



Mississippi Mills Security Deposit Form

Applicant Information (Owner/Lessee/Authorized Agent)			
Last name	First name	Corporation	
Street Address (building number, street name, unit number)			
Municipality	Postal code	Province	Email
Telephone number			
Mailing Address (if different from above)			
Street Address (building number, street name, unit number)			
Municipality	Postal code	Province	Telephone Number
Project Information			
Application Type (Permit, Site Plan etc.)		Application/Permit Number	
Street Address (building number, street name, unit number)			
Postal Code	Plan number/ other description	Municipality: Mississippi Mills	
Applicants Declaration			
<p>I/We agree to place with the Municipality of Mississippi Mills as a protection guarantee against damage to public and private infrastructure and compliance with all by-laws and approved plans a deposit in the amount of:</p> <p style="text-align: right;">\$ _____</p>			
<p>(1) I/We acknowledge that upon the failure by the Applicant to complete the works out-lined on the approved plans submitted with the respective site plan or permit application in a timely manner, the Treasurer may, at any time, authorize the use of all or part of the cash deposit, letter of credit or other negotiable security to pay the cost of any part of the Works the Director of Roads and Public Works may deem necessary.</p> <p style="text-align: right;">Signature _____</p>			
<p>(2A) I/We acknowledge that all buildings and other works required by the approved plans hereto annexed to be constructed or installed, including without limiting the generality of the foregoing, all driveways, entrances, parking and loading areas, laneways, walkways, permanent fencing, screening, signs, lighting and landscaping, shall be maintained continuously by the Applicant in good condition to the satisfaction of the Municipality.</p> <p style="text-align: right;">Signature _____</p>			

(2B) I/We acknowledge that if in the sole opinion of the Municipality, the Applicant has defaulted in the maintenance of all matters and things to be provided listed in (2A) the Municipality may enter upon the lands and do such matters and things as are in default, at the expense of the Applicant. Actual costs incurred by the Municipality in carrying out such matters and things, plus twenty percent (20%) of such cost, shall be deducted from the security deposit. If expenses incurred by the Municipality exceed the amount of the deposit held, the amount exceeding shall be paid by the Applicant to the Municipality within thirty (30) days of mailing of an invoice by the Municipality addressed to the Applicant at their last known address or such costs may be recovered by the Municipality in like manner as municipal taxes pursuant to the provisions of the Municipal Act, 2001.

Signature _____

(3) I/We acknowledge that it is my/our responsibility to closely inspect and take pre-construction photos of the right of way abutting the property and adjoining property and confirm that no damage to Municipal property including but not limited to pavements, curbs, sidewalks, public laneways, boulevards, grading, fencing, irrigation equipment, soft and hardscaping, etc. exists prior to commencement of construction. In the event that any damage exists, I/we will immediately forward a letter or email with the pre-construction photos to the Director of Public Works within ten (10) business days from the date of this application outlining specifically the damage exists. I/We agree not to commence any construction until Municipal staff have confirmed the damage to Municipal Property as noted in the preconstruction photos. I/we could be held responsible for any or all damages at the project location

Signature _____

(4) I/We further acknowledge that it is my/our sole responsibility to submit a written request to the Development Services and Engineering Department for the refund of the Security Deposit after the completion of work

Signature _____

By submitting this application, the Applicant affirms that the facts set forth in this document are true and complete. The undersigned acknowledges that they have read and understand the declaration and the aforementioned disclaimers. I affirm that I am the owner/lessee/authorized agent of the property listed on page one of this form.

Signature _____

FOR OFFICE USE ONLY

Received By

Date