23 Mary Street, Almonte
WATTERS, Paul	129 Gemmill Street, Clayton
WOOD, Philip	148 Union Street North, Almonte

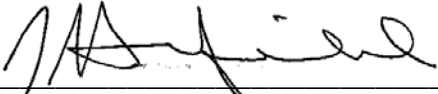
COMMENTS:

Council adopted the Council Vacancy Appointment Procedure on February 19, 2019. Following adoption, the council vacancy was advertised on the municipal website and in the EMC on February 28, March 7 and 14, 2019. Application forms and declarations of qualification were accepted during regular business hours starting on Monday, February 25, 2019, ending at 2:00 p.m. on Friday, March 15, 2019.

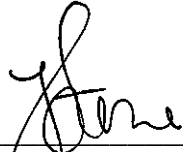
Following the close of the application period, the Acting Clerk certified the list of six (6) candidates for appointment to fill the Council Vacancy (Attachment 1). The application forms and personal statements (if submitted) of the certified candidates are attached for Council's reference (Attachment 2).

Respectfully submitted,

Reviewed by,



Jeanne Harfield, Acting Clerk



Shawna Stone, Acting CAO

ATTACHMENTS:

1. Certified List of Candidates
2. Candidate Interview Question
3. Candidate Applications and Personal Statements



Mississippi
Mills

Council Vacancy 2019 Certified Applicants

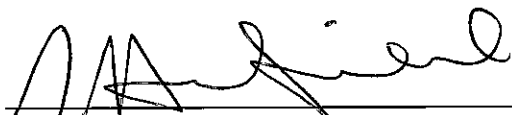
I, Jeanne Harfield, Acting Clerk for The Corporation of the Municipality of Mississippi Mills, do hereby certify that the persons named below have:

1. Consented to be a candidate to fill the vacant Office of Councillor;
2. Declared before me (or a commissioner for taking affidavits) that they are qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be appointed to and hold the Office of Councillor; and
3. Complied with the application requirements of the *Council Vacancy Appointment Procedure* adopted by Council.

I have, therefore, certified such persons to be candidates for appointment to the vacant Office of Deputy Mayor.

Name	Qualifying Address
HINKS, David	137 Bridge Street, Apt B, Almonte
MINNILLE, Rickey	276 Ann Street, Almonte
MAYNARD, Steve	146 Queen Street, Almonte
TORRANCE, Jane	23 Mary Street, Almonte
WATTERS, Paul	129 Gemmill Street, Clayton
WOOD, Philip	148 Union Street North, Almonte

DATED this 15th day of March, 2019.



 Jeanne Harfield, Acting Clerk



DEPUTY MAYOR – CANDIDATE INTERVIEW QUESTIONS

As per the Appointment Policy to Fill Vacancy on Council each of the candidates will be asked the five (5) questions approved by Council. The questions will be asked by the CAO for consistency purposes. The order of speaking will be determined by lot. The Clerk will place the names of all candidates in a container and randomly draw the names. Fifteen (15) minutes will be allotted for each interview to ensure a fair, effective and efficient process.

The final approved questions are as follows:

1. Please address why you would like to be a Member of Council and elaborate on your long and short term visions for the Municipality of Mississippi Mills?
2. What do you see as the immediate challenges facing the Municipality and Lanark County and what are your suggestions as to how to address them?
3. One of the roles of Council is to maintain the financial integrity of the Municipality. How does your experience lend itself to fulfilling this responsibility?
4. Council may make decisions that not all members of the public agree with. Outline how you would address an unhappy citizen and explain how your experiences have equipped you to deal with these types of situations. Please include your thoughts on social media.
5. The position of Deputy Mayor acts as the Mayor in his/her absence. Can you highlight what qualities, attributes and experience you have that demonstrate consensus building and leadership?

Part 1 – Interview stage will take place on Monday, March 25th at 6:00 p.m. at Almonte Old Town Hall.



Mississippi
Mills

Council Vacancy Application

Municipal Election Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not

Instructions:

Please print or type information
(except signatures)

be faxed, mailed or e-mailed.
It is the responsibility of the person applying to file a complete and
accurate application.

**Council Vacancy Application of a person to be a candidate for appointment to the
Office of Deputy Mayor for the Municipality of Mississippi Mills**

Candidate's full qualifying address within municipality

Suite or Unit # Apt. B	Street # 137	Street Name Bridge
Municipality Mississippi Mills (Almonte)	Province Ontario	Postal Code K0A 1A0

Candidate's full mailing address within municipality (if different from qualifying address)

Suite or Unit #	Street #	Street Name
Municipality	Province	Postal Code

Declaration of Qualification

I, David Hinks the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills
in the County of Lanark

this 14th day of March 2019

[Signature]
Signature of Clerk or
Commissioner, etc.

