



## The Corporation of the Municipality of Mississippi Mills

### Committee of the Whole Meeting #07-20

### MINUTES

A regular meeting of Committee of the Whole was held on Tuesday, February 18, 2020 immediately following Council in the Council Chambers.

#### ATTENDANCE

##### **Present:**

Committee: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity (Chair)  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff: Ken Kelly, CAO  
Jeanne Harfield, Acting Clerk  
Guy Bourgon, Director of Roads and Public Works  
Abby Armstrong, Environmental Compliance Coordinator (left at 7:08 p.m.)  
Tiffany MacLaren, Community and Culture Coordinator (left at 6:25 p.m.)

**Absent:** Councillor Maydan

#### **A. CALL TO ORDER**

Councillor Dalgity called the meeting to order at 6:13 p.m.

#### **B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

None

#### **C. APPROVAL OF AGENDA**

**Motion No. CW038-20**  
**Moved by Councillor Ferguson**  
**Seconded by Deputy Mayor Minnille**  
**THAT** the agenda be approved as presented.

**CARRIED**

#### **D. APPROVAL OF MINUTES**

**Motion No. CW039-20**  
**Moved by Councillor Holmes**  
**Seconded by Mayor Lowry**  
**THAT** the minutes dated February 4, 2020 be approved.

**CARRIED**

**E. CONSENT REPORTS***Motion to Receive***Motion No. CW040-20****Moved by Councillor Ferguson****Seconded by Mayor Lowry****THAT** the Committee of the Whole recommends that Council receive the CAO Report – February 2020 as information.**CARRIED***Committee/Board Minutes to Receive***Motion No. CW041-20****Moved by Councillor Holmes****Seconded by Deputy Mayor Minnille****THAT** the following advisory committee minutes be received:

- MRPC – Dec 19, 2019
- Parks and Rec – Jan 28, 2020
- Agriculture – Feb 11, 2020

**CARRIED**

**ACTION:** Staff to provide clarification regarding MVCA buffer 3-5 meters (Parks and Rec minutes). Staff to invite the Road Technologist to present to Council on the new mapping system (Agriculture Minutes)

*Motion to approve/support***Parks and Recreations**

## a) Resignation of Member

**Moved by Deputy Mayor Minnille****Seconded by Councillor Guerard****THAT** Committee of the Whole accept with regret the resignation of Denny O'Connell from the Parks and Recreation Advisory Committee.*Motion to amend***Motion No. 042-20****Moved by Councillor Holmes****Seconded by Councillor Guerard**

Insert: And that Committee of the Whole recommends that Council appoint two new members to the Parks and Recreations Advisory Committee.

**CARRIED**

*Motion as amended*

**Motion No. 043-20**

**Moved by Deputy Mayor Minnille**

**Seconded by Councillor Guerard**

**THAT** Committee of the Whole accept with regret the resignation of Denny O'Connell from the Parks and Recreation Advisory Committee;

**AND THAT** Committee of the Whole recommends that Council appoint two new members to the Parks and Recreations Advisory Committee.

**CARRIED**

### **Agriculture**

- b) Provincial Consultation  
Re: Proposed Changes to the Drainage Act

**Motion No. 044-20**

**Moved by Councillor Ferguson**

**Seconded by Deputy Mayor Minnille**

**THAT** Council send correspondence to the Province supporting the proposed changes to the Drainage Act.

**CARRIED**

## **F. STAFF REPORTS**

### **Recreation and Culture**

1. Funding for Ramsay Recreational Halls 2020

**Motion No. 045-20**

**Moved by Mayor Lowry**

**Seconded by Councillor Holmes**

**THAT** Committee of the Whole recommends that Council approve 2020 funding for Union Hall and the Clayton Hall based on 35% of their respective 2019 operating;

**AND FURTHERMORE THAT** Committee of the Whole recommends Council require both organizations to develop a five-year business plan to be submitted by the end of July, 2020;

**AND FURTHERMORE THAT** a review of the funding model for 2021-2024 occur in October 2020 upon review of business plans from both facilities.

**CARRIED**

**Roads and Public Works**

## 2. Paterson Street Parking Restrictions

**Motion No. 046-20****Moved by Councillor Holmes****Seconded by Councillor Ferguson**

**THAT** Committee of the Whole recommend Council direct staff to amend By-law 02-27 Traffic and Parking to restrict parking on Paterson Street in proximity to the Orchardview Estates development as detailed in the report by the Director of Roads and Public Works dated February 18th, 2020.

**AND THAT** Committee of the Whole recommend Council direct staff with respect to public consultation in accordance with the options identified in this report.

**CARRIED**

## 3. 2020 Wild Parsnip Management Program

**Motion No. 047-20****Moved by Councillor Holmes****Seconded by Councillor Ferguson**

**THAT** Committee of the Whole recommend Council approve the 2020 Wild Parsnip Management Program as identified as Option 1 in the Environmental Compliance Coordinator's Report on the 2020 Wild Parsnip Management Program dated February 18, 2020 with the understanding that modifications may be made to the plan based on the forthcoming Agriculture Advisory Committee recommendations with regards to organic farming operations.

