



## The Corporation of the Municipality of Mississippi Mills

### Council Meeting #39-19

### MINUTES

A regular meeting of Council was held on Tuesday, December 3, 2019 at 5:15 p.m. in the Council Chambers.

#### A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:15 p.m.

#### B. CONSIDERATION OF A CLOSED SESSION

**Resolution No. 705-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Holmes**

**THAT** Council enter into an in camera session at 5:15 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*)

**CARRIED**

**Resolution No. 706-19**

**Moved by Deputy Mayor Minnille**

**Seconded by Councillor Guerard**

**THAT** Council return to regular session at 5:42 p.m.

**CARRIED**

Council recessed at 5:42 p.m. and resumed at 6:00 p.m.

#### Rise and Report

1. Commemoration

Staff direction was provided in camera.

2. CAO Performance Review Process

**Resolution No. 707-19**

**Moved by Councillor Maydan**

**Seconded Councillor Holmes**

**THAT** Council engage the services of the Lanark County HR Specialist to assist with the 6-month CAO performance review.

**CARRIED**

## 3. HR Matter

**Resolution No. 708-19****Moved by Councillor Maydan****Seconded by Councillor Ferguson****THAT** Council approve the 2019 proposed non-union part time pay scale for those pay bands 101-300 and 351-450 affected by market evaluation effective January 1, 2020.**CARRIED**

Councillor Dalgity did not participate in the following vote.

**Resolution No. 709-19****Moved by Deputy Mayor Minnille****Seconded by Councillor Holmes****THAT** Council approve the 2019 proposed non-union part time pay scale for those pay band 301-350 affected by market evaluation effective January 1, 2020.**CARRIED****C. O CANADA**

The Council meeting was opened with the singing of O Canada.

**D. ATTENDANCE****PRESENT:**

Mayor Christa Lowry

Deputy Mayor Rickey Minnille

Councillor John Dalgity

Councillor Denzil Ferguson

Councillor Cynthia Guerard

Councillor Bev Holmes

Councillor Janet Maydan

Ken Kelly, Chief Administrative Officer

Jeanne Harfield, Acting Clerk

Niki Dwyer, Director of Planning

Guy Bourgon, Director of Roads and Public Works (left at 7:40 p.m.)

**ABSENT:****E. APPROVAL OF AGENDA****Resolution No. 710-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** the agenda be approved as presented.**CARRIED****F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

Councillor Dalgity declared a pecuniary interest on matters related to in camera item B.3 - specifically pay-band 301-350 as his daughter is an employee of the Almonte Daycare.

**G. APPROVAL OF MINUTES**

**Resolution No. 711-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Maydan**

**THAT** the Council Minutes dated November 19 and 21, 2019 be approved as presented.

**CARRIED**

**H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

[None]

**I. PUBLIC MEETINGS**

1. Zoning By-law Amendment Z-15-19  
Re: 102 Gemmill St., Ramsay, Michael McGarry

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. The following individuals spoke:

- Steve Maynard – COP defining of development, Planning Act and conforming with the COP, landscaping plans, natural features, and significant trees.

**J. COMMITTEE OF THE WHOLE**

**Resolution No. 712-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** Council resolve into Committee of the Whole, with Deputy Mayor Minnille in the Chair.

**CARRIED**

**J.1 CONSENT ITEMS**

**Resolution No. 713-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Dalgity**

**THAT** the minutes of the following committee be received:

- MRPC – October 3, 2019
- Library – October 23, 2019
- Accessibility – November 20, 2019

**CARRIED**

**Resolution No. 714-19****Moved by Councillor Maydan****Seconded by Councillor Holmes****THAT** Council approve the 5-Year Accessibility Plan as recommended by the Accessibility Advisory Committee.**CARRIED****J.2 STAFF REPORTS****Roads and Public Works**

- a. Paterson Street Parking Restrictions

**Resolution No. 715-19****Moved by Councillor Ferguson****Seconded by Mayor Lowry****THAT** Council direct staff to amend By-law 02-27 Traffic and Parking to restrict parking on both sides of Paterson Street between Tatra Street and Robert Hill Street as detailed in the report by the Director of Roads and Public Works dated December 3<sup>rd</sup>, 2019.**DEFERRED – February 18, 2020****ACTION:** That staff conduct public consultation regarding parking restrictions on Paterson by circulating information on the Newsfeed.

- b. Paterson Street Pedestrian Crossover Relocation

**Resolution No. 716-19****Moved by Councillor Dalgity****Seconded by Councillor Maydan****THAT** Council direct staff to relocate the pedestrian crossover on Paterson St. as per Figure 2.**CARRIED****Administration & Finance**

- c. Draft Procedural By-law

**Moved by Councillor Ferguson****Seconded by Councillor Holmes****THAT** Council direct Staff to bring forward the final Procedural By-law for approval.*Motion to amend***Resolution No. 717-19****Moved by Councillor Dalgity****Seconded by Mayor Lowry**

Insert: minus sections 100-106 (Open Forum)

**CARRIED**

*Motion as amended*

**Resolution No. 718-19**

**Moved by Councillor Maydan**

**Seconded by Councillor Holmes**

**THAT** Council direct Staff to bring forward the final Procedural By-law minus sections 100-106 (Open Forum) for approval.

**CARRIED**

**Resolution No. 719-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Holmes**

**THAT** Council direct Staff to bring forward a report in February regarding open forum and other public engagement strategies.