[Signature]
Signature of Applicant

Date Filed (yyyy/mm/dd) 2019/03/14	Time Filed 1:53 pm	Applicant or Agent Initial dth	Signature of Clerk or Designate <u>[Signature]</u>
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Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature
[Signature]

Date Filed (yyyy/mm/dd)
2019/03/14



Mississippi
Mills

COUNCIL VACANCY - DECLARATION OF QUALIFICATION

I, David Hinks, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 14th day of March, 2019.

David Hinks

(Signature of candidate)

Joseph Brull

(Signature of Clerk or Commissioner)

Deputy Mayor: Personal Statement of Qualifications - March 14, 2019
David Hinks - Apt B, 137 Bridge St, Mississippi Mills (Almonte) ON K0A 1A0

- I believe that the position of Deputy Mayor is a critically important one for Mississippi Mills that requires a full-time commitment. The Deputy first and foremost needs to have a strong positive working relationship with the mayor and with all councillors.
- The Deputy must do everything in their power to ensure there is a strong professional staff and that the relationship with council is harmonious.
- The Deputy needs to have an open attitude to new ideas and new people; to be able to listen to all interests and work to avoid divisiveness in Mississippi Mills.

My Qualifications

- **Raised on a dairy farm**, picked tobacco and apples for university tuition and remain connected with the agricultural community in Carp and Mississippi Mills
- Earned two degrees in Economics and had a 35-year career as a **professional economist and senior policy advisor**
- Led large policy teams both here in Canada and internationally to find innovative ways to resolve legal and regulatory challenges such as creating a new Crown Corporation to operate large federally-owned bridges.
- Extensive negotiations with Seaway users and U.S. partners to create a private-public partnership to operate the St. Lawrence Seaway. Reviews of staffing, salaries and operations to reduce costs to ensure a strong financial position.
- Review and approval of an annual \$30 million Capital Budget on a quarterly and annual basis to ensure an up-to-date safe infrastructure delivered economically
- Successfully negotiated resolution of legal suit by indigenous groups
- Year-long study of finding marine transportation efficiencies in China
- Served in executive positions in national not-for-profit organizations; developed and implemented up-dated governance regimes.
- In my eight years in Mississippi Mills I have served on town committees and attended Council meetings ; am very knowledgeable of town processes and issues
- My **hands-on community building** in Mississippi Mills and Lanark County - I'm a leader of initiatives that bring people together like the Men's Shed movement, citizen science projects, Food Bank projects, the Great Veggie Grow-off and community garden projects.
- I believe we need to help all members of the community by working with people. I've put people first when volunteering with the Lanark County Food Bank. As vice-chair I led the implementation of a new service model to empower clients.
- As a Master Gardener I share knowledge to strengthen community, whether mentoring youth at various youth centres, leading local workshops and lectures or writing a regular column in our local media, the Millstone and the Humm.
- I like to get my hands dirty; whether literally by building garden boxes in front of the youth centre, planting potatoes for the food bank or planting a reconciliation garden with our indigenous neighbours; or figuratively in a lengthy committee meeting hammering out a new bylaw or terms of reference for a committee.



Mississippi
Mills

Council Vacancy Application

Municipal Election Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not be faxed, mailed or e-mailed.
It is the responsibility of the person applying to file a complete and accurate application.

Instructions:

Please print or type information (except signatures)

Council Vacancy Application of a person to be a candidate for appointment to the Office of Deputy Mayor for the Municipality of Mississippi Mills

Candidate's full qualifying address within municipality

Suite or Unit #	Street #	Street Name	Municipality	Province	Postal Code
276	276	ANN ST.	MISSISSIPPI MILLS	ONT	K0A-1A0

Candidate's full mailing address within municipality (if different from qualifying address)

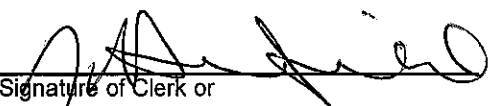
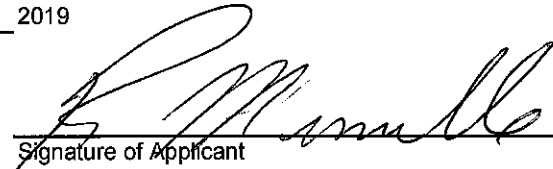
Suite or Unit #	Street #	Street Name	Municipality	Province	Postal Code
Box 1592	276	ANN ST.	MISSISSIPPI MILLS	ONT	K0A1A0

Declaration of Qualification

I, RICKEY MINNILLE the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills in the County of Lanark


this 14th day of March 2019

Signature of Clerk or Commissioner, etc.  Signature of Applicant 

Date Filed (yyyy/mm/dd)	Time Filed	Applicant or Agent Initial	Signature of Clerk or Designate
2019/03/14	9:20	RM	

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature 

Date Filed (yyyy/mm/dd) 2019/03/14




Mississippi
Mills


COUNCIL VACANCY - DECLARATION OF QUALIFICATION

I, Rickey Minville, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 14 day of MARCH, 2019.


(Signature of candidate)


(Signature of Clerk or Commissioner)



Mississippi
Mills

Council Vacancy Application

Municipal Election Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not be faxed, mailed or e-mailed.

Instructions:

Please print or type information (except signatures)

It is the responsibility of the person applying to file a complete and accurate application.

Council Vacancy Application of a person to be a candidate for appointment to the Office of Deputy Mayor for the Municipality of Mississippi Mills

Candidate's full qualifying address within municipality

Suite or Unit #	Street #	Street Name
	146	Queen Street

Municipality	Province	Postal Code
Mississippi Mills	Ontario	K0A 1A0

Candidate's full mailing address within municipality (if different from qualifying address)

Suite or Unit #	Street #	Street Name

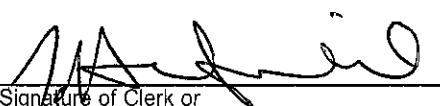

Municipality	Province	Postal Code

Declaration of Qualification

I, Steve Maynard the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills in the County of Lanark


this 15th day of March 2019

Date Filed (yyyy/mm/dd)	Time Filed	Applicant or Agent Initial	Signature of Clerk or Designate
2019/03/15	12:03		

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature


Date Filed (yyyy/mm/dd)
2019/03/15



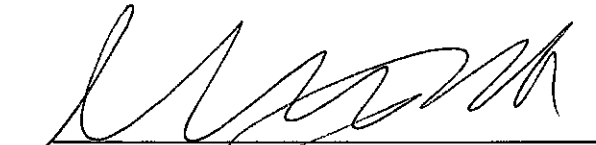
Mississippi
Mills

COUNCIL VACANCY - DECLARATION OF QUALIFICATION


I, STANLEY MAYNARD, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 15TH day of MARCH, 2019.



(Signature of candidate)



(Signature of Clerk or Commissioner)



Mississippi
Mills

Council Vacancy Application

Municipal Election Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not be faxed, mailed or e-mailed.

Instructions:

Please print or type information (except signatures)

It is the responsibility of the person applying to file a complete and accurate application.

Council Vacancy Application of a person to be a candidate for appointment to the Office of Deputy Mayor for the Municipality of Mississippi Mills

Candidate's full qualifying address within municipality

Suite or Unit #	Street #	Street Name	
	23	Mary Street	
Municipality		Province	Postal Code
Mississippi Mills		Ontario	K0A1A0

Candidate's full mailing address within municipality (if different from qualifying address)

Suite or Unit #	Street #	Street Name	
Box 1376	23	Mary Street	
Municipality		Province	Postal Code
Almonte		ON	K0A 1A0

Declaration of Qualification

I, Jane Torrance the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills in the County of Lanark

this 15th day of March 2019

Signature of Clerk or Commissioner, etc. [Signature] Signature of Applicant [Signature]

Date Filed (yyyy/mm/dd)	Time Filed	Applicant or Agent Initial	Signature of Clerk or Designate
2019/03/15	1:31	JA	[Signature]

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature [Signature] Date Filed (yyyy/mm/dd) 2019/03/15



Mississippi
Mills

COUNCIL VACANCY - DECLARATION OF QUALIFICATION

I, Jane Torrance, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 15th day of March, 2019.

Jane Torrance
(Signature of candidate)

[Signature]
(Signature of Clerk or Commissioner)

Jane Torrance
23 Mary Street,
Almonte, Ontario
613-256-3576
janetorrance@hotmail.com

I completely understand how the loss of a colleague on council is experienced by the whole team. In the aftermath, decisions are difficult. For a full term, I was John Levi's teammate and while we sometimes disagreed, we far more often agreed on emerging issues and worked together with the good of Mississippi Mills ratepayers foremost in our minds.