**DEFERRED****Motion No. 048-20****Moved by Councillor Holmes****Seconded by Deputy Mayor Minnille**

**THAT** the matter be deferred until March 3, 2020.

**CARRIED****Deferred to March 3, 2020****Finance and Administration**

## 4. Community Engagement Strategies

**Motion No. 049-20****Moved by Councillor Holmes****Seconded by Mayor Lowry**

**THAT** the Committee of the Whole recommends that Council direct staff to develop a community engagement strategy as part of the strategic plan;

**AND THAT** the Committee of the Whole recommends that Council direct staff to formalize plans for ward open houses/town halls;

**AND THAT** the Committee of the Whole recommends that Council direct staff to incorporate cost effective online community engagement tools into the website development;

**AND THAT** the Committee of the Whole recommends that Council direct staff to obtain quotes for online community engagement software as part of the community engagement strategy;

**AND THAT** the Committee of the Whole recommends that Council provide direction to staff regarding the option of facilitating council drop-ins or office hours and including more detailed information about Councillors on the new municipal website.

**CARRIED**

*Motion to amend:*

**Motion No. 050-20**

**Moved by Councillor Guerard**

**Seconded by Councillor Holmes**

Insert: And that the Committee of the Whole recommends that Council direct staff to bring forward Open Forum at Committee of the Whole meetings within certain parameters such as but not limited to registration with Clerk by the Friday before the meeting, subject matter must be on the agenda, and time limits.

**DEFEATED**

5. Support Development of Independent Model for Mill of Kintail

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the Committee of the Whole recommend Council direct the Mayor and staff to work with the Mississippi Valley Conservation Authority, the Mill of Kintail Special Advisory Committee, the Provincial Government and other private parties to develop an independent and sustainable model for the R. Tait McKenzie and Dr. James Naismith Collections.

**AND THAT** the Committee of the Whole recommend Council allocate \$10,000 to support the professional legal advice for a governance structure.

*Motion to amend*

**Motion No. 051-20**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

Insert: And That the Committee of the whole recommend that Council direct staff to keep Council informed.

**CARRIED**

*Motion as amended*

**Motion No. 052-20**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the Committee of the Whole recommend Council direct the Mayor and staff to work with the Mississippi Valley Conservation Authority, the Mill of Kintail Special Advisory Committee, the Provincial Government and other private parties to develop an independent and sustainable model for the R. Tait McKenzie and Dr. James Naismith Collections.

**AND THAT** the Committee of the Whole recommend Council allocate \$10,000 to support the professional legal advice for a governance structure;

**AND THAT** the Committee of the whole recommend that Council direct staff to keep Council informed.

**CARRIED**

**G. NOTICE OF MOTION**

1. Mayor Lowry Motion

Re: Memorandum of Understanding Between the Municipality of Mississippi Mills and the Mississippi Valley Textile Museum

**Motion No. 053-20**

**Moved by Mayor Lowry**

**Seconded by Councillor Holmes**

**THAT** Whereas the Municipality will be undertaking Phase 2 of the Riverwalk which includes the Mill Workers' staircase;

**AND WHEREAS** the Municipality owns or has agreements in place for all lands related to Phase 2 of Riverwalk;

**AND WHEREAS** the mandate of the Mississippi Valley Textile Museum includes preserving and sharing the history of mill workers in the area;

**AND WHEREAS** the Mississippi Valley Textile Museum has secured grant funding for projects connected to the Riverwalk Expansion;

**THEREFOR BE IT RESOLVED THAT** the Committee of the Whole recommends that Council direct staff to draft and execute a Memorandum of Understanding between The Municipality of Mississippi Mills and The Mississippi Valley Textile Museum for projects pertaining to the Riverwalk and Millworkers' Staircase.

**CARRIED**

**H. INFORMATION ITEMS**

- i. **Mayor's Report** – None
- ii. **County Councillor's Report** – Highlights: Business Retention and Expansion Strategy; Allocation of 2020-2021 Community Homelessness Prevention Initiative; Community Housing Renewal Strategy; Allocation of Ontario Priorities Housing Initiative; Report from Lanark County Paramedic Service Chief; and Climate Action Plan: One Million Trees Project.
- iii. **Mississippi Valley Conservation Authority Report** – None
- iv. **Information List 04-20**

**Motion No. CW054-20**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** Information List #04-20 be received

**AND THAT** items #1 Carleton Place re: Donor Wall, #4 Almonte Civitan re: Volunteer Appreciation Week and # 5 Mississippi Mills Library Board re: Cost Sharing Agreement.

**CARRIED**

- v. **Meeting Calendar (February/March)**

Amendments: AAC cancelled and March meeting moved to March 11<sup>th</sup>, Parks and Rec moved from Feb 25<sup>th</sup> to March 3<sup>rd</sup>.

**I. OTHER/NEW BUSINESS**

[None]

**J. PENDING LIST**

Members reviewed the pending list.

**K. ADJOURNMENT**

**Motion No. CW055-20**

**Moved by Mayor Lowry**

**Seconded by Deputy Mayor Minnille**

**THAT** the meeting be adjourned at 7:25 p.m.

**CARRIED**

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Jeanne Harfield, Clerk  
Recording Secretary