

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Wednesday, May 15, 2019 at 3:00 p.m.** at the Municipal Office.

**PRESENT:**

Committee: Councillor Cynthia Guerard  
Araina Clark  
Betty Preston  
Claire Marson  
Jim Lowry  
Kristen Cavanagh-Ray  
Myrna Blair

Staff/Others: Jennifer Russell, Acting Deputy Clerk

Regrets: Paul Crozier

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Chairperson Betty Preston called the meeting to order at 3:07 p.m.

**A. APPROVAL OF AGENDA**

**Moved by Kristen Cavanagh-Ray**  
**Seconded by Claire Marson**  
**THAT** the agenda be accepted as presented.

**CARRIED**

**B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF**

None

**C. DELEGATIONS / PRESENTATIONS / TOURS**

None

**D. APPROVAL OF MINUTES**

**Moved by Araina Clark**  
**Seconded by Kristen Cavanagh-Ray**  
**THAT** the minutes dated April 17, 2019 be approved as presented.

**CARRIED**

**E. BUSINESS ARISING OUT OF MINUTES**

None

**F. ROUND TABLE**

Araina – There is a free downloadable booklet called AT EASE, for caregivers of Parkinson's on the Parkinson's website.

- Councillor Guerard – Community Plan for Safety and Well-being posted on Municipal website and good information for the AAC to know <https://www.mississippimills.ca/en/live/resources/Community-Plan-for-Safety-and-Well-being.pdf>
- Lanark Transportation Association pilot project also good information to know and spread to residents who may find it useful.

## **G. REPORTS**

None

## **H. INFORMATION / CORRESPONDENCE**

1. National Access Awareness Week Proclamation

No discussion.

2. The Business of Accessibility Handbook

Members discussed including a link to this handbook on the Municipal website.

## **I. OTHER/NEW BUSINESS**

1. National Access Awareness Week – Brochure

Committee members reviewed and determined the distribution of the brochures at Municipal locations and local businesses.

Information on National Access Awareness Week will be presented at the Business Breakfast on May 16, 2019 along with brochures and posters available to attendees.

2. National Access Awareness Week – Poster

Committee members reviewed and determined the distribution of the posters at Municipal locations and local businesses.

3. National Access Awareness Week – Tips

Committee members reviewed and discussed the Awareness week tips. Some suggestions include:

- A link to the Business of Accessibility Handbook should be included on website
- The links from the Making Accessibility Happen booklet to accessibility focused organizations should be included on website

**J. MEETING ANNOUNCEMENTS**

June 19, 2019 @ 3:00pm

**K. ADJOURNMENT**

**Moved by Araina Clark**  
**Seconded by Claire Marson**  
**THAT** the meeting be adjourned.

**CARRIED**

The meeting adjourned at 4:10 p.m.

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Jennifer Russell, Acting Deputy Clerk  
Recording Secretary