I ran against John for the position of deputy mayor in the 2018 election and was supported by 2,228 voters. Before that, I served three terms as a ward councillor for Mississippi Mills and one term at Lanark County during which I was selected by my peers to act as deputy mayor between 2012 and 2018. I loved working with others to steward our municipal governments and was primed to take on the position of deputy mayor, a role which I recognized was largely to act as a bridge between council and the mayor.

I am dedicated to representing citizens of all ages and to increasing community prosperity. I am a critical thinker and creative problem-solver who can stand her ground in respectful public debate, vital attributes for a leader working for the health and diversity of the community. I am a qualified and excellent leader who can step into the mayor's role if called upon. I have concrete people skills and am looking forward to working with the present council which includes four first-time councillors.

The new council is climbing a steep learning curve not only on issues but also on procedure. I have both the subject matter expertise and the procedural knowledge to be of assistance and I am prepared to navigate difficult decisions together.

The breadth of my credentials has always served council and the community well. I have a master's degree, a certificate in social media, certification in facilitative leadership, community change and community engagement. My career centred on service including working as the community coordinator for the Lanark County Planning Council for Children, Youth and Families. I now work as a professional facilitator specializing in strategic planning and goal-setting.

During my terms on council and as deputy mayor on Lanark County Council, I acted as chair of several committees and boards and as a working member of many others including Recreation and Culture, Planning and Economic Development, Finance and Administration, Fire, Water and Sewer, Community Control Group, Mississippi Valley Conservation Authority, Police Services Board, Mills Community Support, Almonte 125 Celebrations, Veteran's Memorial Walkway, Wastewater Treatment Technical Advisory, Almonte Community Centre Expansion, Pakenham Library Expansion, Economic Development, Valley Heartland Community Futures Development Corporation and Rural Transit Advisory Committee.

I am a community builder and my thousands of volunteer hours over the past 30 years have given me intimate knowledge of our community. I have the experience and knowledge to be an excellent deputy mayor and am grateful for this opportunity as well as for your support and kind consideration.





Mississippi
Mills

Council Vacancy Application

Municipal Election Act, 1996

Note: A Council Vacancy Application may only be filed in person; it may not be faxed, mailed or e-mailed.
It is the responsibility of the person applying to file a complete and accurate application.

Instructions:

Please print or type information (except signatures)

Council Vacancy Application of a person to be a candidate for appointment to the Office of Deputy Mayor for the Municipality of Mississippi Mills

Candidate's full qualifying address within municipality

Suite or Unit #	Street #	Street Name
	129	Gemmill St., Clayton

Municipality	Province	Postal Code
Mississippi Mills	Ontario	K0A-1P0

Candidate's full mailing address within municipality (if different from qualifying address)

Suite or Unit #	Street #	Street Name

Municipality	Province	Postal Code

Declaration of Qualification

I, Paul Watters the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills in the County of Lanark

this 26th day of February 2019

[Signature]
Signature of Clerk or Commissioner, etc.

[Signature]
Signature of Applicant

Date Filed (yyyy/mm/dd)	Time Filed	Applicant or Agent Initial	Signature of Clerk or Designate
2019/02/26	9:22am	BW.	<u>[Signature]</u>

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

[Signature]
Signature

2019/02/26
Date Filed (yyyy/mm/dd)



COUNCIL VACANCY - DECLARATION OF QUALIFICATION

I, Paul Watters, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 26 day of February, 2019.

P Watters
(Signature of candidate)

[Signature]
(Signature of Clerk or Commissioner)

Mayor Lowry, councillors Dalgity, Ferguson, Guerard, Holmes and Mayden.
It is my intention to run for Deputy Mayor for Mississippi Mills.

First of all I want to say thank you for this opportunity.
I am excited about, and grateful for, the possibility to once again represent my community.
I am genuinely excited about the possibilities ahead .
We have become a township that is looked at and studied to be modeled after.
I want to continue to help maintain that status.

In the eight years I was involved as a councillor I brought with me experience
gained from 30 years of business with Bell Canada including 15 years in management
and 36 years as an active member of this community.

As well as representing Mississippi in Council, I have played both major and supportive roles
at the local Canadian Legion, Clayton Community Centre, local Little League and C.A.R.E.
I have also made made positive contributions to our local Curling Club, Fitness Centre and
the Scottish Glen Golf Club.

As most of you are aware, I ran for Mayor in the last election. In hindsight perhaps I wasn't
ready. When I didn't win I was not so much dissappointed that I wouldn't be Mayor, I was
more dissappointed that I would no longer be involved. This, very sad situation, affords
me a second chance. John Levi clearly represented the voice of Mississippi Mills residents
and I would welcome the chance to do the same. From my observations to date, Christa Lowry
is doing an admiral job. As Deputy Mayor I would assist her and all councillors in achieving
greatness for Mississippi Mills.

I care about my community and I care about the people that live here.
I enjoy being part of building consensus, problem solving and conflict resolution.
I believe the people of Mississippi Mills believe they live in a great community.
I want to be part of keeping that belief alive.

Thank you for this opportunity.
I am ready to be your Deputy Mayor

A handwritten signature in black ink that reads "Paul Watters". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Paul Watters



**Mississippi
Mills**

Council Vacancy Application

Municipal Election Act, 1996

Note: *A Council Vacancy Application may only be filed in person; it may not be faxed, mailed or e-mailed.
It is the responsibility of the person applying to file a complete and accurate application.*

Instructions:
Please print or type information (except signatures)

Council Vacancy Application of a person to be a candidate for appointment to the Office of Deputy Mayor for the Municipality of Mississippi Mills

Candidate's full qualifying address within municipality

Suite or Unit #	Box 1434	Street #	148	Street Name	Union Street North	
Municipality	Almonte		Province	Ontario	Postal Code	K0A1A0

Candidate's full mailing address within municipality (if different from qualifying address)

Suite or Unit #		Street #		Street Name		
Municipality			Province		Postal Code	

Declaration of Qualification

I, Philip Karl Wood the applicant mentioned in this form, declare that I am presently legally qualified or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate House of Commons of Canada, to be elected and to hold office for which I have applied and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Municipality of Mississippi Mills in the County of Lanark

this 11 day of March 2019

Signature of Clerk or Commissioner, etc.

Signature of Applicant

Date Filed (yyyy/mm/dd)	Time Filed	Applicant or Agent Initial	Signature of Clerk or Designate
2019/03/11	10:02		

Certification by Clerk or Designate

I, the undersigned clerk of this municipality, do hereby certify that I have examined the application of the aforesaid candidate filed with me and am satisfied that the candidate is qualified to be appointed and that the appointment complies with the Act.

Signature

Date Filed (yyyy/mm/dd)
2019/03/11

COUNCIL VACANCY - DECLARATION OF QUALIFICATION

I, THURIP K WOOD, an applicant mentioned in this application form, declare that I am presently legally qualified, or would be presently legally qualified if I were not a member of the Legislative Assembly of Ontario or the Senate or House of Commons of Canada, to be appointed and to hold the office to which I have applied for appointment and I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and effect as if made under oath.

DECLARED before me at the Municipality of Mississippi Mills, in the County of Lanark.

this 11 day of MARCH, 2019.

TK Wood
(Signature of candidate)

[Signature]
(Signature of Clerk or Commissioner)

Philip Karl Wood

Address: Box 1434, 148 Union Street North
Almonte, Ontario
K0A 1A0

Telephone: (613) 292-4406, **E-mail:** philwood49@gmail.com

Citizenship: Canadian, Resident of Almonte since August 1990

Employment History

May 2014 – Fully Retired

July 1994 – May 2014: **Owner of Philip K Wood Gallery and Framing**, Mill Street Almonte. Responsible for all facets of the business including, administration, accounting, purchasing, advertising and marketing.

August 2003 – November 2011: **Transport Canada Intelligence Branch: Intelligence Analyst**
Provided the Senior Executive with a daily verbal and written analysis of current and potential threats to Canada's transportation assets at home and abroad.

November 2000 – December 2003: **Municipal Councillor**, Almonte Ward Town of Mississippi Mills

February 1992 – November 1996: **Canadian Armed Forces (Reserve)**, Royal Montreal Regiment: *Logistics Officer (Finance)*

July 1990 - June 1994 **Canadian Security Intelligence Service (CSIS)** Headquarters, Ottawa *Intelligence Analyst*. Working within a team environment, researching primary intelligence data from open and classified sources to produce reports for internal and external consumption within the complete mandate of CSIS.

June 1971 – September 1990 **Royal Canadian Mounted Police Security Service, Canadian Security Intelligence Service** (Toronto Region) *Intelligence Officer/Analyst – see above.*

Education

1968 Graduated Ontario Secondary School Diploma, East York Collegiate, Toronto Ontario

1982 - 1989 Completed 9 credits towards B.A. Ordinary Degree (Canadian Studies)
Atkinson College, York University, Toronto Ontario

1971 - 1994 Completed a broad range of investigative, intelligence, administration and management related courses with the RCMP and CSIS