**CARRIED**

**Resolution No. 720-19**

**Moved by Councillor Holmes**

**Seconded by Mayor Lowry**

**THAT** Council table the Advisory Committee terms of reference as part of the Strategic Planning Process.

**CARRIED**

d. Municipal Modernization Program

**Resolution No. 721-19**

**Moved by Mayor Lowry**

**Seconded by Councillor Holmes**

**THAT** Council chose option 2 to provide direction to staff to procure resources to perform an organization wide service delivery review in 2020;

**AND THAT** Council direct staff to issue an RFP for a corporate-wide service delivery review;

**AND THAT** Council direct staff to make a submission to the Municipal Modernization Program.

**CARRIED**

J. 3 **INFORMATION ITEMS**

• **Mayor's Report**

Highlights: Dr. James Naismith inducted into the Canada Walk of Fame, Giving Tuesday, Deputy Mayor Minnille elected as the new 2020 Community Services Committee Chair for Lanark County.

• **County Councillors' Report**

Highlights: Wardens Award of Excellence; social housing contract for building in Carleton Place; community program funding requests; County budget passed at

Corporate Services Committee; Social Housing Capital Budget has been increased; and elections for Committee Chairs and County Warden.

- **Mississippi Valley Conservation Authority Report**  
[None]

- **Information List 20-19**

**Resolution No. 722-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** Information List 20-19 be received;

**AND THAT** item #2 - Public Health and Emergency Health Services Modernization Consultation and item #4 Wheels of Change Awards 2020 and #3 RPN Innovation and Impact Challenge be pulled for further consideration.

**CARRIED**

- **Meeting Calendars** –December 2019
  - Almonte Bell Ringing on Dec 14 10:00 – 2:00 pm
  - Special Council meeting Fri Dec 6 1:00 pm

**Resolution No. 723-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Maydan**

**THAT** the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

**CARRIED**

Council recessed at 7:40 p.m. and resumed at 7:49 p.m.

**K. RISE AND REPORT**

**Resolution No. 724-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** the recommendations of the Committee of the Whole for the meeting of December 3, 2019 be adopted as resolutions of Council.

**CARRIED**

**L. BY-LAWS**

**Resolution No. 725-19**

**Moved by Deputy Mayor Minnille**

**Seconded by Councillor Ferguson**

**THAT** By-laws 19-118 to 19-120 be taken as read, passed, signed and sealed in Open Council.

**CARRIED**

By-Law 19-118

**Resolution No.726-19**

**THAT** By-law 19-118, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990 of the re-subdivision of the land in Part of Block 15, Plan 27M-90 (Mill Run 806-816 Reaume Street))

**CARRIED**

By-law 19-119

**Resolution No. 727-19**

**THAT** By-law 19-119, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990 Part of the re-subdivision of the land in Part of Block 16, Plan 27M-90 (Mill Run 100-102 Walsh St))

**CARRIED**

By-law 19-120

**Resolution No. 728-19**

**THAT** By-law 19-120, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990 of the re-subdivision of the land in Part of Block 16, Plan 27M-90 (Mill Run 112-114 Walsh St)

**CARRIED****M. OTHER/NEW BUSINESS**

## 1. Councillor Holmes Motion

**Resolution No. 729-19****Moved by Councillor Holmes****Seconded by Councillor Maydan**

**WHEREAS** By-law No. 13-108 regulates the use of All Terrain Vehicles within Mississippi Mills;

**AND WHEREAS** the Ottawa Valley Recreation Trail is a multi-use trail and as a result more All Terrain Vehicles are passing through Mississippi Mills;

**AND WHEREAS** the Ottawa Valley Recreation Trail is an economic driver for the Municipality;

**THEREFORE BE IT RESOLVED THAT** Council direct staff to bring forward options for Schedule "A" of By-law 13-108 for Council to determine if the roadway restrictions regarding the use of ATV's outlined in the schedule are appropriate in consideration of the recently opened OVRT;

**AND THAT** the information brought forward by staff be included in the Strategic Planning Process.

**CARRIED**

**ACTION:** Staff to work with OPP on possible blitz for ATV infractions

2. Township of Ramara re: Conservation Authority Exit Clause  
(from info list 1-19, item # 9)

**Moved by Councillor Guerard**

**Seconded by Councillor**

**THAT** Council support the Township of Ramara's resolution regarding Conservation Authority's exit clause.

MOTION WAS NOT SECONDED

3. Lanark County Request  
Re: No Parking on Waba Road

**Resolution No. 730-19**

**Moved by Councillor Ferguson**

**Seconded by Deputy Mayor Minnille**

**THAT** the Council of the Municipality of Mississippi Mills respectfully request that Lanark County Council proceed with the approval to establish a "No Parking" Zone, on the South side of County Road #20 (Waba Road), from Isabella Street to Dalkeith Street.

**CARRIED**

#### **N. NOTICE OF MOTION**

1. Councillor Guerard Motion

Whereas the Municipality of Mississippi Mills is in a two-tier municipal structure;

And whereas Lanark County is the upper Tier;

And whereas two members of Mississippi Mills Council sits on Lanark County Council and County Committees;

And whereas Lanark County Council makes a number of decisions of interest to Mississippi Mills residents and Council;

Therefore be it resolved that the two Mississippi Mills Council Members on Lanark County Council prepare written reports from Lanark County Council and Committee meetings;

And therefore be it further resolved that Council direct Staff to include information all Lanark County Council and Committee meeting information in the Mississippi Mills Council agenda.

#### **O. ANNOUNCEMENTS AND INVITATIONS**

-Councillors Dalgity and Maydan drop in at Almonte Library from 10:00 – 12:00 p.m.

#### **P. CONFIRMATORY BY-LAW**



By-law 19-121

**Resolution No. 731-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Maydan**

**THAT** By-law 19-121 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 3<sup>rd</sup> day of December, be read, passed, signed and sealed in Open Council this 3<sup>rd</sup> day of December, 2019.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No. 732-19**

**Moved by Deputy Mayor Minnille**

**Seconded by Councillor Maydan**

**THAT** the meeting be adjourned at 8:13.

**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK