



Municipality of Mississippi Mills

COUNCIL AGENDA

Tuesday, October 1, 2019

6:00 p.m.

Council Chambers, Municipal Office

PLEASE REMEMBER TO SET YOUR CELL PHONE TO SILENT AND THAT NO RECORDING DEVICES ARE PERMITTED.

- A. CALL TO ORDER (6:00 p.m.)**
- B. CONSIDERATION OF A CLOSED SESSION (None)**
- C. O CANADA**
- D. ATTENDANCE**
- E. APPROVAL OF AGENDA**
- F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**
- G. APPROVAL OF MINUTES**

Council Minutes dated September 17 and 23, 2019

Pages 9-21

- H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

- 1. Danielle Shewfelt, Public Health Nurse
Leeds Grenville and Lanark District Health Unit
Re: Walking School Bus Project

Pages 22-27

Recommendation:

That the delegation by Danielle Shewfelt, Public Health Nurse, Leeds Grenville and Lanark District Health Unit re: the walking school bus project be received.

- 2. Doris Rankin, Pakenham Trail Working Group
Re: Pakenham Community Trail

Pages 28-39

Recommendation:

That the delegation by Doris Rankin, Pakenham Trail Working Group re: Pakenham Community Trail be received.

I. PUBLIC MEETINGS (None)**J. COMMITTEE OF THE WHOLE**

Motion to resolve into Committee of the Whole.

(J.1) CONSENT ITEMS**Minutes**

Motion to receive:

- MRPC – June 28, 2019 Pages 40-44
- Community Policing – September 10, 2019 Pages 45-49
- Accessibility – September 18, 2019 Pages 50-51
- Committee of Adjustment – September 18, 2019 Pages 52-55
- Finance & Policy – September 19, 2019 Pages 56-58

(J.2) REPORTS**Building & Planning**

- a. Zoning By-law Amendment Z-12-19 Pages 59-68**
West Pt Lt 6, Concession 11, Ramsay (Melville and James)

Recommendation:

That Council approve the Zoning By-law Amendment to change the zoning of the retained agricultural parcel from Consent application B18/072 for part of the lands legally described as East ½ Lot 8, Concession 12, Ramsay Ward, Municipality of Mississippi Mills from the “Agricultural (A)” Zone to the “Agricultural Exception (A-x)” Zone to prohibit the construction of a residential use and recognize a minimum lot area of 36ha.;

And that Council approve the change of zoning of the severed lands from “Agricultural (A)” to “Agricultural Commercial (C1)”.

- b. Site Plan Control – Almonte Country Haven (D11-ALM-19) Pages 69-77**
333 Country Street, Almonte Ward

Recommendation:

That the Committee of the Whole recommends that Council APPROVE the site plans for Almonte Country Haven for the property described as Plan 6262, McFarlane Section, Lots 153 to 157, 167 to 171, 181 to 185, being Parts 2, 4 & 6 on Registered Plan 26R984 as presented;

And Furthermore That the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

Library**c. Almonte Friendship Oven**

Pages 78-80

Recommendation

That Council approve Option 1: to accept ownership of the Almonte Friendship Oven in partnership with the Neighbourhood Tomato Community Gardens

Roads & Public Works**d. Golden Line Road Speed Limit**

Pages 81-86

Recommendation:

That Council receive the Golden Line Road Speed Limit report prepared by the Director of Roads and Public Works and dated September 17th, 2019, as information

(J.3) INFORMATION ITEMS

- | | |
|--|--------------|
| • Mayor's Report | Pages 87-88 |
| • County Councillors' Report | Verbal |
| • Mississippi Valley Conservation Authority Report | None |
| • Information List (<i>motion to receive</i>) | Pages 89-108 |
| • Meeting Calendars (<i>October</i>) | Page 109 |

Motion to return to Council Session.

K. RISE AND REPORT**Recommendation:**

That the recommendations of the Committee of the Whole for the meeting of October 1, 2019 be adopted as resolutions of Council.

L. BY-LAWS

That By-law 19-89 be taken as read, passed, signed and sealed in Open Council.

19-89 ZBA Part Lot 6, Concession 11 Ramsay Ward Pages 110-111

M. OTHER/NEW BUSINESS

1. Terry Goodyear – Request for Dog park in Riverfront Estates Pages 112-114
(from Info list 15-19, item #1)

Recommendation:

That Council consider the request by Terry Goodyear regarding a dog park created in Riverfront Estates.

2. Lanark County Museums Network – Support for Mill of Kintail Museums Page 115
(from Info list 15-19, Item # 6)

Recommendation:

That Council received the letter from the Lanark County Museums Network re: support for Mill of Kintail Museums for information.

3. Minister of Infrastructure – Canada Infrastructure Program Pages 116-117
(from Info list 15-19, Item # 7)

Recommendation:

That Council direct staff to complete a funding application to the Canada Infrastructure Program.

4. Ontario Heritage Trust – Nomination for Heritage Awards Pages 118-119
(from Info list 15-19, Item # 10)

Recommendation:

That Council promote the nominations for the Lieutenant Governor's Heritage Awards on the Municipal website and social media pages.

5. Carleton Place – Equitable Funding for Home Support Services Page 120
(from Info list 15-19, Item # 14)

Recommendation:

Whereas Community Home Support Lanark County (CHSLC) has been providing support services to seniors in Mississippi Mills for many years with funding provided through the South-Eastern Local Health Integration Network (LHIN);

And whereas 10.8% of the population in Lanark County aged 65 years or older are low-income based on the Low-Income Measure After Tax (LIM-AT);

And whereas in 2018, CHSLC advised the municipality in a letter of its intention to withdraw all services from Pakenham by the end of March 2019;

And whereas Carebridge Community Supports currently provides home support services to areas of Mississippi Mills with funding provided through the Champlain LHIN;

And whereas due to the withdrawal of services in Pakenham, Carebridge Community Support has been receiving an increased number of referrals/calls for service from the area and do not have the financial or human resource capacity to absorb the clients left unserved by CHSLC;

And whereas Carebridge Community Support is concerned by the lack of planning, coordination and communication regarding the withdrawal of services which is causing confusion at the service, community and client levels;

And whereas it is imperative that Mississippi Mills residents receive the same services as residents in other areas of the County of Lanark;

Now therefore be it resolved that a letter be forwarded to the Hon. Christine Elliott, Minister of Health, requesting equity, including funding, related to Home Support Services for Mississippi Mills residents; and

That a copy of this letter be forwarded to Premier Doug Ford and Mr. Randy Hillier, MPP, Lanark-Frontenac-Kingston.

6. Support for Clayton Recreation Club and Union Hall Community Centre
Mayor Lowry Motion

Recommendation:

Whereas the Clayton Recreation Club and Union Hall Community Centre provide valuable community, cultural and recreational services to Mississippi Mills residents;

And whereas the Clayton Recreation Club and Union Hall Community Centre own facilities and provide services independent to the Corporation of the Municipality of Mississippi Mills;

And whereas the Municipality has examples of successful funding models such as the Ramsay Reserve, which has since been depleted, and the Sustainable Museum Funding;

And whereas the Municipality can provide support to community organizations in a variety of ways including monetary, labour, tax and insurance coverage and grant writing guidance;

Now therefore be it resolved that Council directs the Treasurer, the Recreation Manager and the Community, Culture and Economic Development Coordinator to develop a formula for equitable and sustainable Municipal support that is available on an annual basis to the Clayton Recreation Club and Union Hall Community Centre,

And be it further resolved that an envelope of support be included for consideration in the 2020 Budget deliberations.

7. Waterpower Champions Charter
(from September 17, 2019 Council meeting)

Page 121

Recommendation:

That Council direct the Mayor to sign the Ontario Waterpower Champions Charter.

8. Proclamation – June 20th as Waterpower Day
(from September 17, 2019 Council meeting)

Recommendation:

Whereas waterpower is the original community power and has been the backbone of strong communities for over 150 years;

And whereas the Municipality of Mississippi Mills has a strong history of waterpower;

And whereas the Municipality of Mississippi Mills is a waterpower champion;

Therefore be it resolved that the Council of the Municipality of Mississippi Mills hereby proclaims that June 20th shall be Waterpower Day.

9. Proclamation – Waste Reduction Week (October 21-27, 2019) Pages 122-136

Recommendation:

Whereas the Municipality of Mississippi Mills is committed to reducing waste, conserving resources, and educating the community about sustainable living;

And whereas Mississippi Mills recognizes the generation of solid waste and the needless waste of resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability;

Therefore be it resolved that the Council of the Municipality of Mississippi Mills hereby declares October 21 - 27, 2019 as Waste Reduction Week.

10. Letter of Support – Cogeco Connexion Pages 137-141
Re: Access to high speed Internet and telecommunications services

Recommendation:

That the Council of the Municipality of Mississippi Mills support Cogeco's applications for government funding through soon to be announced subsidy programs.

And that the Mayor be directed to sign a letter of support on behalf of Council.

11. Letter of Support – Carleton Place Application Pages 142-143
Re: Canada Infrastructure Program

Recommendation:

That the Council of the Municipality of Mississippi Mills support Carleton Place's application to the Canada Infrastructure Program for improvements to the Neelin Street Community Centre

And that the Mayor be directed to sign a letter of support on behalf of Council

N. NOTICE OF MOTION

1. Items for Parks and Recreation Advisory Committee
Councillor Dalgity Motion

Recommendation:

Whereas Council appointed members to the Parks and Recreation Advisory Committee on April 16, 2019;

And whereas The Parks and Recreation Advisory Committee provides recommendations to Council on referred matters;

Therefore be it resolved that Council direct the Parks and Recreation Advisory Committee to research and develop a draft Municipal Adopt a Park Policy; and research and propose possible additional recreation programs.

2. Safe pedestrian crossings on Ottawa St. Intersections
Councillor Dalgity Motion

Recommendation:

That Council direct staff to research and price out the installation of an Exclusive Pedestrian Phase program on the traffic signal cycle for the traffic lights on Ottawa Street & Patterson/Menzie and a second on Ottawa Street & Sadler Dr./Industrial Dr. (Src: Ontario Traffic Manual – Book 15 page 46 6.2.3.6 Exclusive Pedestrian Phase).

And that Council direct staff to confirm that the system can be activated when the pedestrian signal button is pushed to stop all traffic with “red light” signal, also include signage to;

- i) prevent right turns on red lights,
- ii) to indicate this system is in place,
- ii) to indicate the cross walk at Ottawa Street & Patterson/Menzie is being used by school children.

And that Council direct Staff to bring forward a report to Council with costing and results from research and system options.

3. Crossing Guards
Councillor Dalgity Motion

Recommendation:

That Council direct Staff to allocate approximately \$5,000.00 from the Crosswalk Patterson St. Capital Project and apply it to a hire crossing guards for the Ottawa Street & Patterson/Menzie intersection until Dec 31st or until such time that Council implements a crossing guard program in Mississippi Mills if feasible.

And that Council direct staff to include funding options for crossing guards in the draft 2020 budget.

O. ANNOUNCEMENTS AND INVITATIONS

P. CONFIRMATORY BY-LAW – 19-90

Q. ADJOURNMENT



The Corporation of the Municipality of Mississippi Mills

Council Meeting #27-19

MINUTES

A regular meeting of Council was held on Tuesday, September 17, 2019 at 5:45 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:45 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 487-19

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT Council enter into an in camera session at 5:45 p.m. re: and personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act* s. 239 2(b)) – Hire a Fire Chief.

CARRIED

Resolution No. 488-19

Moved by Councillor Dalgity

Seconded by Councillor Holmes

THAT Council return to regular session at 5:55 p.m.

CARRIED

Rise & Report

1. Hire a Fire Chief

Resolution No. 489-19

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council hire Chad Brown for the Fire Chief position, effective September 17, 2019, subject to a one year probationary period, per the terms and conditions outlined in the employment contract.

CARRIED

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE**PRESENT:**

Mayor Christa Lowry
Deputy Mayor Rickey Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard
Councillor Bev Holmes
Councillor Janet Maydan
Ken Kelly, Chief Administrative Officer
Jeanne Harfield, Acting Clerk
Niki Dwyer, Director of Planning
Chad Brown, Fire Chief (left at 7:22 p.m.)
Guy Bourgon, Director of Roads and Public Works (left at 7:22 p.m.)

ABSENT:**E. APPROVAL OF AGENDA**

Resolution No. 490-19
Moved by Councillor Ferguson
Seconded by Deputy Mayor Minnille
THAT the agenda be approved as presented.

CARRIED**F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

[None]

G. APPROVAL OF MINUTES

Resolution No. 491-19
Moved by Deputy Mayor Minnille
Seconded by Councillor Ferguson
THAT the Council Minutes dated August 27, 2019 be approved as presented.

CARRIED**H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

1. Jennifer Larocque, Member of Bridging Generations
Re: About Bridging Generations

Jennifer Larocque provided an overview of the vision for an age-friendly community in Pakenham; 2016 community discussions (affordability, accessibility and reliability); 13 actionable projects; and future plans.

Resolution No. 492-19**Moved by Councillor Guerard****Seconded by Councillor Dalgity****THAT** the delegation by Jennifer Larocque, Member of Bridging Generations, re: About Bridging Generations, be received.**CARRIED**

2. Stephanie Landers, Manager, Community Relations and Public Outreach, Ontario Waterpower Association
Re: Water Power Day

Stephanie Landers highlighted the work of the Ontario Waterpower Association; the Ontario Waterpower Champions Charter; and Waterpower Day.

Resolution No. 493-19**Moved by Councillor Maydan****Seconded by Councillor Holmes****THAT** the delegation by Stephanie Landers, Manager, Community Relations and Public Outreach, Ontario Waterpower Association, re: Water Power Day, be received;**AND THAT** the proclamation for Waterpower day and the Ontario Waterpower Champions Charter be brought forward for further consideration.**CARRIED**

3. Sally McIntyre, General Manager, MVCA
Re: Impacts of Bill 108

Sally McIntyre presented about the potential impacts of Bill 108 to the Mill of Kintail; options going forward; funding allocations; and the next steps the MVCA are taking.

Resolution No. 494-19**Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the deputation by Sally McIntyre, General Manager, Mississippi Valley Conservation Authority (MVCA) re: Impacts of Bill 108 be received.**CARRIED**

4. Justin Allen, President & CEO Ottawa River Power Corp (ORPC)
Re: Zero Emissions Electric Vehicle Stations

Justin Allen discussed ZEVIP (Zero Emission Vehicle Infrastructure Program); proposed level 2 stations in Mississippi Mills; proposed sites; and costs and dividends.

Resolution No. 495-19**Moved by Councillor Maydan****Seconded by Councillor Dalgity****THAT** the deputation by Justin Allen, President and CEO, ORPC re: Zero Emissions Electric Vehicle Stations be received.**CARRIED****I. PUBLIC MEETINGS**

1. Zoning Amendment Z-12-19
Re: Melville & James, 4356 Appleton Side Road (Ramsay)

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. The following member of the public spoke:

- Steve Maynard: Development of prime agriculture land as per PPS

J. COMMITTEE OF THE WHOLE**Resolution No. 496-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** Council resolve into Committee of the Whole, with Deputy Mayor Minnille in the Chair.**CARRIED****J.1 CONSENT ITEMS****Resolution No. 497-19****Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the CAO's report – September 2019 and the Financial Report to August 31, 2019 be received.**CARRIED****Resolution No. 498-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** the minutes of the following committees be received:

- Parks & Rec – August 14, 2019
- AAC – August 21, 2019

CARRIED

J.2 STAFF REPORTS

Public Works

- a. Almonte Downtown Revitalization

Resolution No. 499-19

Moved by Mayor Lowry

Seconded by Councillor Holmes

THAT Council proceed with Option 2 to maintain the trestle bridge on Little Bridge St;

AND THAT Council direct staff to bring forward the final detailed design for Council consideration.

CARRIED

Building and Planning

- b. Community Official Plan Update

Resolution No. 500-19

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT Council receive the Community Official Plan Update report for information.

CARRIED

- c. Proposed Provincial Policy Statement 2019

Resolution No. 501-19

Moved by Councillor Maydan

Seconded by Mayor Lowry

THAT Council receive the Proposed Provincial Policy Statement 2019 report for information.

CARRIED

ACTION: Council to provide comments to the Director of Planning by October 7th

- d. Zero Emissions Electric Vehicle Stations

Resolution No. 502-19

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT Council direct staff to enter into negotiations with Ottawa River Power Corporation and its affiliates to apply for funding to install vehicle charger stations within Almonte at locations to be determined.

CARRIED

e. Strategic Planning Process

Resolution No. 503-19**Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** Council accept the information report on the process to be used to develop a Strategic Plan for Mississippi Mills for 2019 to 2022 as presented.**CARRIED**

f. Administrative Expenditures 2018

Resolution No. 504-19**Moved by Councillor Ferguson****Seconded by Councillor Holmes****THAT** Council accepts the staff report detailing administrative expenditures in 2018 as information.**CARRIED**J. 3 **INFORMATION ITEMS**• **Mayor's Report**

Highlights: change in OPP Detachment Commander and Round table discussion with the provincial special advisor to flooding.

• **County Councillors' Report**

Highlights: funds presented to local hospitals, long term care funding; remote-controlled mower; Lieutenant Governor's Best Partnership Economic Development Award; and recipients of North American Pollinator Award.

• **Mississippi Valley Conservation Authority Report - None**• **Information List 15-19****Resolution No. 505-19****Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** Information List 15-19 be received;**AND THAT** items # 1 - Request for Dog park in Riverfront Estates; 6 - Support for Mill of Kintail Museums , 7 - Canada Infrastructure Program, 10 - Nominations for Lieutenant Governor's Heritage Awards, 11 - Resolution re: regulations related to consumer packaging on single-use wipes, and 14 - Equitable Funding for Home Support Services, be brought forward for further consideration.**AND THAT** item # 8 - British Home Children and Child Migrants International Tribute be considered tonight due to the time sensitivity of the request.**CARRIED**

Resolution No. 506-19**Moved by Councillor Maydan****Seconded by Mayor Lowry**

WHEREAS from 1869 to 1948, over 100,000 children of all ages were emigrated across Canada, from the United Kingdom, to be used as farm workers and domestics;

AND WHEREAS these children, known as the British Home Children (“BHC”) are an integral part of the fabric of our nation and their vast contributions to our country should not be forgotten;

AND WHEREAS the date of September 28th has been chosen for a special international tribute as this date is commemorated nationally as British Home Child Day in Canada;

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills proclaim September 28th as British Home Child Day.

CARRIED

- **Meeting Calendars** –September/October
 - Big Brothers Big Sister wear Purple day – Friday, September
 - Library Board Meeting – September 25th, 2:30 in Pakenham

Resolution No. 507-19**Moved by Councillor Dalgity****Seconded by Councillor Ferguson**

THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

Council recessed at 7:55 p.m. and resumed at 8:04 p.m.

K. RISE AND REPORT**Resolution No. 508-19****Moved by Councillor****Seconded by Councillor**

THAT the recommendations of the Committee of the Whole for the meeting of September 17, 2019 be adopted as resolutions of Council;

AND THAT item J.2.a and item J.2.c be pulled for further consideration.

CARRIED

Item J.2.a.

[Resolution No. 499-19]

Moved by Councillor Dalgity

Seconded by Councillor Maydan

THAT Council proceed with Option 2 to maintain the trestle bridge on Little Bridge St;

AND THAT Council direct staff to bring forward the final detailed design for Council consideration.

CARRIED

Motion to amend

Resolution No. 509-19

Moved by Councillor Maydan

Seconded by Holmes

Strike out: final

CARRIED

Motion as amended

Resolution No. 510-19

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT Council proceed with Option 2 to maintain the trestle bridge on Little Bridge St;

AND THAT Council direct staff to bring forward the detailed design for Council consideration.

CARRIED

Item J.2.c.

[Resolution No. 501-19]

Moved By Councillor

Seconded By Councillor

THAT Council receive the Proposed Provincial Policy Statement 2019 report for information.

Motion to amend

Resolution No. 511-19

Moved By Councillor Holmes

Seconded by Councillor Dalgity

Add: And that the Proposed Provincial Policy Statement 2019 be referred to the Agriculture and Heritage Advisory Committees to provide comments to the Director of Planning by October 7th.

CARRIED

Motion as amended

Resolution No. 512-19

Move by Councillor Ferguson

Seconded by Councillor Guerard

THAT Council receive the Proposed Provincial Policy Statement 2019 report for information;

AND THAT the Proposed Provincial Policy Statement 2019 be referred to the following advisory committees: Agriculture, and Heritage and provide comments to the Director of Planning by October 7th

CARRIED

L. BY-LAWS

Resolution No. 513-19

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT By-laws 19-79 to 19-84 be taken as read, passed, signed and sealed in Open Council.

CARRIED

By-Law 19-79

Resolution No. 514-19

THAT By-law 19-79, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 for Blocks 3, Plan 27M – 43 (Almonte Mews)

CARRIED

By-Law 19-80

Resolution No. 515-19

THAT By-law 19-80, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 for Blocks 14, Plan 27M – 90 (Mill Run 4A)

CARRIED

By-Law 19-81

Resolution No. 516-19

THAT By-law 19-81, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 for Blocks 18, Plan 27M – 90 (Mill Run 4A)

CARRIED

By-Law 19-82

Resolution No. 517-19

THAT By-law 19-82, being a by-law to remove certain lands from the part-lot control provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13 for Part Block 14, Plan 27M – 90 (Mill Run 4A)

CARRIED

By-law 19-83

Resolution No. 518-19

THAT By-law 19-83, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for lands legally described as Part Lot 23, Concession 5 Pakenham, being Part 1 on Reference Plan 27R-9280, Pakenham Ward, Municipality of Mississippi Mills, known locally as 154 McManus Side Road.

CARRIED

By-law 19-84

Resolution No. 519-19

THAT By-law 19-84, being a by-law to appoint Chad Brown as the Fire Chief for the Municipality of Mississippi Mills.

CARRIED

M. OTHER/NEW BUSINESS

1. Municipality of Bluewater – Request for Support
Resolution re: Reducing Litter & Waste in Our Communities
(from Info list 14-19, item #6)

Resolution No. 520-19

Moved by Councillor Ferguson

Seconded by Deputy Mayor Minnille

THAT That the Corporation of the Municipality of Mississippi Mills endorse and supports the resolution of the Municipality of Bluewater calling upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the County of Huron, and all municipalities in the Province of Ontario.

CARRIED

N. NOTICE OF MOTION

1. Support for Clayton Recreation Club and Union Hall Community Centre
Mayor Lowry Motion

Recommendation:

Whereas the Clayton Recreation Club and Union Hall Community Centre provide valuable community, cultural and recreational services to Mississippi Mills residents;

And whereas the Clayton Recreation Club and Union Hall Community Centre own facilities and provide services independent to the Corporation of the Municipality of Mississippi Mills;

And whereas the Municipality has examples of successful funding models such as the Ramsay Reserve, which has since been depleted, and the Sustainable Museum Funding;

And whereas the Municipality can provide support to community organizations in a variety of ways including monetary, labour, tax and insurance coverage and grant writing guidance;

Now therefore be it resolved that Council directs the Treasurer, the Recreation Manager and the Community, Culture and Economic Development Coordinator to develop a formula for equitable and sustainable Municipal support that is available on an annual basis to the Clayton Recreation Club and Union Hall Community Centre,

And be it further resolved that an envelope of support be included for consideration in the 2020 Budget deliberations.

O. ANNOUNCEMENTS AND INVITATIONS

P. CONFIRMATORY BY-LAW

By-law 19-85

Resolution No. 521-19

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT By-law 19-85 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 17th day of September 2019, be read, passed, signed and sealed in Open Council this 17th day of September 2019.

CARRIED

Q. ADJOURNMENT

Resolution No. 522-19

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

THAT the meeting be adjourned at 8:21 p.m.

CARRIED

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK



The Corporation of the Municipality of Mississippi Mills

Special Council Meeting #28-19

MINUTES

A special meeting of Council was held on Monday, September 23, 2019 at 3:00 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 3:00 p.m.

B. ATTENDANCE

PRESENT:

Mayor Christa Lowry
Deputy Mayor Rickey Minnille
Councillor John Dalgity
Councillor Denzil Ferguson
Councillor Cynthia Guerard (arrived at 3:34 p.m.)
Councillor Bev Holmes
Councillor Jan Maydan

ABSENT:

Ken Kelly, CAO
Jeanne Harfield, Acting Clerk
Chad Brown, Fire Chief
Steve Giberson, Former Interim Fire Chief
Stephanie Tuffin, Administrator Fire Department

C. APPROVAL OF AGENDA

Resolution No. 523-19
Moved by Councillor Ferguson
Seconded by Councillor Dalgity
THAT the agenda be approved as presented.

CARRIED

D. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

[None]

E. CONSIDERATION OF A CLOSED SESSION

Resolution No. 524-19
Moved by Holmes
Seconded by Dalgity

THAT Council enter into an in camera session at 3:00 p.m. re: for the purpose of educating or training the members (*Municipal Act* s. 239 3.1(1)) – Emergency Management.

CARRIED

Resolution No. 525-19

Moved by Deputy Mayor Minnille

Seconded by Councillor Dalgity

THAT Council return to regular session at 4:28 p.m.

CARRIED

Rise & Report

1. Emergency Management – Chief Brown

Training regarding Fire Prevention and Protection was provided in camera.

F. CONFIRMATORY BY-LAW

By-law 19-86

Resolution No. 526-19

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT By-law 19-86, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its special meeting held on the 23rd day of September, 2019, be read, passed, signed and sealed in Open Council this 23rd day of September, 2019.

CARRIED

G. ADJOURNMENT

Resolution No. 527-19

Moved by Councillor Holmes

Seconded by Councillor Guerard

THAT the meeting be adjourned at 4:30 p.m.

CARRIED

Christa Lowry
MAYOR

Shawna Stone
CLERK



Active School Travel Walking School Bus (WSB) Project October 1, 2019

Tawnya Boileau, RN, BScN
School Health Coordinator

Danielle Shewfelt, RN, BNSc
Municipal Public Health Nurse



Did you Walk to School?

Remember *your* walk to school?

play • memories • friendship • happiness • adventure • nature • explore



For more information on active school travel, visit www.ontarioactiveschooltravel.ca or www.healthunit.org



Benefits of Active School Travel

- Healthier Children
- Less Traffic and Pollution
- Safer School Zones, Healthier Communities
- Better Academic Performance
- Awareness/Connection to Community
- Traffic Safety Awareness Amongst Students



Active School Travel is a low risk initiative; the benefits far exceed the liability risks!



Ontario Active School Travel

- \$100,000 in funding for the project is made possible through financial support from Green Communities Canada and the Government of Ontario. GCC is a non-profit organization that has been a leader in promoting active school travel in Ontario for more than two decades.



Walking School Buses

A Walking School Bus is a group of children walking to school under the supervision of a trained adult leader. Like a yellow school bus, the Walking School Bus follows a fixed and safe route with designated “bus stops” and “pick up times”.



Why WSB Programs?

- Fewer children and youth are walking & wheeling to and from school

Biggest reasons for children not walking to school:

- Distance
- Parental fears for their child’s safety such as traffic dangers, stranger danger and unsafe features of the child’s route

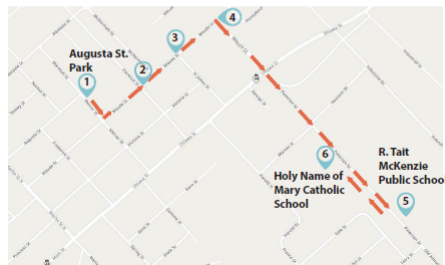
More parents would allow their child to walk to school if they did not walk alone



Where is Our WSB Route?



R. Tait McKenzie/ Holy Name of Mary
(Augusta St. Park Route - A.M.)



- Starts at Augusta Street Park
- Heads down Maude
- Turns down Menzie
- Crosses Ottawa and continues on Paterson to the schools



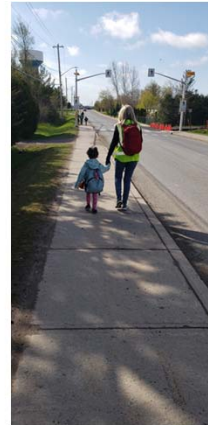
Almonte WSB Project

- Met as a committee in the Winter of 2019
- Started with walking Wednesdays in the spring 2019
- Identified 2 Routes based on STEO data
- Decided in spring 2019 to do one route based on family uptake and the number of volunteers
- Met in summer 2019 to debrief and decided to expand to 5 days a week
- Will be running Sept-Dec and then starting again after March break



WSB Volunteers

- 5 volunteers
- Each do 2 days per week
- All have criminal record check for the vulnerable sector and at least one per route is trained in emergency first aid.
- We have aligned the WSB processes with the School Bus processes
- They are the eyes and ears on the route
- They build relationships and teach students how to walk safely



Supporting Resources

Information for Parents/Guardians
[Walking School Bus Frequently Asked Questions](#)
[Walking School Bus Code of Conduct](#)
[Tips for Walking Through the Seasons](#)
[Tips to Encourage Safe Backpack Use](#)
[Active School Travel Safety Tips](#)

Information for Schools and Teachers
[Active School Travel Resource for Educators](#)
[Liability from Active School Travel](#)

The collage contains several informational documents:

- Walking School Bus - Don't let School Drag You Down!**: A poster with the title 'Tip to Encourage Safe Backpack Use' and a list of 9 numbered tips for parents/guardians regarding backpack selection, adjustment, and use.
- Walking School Bus Code of Conduct**: A poster detailing the code of conduct for WSB volunteers, including rules about arrival times, safety, and reporting.
- Walk, Pedestrian Safety Tips**: A poster from Parachute providing safety advice for pedestrians, such as using crosswalks, looking both ways, and staying alert.



Successes

“We love the walking school bus, & hope it continues! My son now walks/bikes/scoots regularly now (not just on walking school bus days), and I think it's the walking school bus that first gave him the confidence to do it!”



- Relationships & Learning
- Expanding program
- Recruitment of passionate volunteers
- Collaborative partnerships



Questions?

Thank You!



Pakenham's Community Trail

A loop trail of the hamlet of Pakenham



Presentation of the Pakenham Trail Working Group to the Mississippi Mills Municipal Council, October 1, 2019

How did we get started developing the Pakenham Trail?

The development of different trails in and around the hamlet of Pakenham have been discussed over the years. In recent years...

- "Bridging Generations" hosted a series of community conversations in early 2016 focussed on intergenerational issues with a keen emphasis on what seniors need to stay in Pakenham and be active participants in their community
- OMAFRA FICE Report
"The river is a couple blocks from main street and yet aside from the bridge there's little evidence of this being a river town. No boats, worms for sale, beach signs, docking signs."

BRIDGING GENERATIONS

A SENIORS FORUM IN PAKENHAM



Please join us for a free lunch and community conversation

Sunday, February 7, 12:30pm - 4pm
Pakenham Public School

For catering purposes please RSVP by Feb 1st to Brenda Hurrel. Transportation is available 613-624-5600 or bh@myhighspeed.ca

Our supporting partners are:

Mills Community Support, Pakenham Civitan Club, Community Home Support Lanark County, Mississippi Mills Chamber of Commerce, Town of Mississippi Mills, Pakenham Senior Citizens Club 264, Pakenham Public School

The report from the Bridging Generations sessions recommended –

ACTIVE TRANSPORTATION

7) Increase pedestrian access and safety in the hamlet of Pakenham
Develop walking trails in and around the hamlet of Pakenham to provide opportunities to be more active while providing safe pedestrian access to the hamlet from the Five Arches Apartments and Golf Course Estates as well as safe crossing of the highway.

This recommendation was taken to the Active Transportation Advisory Committee and from there onto council who passed the following motion...

November 7, 2017:

Resolution No. 574-17

Moved by Mayor McLaughlin

Seconded by Councillor McCubbin

THAT **Council support a working group**, with Jeff Mills as the lead, **to develop a plan for a trail system in and around the hamlet of Pakenham.**

CARRIED

What are the expected outcomes of this trail project?

Students of Pakenham Public School

- will have a safe, active route to school
- will have greater opportunities for physical and environmental education

Seniors and persons with disabilities

- will have safe and accessible places to walk in nature

Businesses

- will have something special to market Pakenham that can lengthen the stay of visitors

Greater health and wellness for all



Progress to date

- Team membership since June 2018: Toby Barratt, Jeff Mills, Doris Rankin, Calvin Murphy, Denny Ferguson, Jannine Atkinson, Danyelle Bourret, Duncan Abbott

The committee has worked closely with the town planner and former junior planner to develop the route. (Approximately 2 kilometers)

The route was agreed upon by our working group
It uses existing assets

- Town land along the river
- MTO Park
- Town streets
- Fred Miller Park
- Pakenham Beach
- Ottawa Valley Recreation Trail

And has access points at:

- Fred Millar Park
- Jeanie St
- Waba Rd
- Renfrew St
- County Rd 29



This summer we presented our work to the
Parks and Recreation Advisory Committee ...

Parks and Recreation Advisory Committee Terms of Reference

1.0 Mission Statement The Parks and Recreation Advisory Committee is an advisory committee of Council with a mandate to provide support and advice to Council, applicable Staff and other associated Advisory Committees relative to **enhancing the quality of life for Mississippi Mills residents through a wide range of innovative, inclusive and accessible programming, providing opportunities for physical activity, social interaction and community engagement.**

2.0 General a. Provide support and advice to Council, applicable Staff and other associated Advisory Committees relative to promoting recreation activities, programming, recreation facilities, **recreation trails and parks.**

We also presented to the Accessibility Advisory
Committee...

**Accessibility Advisory Committee at their September 18·
2019 meeting passed a motion of support**

*“THAT The Accessibility Advisory Committee
supports the Pakenham Trail Project as
presented.”*

Accessibility



- We've had two committee walk-abouts to assess the route with positive discussion with some trail neighbours
- We recognize that the whole trail can't be made accessible but we will make accessibility a consideration wherever possible
- The section that follows the river can have accessible access and a look-out

Approach to Meeting Accessibility

- Minimum effort is not acceptable or adequate in addressing accessibility.
- Accessibility work-arounds, including alternate access routes are acceptable, provided a similar/equitable experience is provided.
- Accessibility signage must be installed at key points.
- Our Table implements this approach.

This slide is from the Almonte River Walk Committee regarding the Coleman Island Trail and Worker's Stairs

**Compliance Table Margie Argue Trail Pakenham ON
(Ontario Regulation 191/11)**

Location:	Accessible:	Accessible By:
Ottawa Valley Recreation Trail OVRT (Fred Miller Park to Waba Road)	Yes	Completed Compacted Stone Dust Trail with access from Waba Road. Potential for an accessible entrance at Jeanie St.
OVRT Waba Road to Forbes Street to the Cemetery Entrance	Yes	Paved level streets (no sidewalks)
Cemetery Ravine 5 Arches Park on the water front	No	Steep woodland trail Following O. Reg. 191/11, 80.6 Standard does not apply to "Wilderness Trails, back country trails, portage route" 80.15 Exception 6, No Practical due to physical or site constraints
5 Arches Park to River Walk Look Out at upper falls on the Mississippi River	Yes	This section along the Mississippi River "Pakenham's River Walk" will be fully accessible with an accessible boardwalk and lookout
River Walk Lookout to Jessie Street to Margaret Street to Fred Millar Park Trail	Yes	Paved level streets (no sidewalks) to stone dust level walk way in Fred Millar Park
Fred Millar Park Trail to OVRT	No	Steep Embankment to OVRT rail bed Following O. Reg. 191/11, 80.15 exception 6 - not practicable due to physical or site constraints



Community Partners

- Our approach is to engage community partners in a phased in approach.
- This approach will help keep the project affordable with good community buy in. Our conversations to date show that people want the trail and will help.

St. Andrews United Church

- St Andrews United Church in Pakenham has agreed in principle to work with the Town providing us with a route on their land behind their cemetery.
- Woodland section – wildlife, steeper grade, natural forested setting



Mississippi Valley Conservation

Walkabout with MVCA determined a walkway is possible along the Mississippi River.

A 'price per foot' for marsh walkways is being determined by MVC site Ross Fergusson



Pakenham Business and Tourism Association

Our business community is always looking for ways to attract new people to enjoy what amenities we have to offer. While many currently use portions of the trail for their own leisure purposes, **a completed trail would give us something special to help market Pakenham.** Increased Tourism will help in more prosperity for local business, (business retention), and attract new businesses, (business expansion) with the added benefit of more local employment and attraction of new residents.

With the recent purchase of the OVRT and Lanark County enhancements, a Pakenham trail is now more viable and seems a logical next step. While **Pakenham has always been a great place for visitors** to quickly pick up a treat on the way through, **our goal is to make them interested in staying a little longer. A walking trail that shows off our community from many vistas is a wonderful idea.**

Vic Bode

Chairperson,
Pakenham Business and Tourism Association



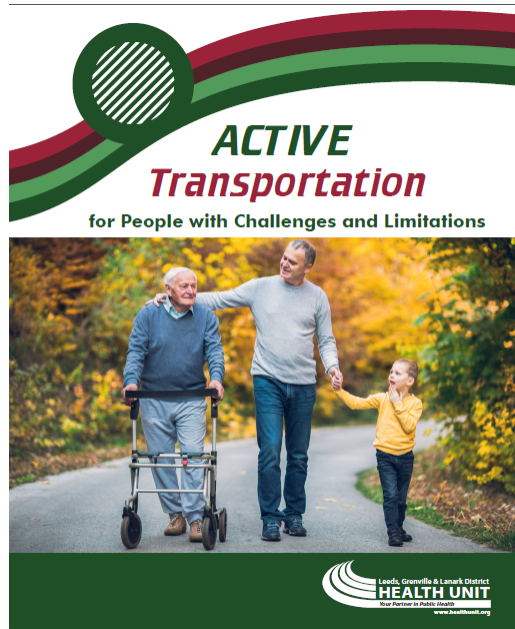
Neighbours

We've also been discussing the potential of the trail with neighbours of the trail. These photos were taken by neighbour Brenda Deugo-Mills

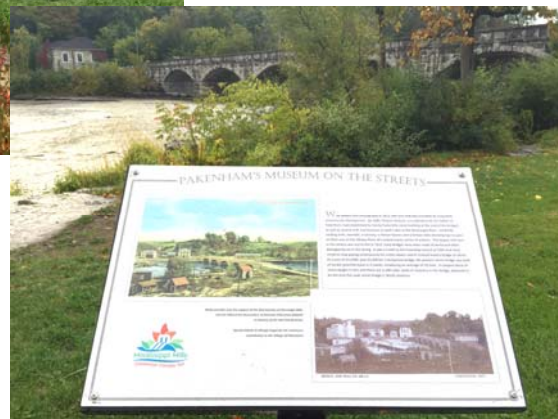


“Having a walk and bike friendly community that is designed for all ages and abilities helps attract and retain residents, businesses and is good for tourism.”

Leeds, Grenville & Lanark District Health Unit's booklet "Active Transportation for Municipal Staff and Decision Makers"



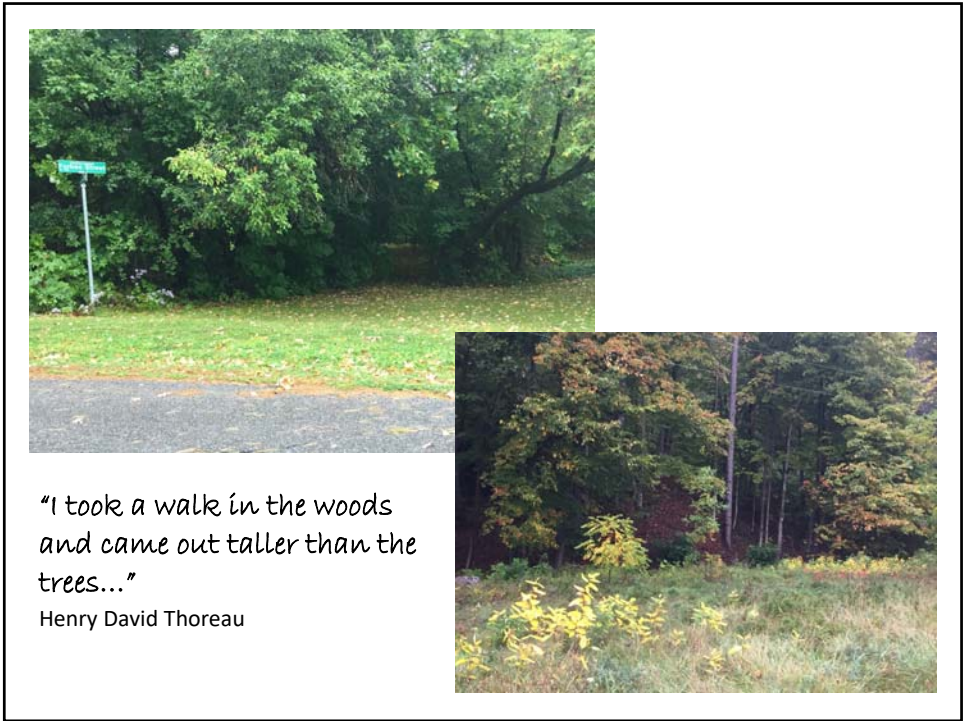
**Our approach is to leverage the help of
Community Partners**



We propose the Pakenham trail be named Pakenham's "Margie Argue Trail"



The Linda Lowe Day Care and potential accessible trail access point



Suggested Next Steps for the Municipality of Mississippi Mills

Phase one

- Approval of the trail route and name, "The Margie Argue Trail"
- Incorporate the trail into the Parks and Rec Department's work plan as the municipality's next trail development project, earmark funding from their trail development budget, and work in collaboration with our working group.
- Follow up with a formal usage agreement with St. Andrew's United Church
- Survey the parts–
 - along the river from the bridge to the upper falls
 - behind the cemetery,
 - where Fred Miller Park borders the OVRT
- Help develop a concept drawing/routing map

Phase Two

- Accessible look-out on the riverfront (base of Elizabeth St.)
- Woodland trail behind the cemetery to 5 Arches Park
- Accessible trail walkway from Fred Millar Park to County Road 29

Phase Three

- Boardwalk along the river to connect 5 Arches Park to the look-out.
- Access from Fred Millar Park up to the OVRT.



Thanks!
Questions?

Mississippi River Power Corp.

Meeting #209, Friday, June 28, 2019

At 8:00am, in the offices Mississippi River Power Corp., 28 Mill St., Almonte, Ontario

Attendance: President Paul Virgin, Vice-President Adrian Foster, Directors Lyman Gardiner, Garry Dalgity, Mayor Christa Lowry
General Manager - Scott Newton

Absent: none

Guests: Ken Kelly, Mississippi Mills CAO

Additions to the Agenda: none

Approval of Agenda:

Motion #1-209

Moved by Mayor Christa Lowry,

Seconded by Director Garry Dalgity.

That the agenda for meeting #209, be approved as amended, all in favour,

CARRIED

Approval of Expenditure Report:

Motion #2-209

Moved by Director Lyman Gardiner,

Seconded by Mayor Christa Lowry.

That the expenditure reports for the pay periods ending June 6, 2019, in the amount of \$44,850.41, and June 20, 2019, in the amount of \$48,510.16, be approved, all in favour,

CARRIED.

Approval of Minutes:

Motion #3-209

Moved by Director Garry Dalgity,

Seconded by Director Lyman Gardiner.

That the minutes of the two-hundred and eighth meeting of the Mississippi River Power Corp. held on May 22, 2019, be approved as amended, all in favour,

CARRIED.

Information Items: - OWA Membership Structure
- IESO Rate Increase
- Flows

- Permit to Take Water
- Intake Divers

Action on Information Items: none

Matters for Discussion:

There was a lengthy discussion about the Millfall & Earthen Dam project. There is erosion occurring on the backside of the earthen dam where the concrete wall ends. Options were discussed to remedy the situation and two proposals were reviewed.

Motion #4-209

Moved by Director Lyman Gardiner,
Seconded by Mayor Christa Lowry.

That Canadian Hydro Components proposal to supply and construct a prefab concrete wall on the downstream side of the earthen dam at a price of \$50,000 plus HST, be approved, all in favour,

CARRIED.

Scott discussed alterations to the Millfall Dam to allow for easier and safer removal of additional logs under high flows. The Board agreed with the recommendation and reviewed a quotation from Branje Metal Works to make the alterations.

Motion #5-209

Moved by Director Garry Dalgity,
Seconded by Director Lyman Gardiner.

That the quotation from Branje Metal Works for alterations to the walkway and gantry crane rail at a cost of \$23,976.34, plus HST, be approved, all in favour,

CARRIED.

The Board reviewed a long-term financing proposal that would take out the existing loan from Infrastructure Ontario. Further discussions will be required with Infrastructure Ontario. Director Lyman Gardiner will also do a cash flow analysis of the proposal.

MRPC's Strategic Plan was discussed. Next steps were identified as: narrowing down the Missions and Vision Statements, issues identification, get demand forecasts and assess impacts, and direction on the office building status.

Operations Report:

The Operations Report was reviewed. See attached report.

Matters for Decision/Motion:

Motion #6-209

Moved by Director Garry Dalgity,
Seconded by Mayor Christa Lowry.

That the Operations Report be approved as printed and circulated, all in favour,

CARRIED.

New Business: none

Meeting Finalisation:

The next meeting will be held at the call of the Chair.

Motion #7-209

Moved by Director Adrian Foster,
Seconded by Director Garry Dalgity.

That the meeting be adjourned at 10:10am, all in favour,

CARRIED.

Scott Newton, General Manager

Paul Virgin, President

Adrian Foster, Vice-President

Operations Report to Directors - Mississippi River Power Corp.

June 28, 2019

Last regular meeting – May 22, 2019

Generation for the month of May was 3,380,028 KWh. We generated 784,626 KWh on peak, at a rate of \$0.1510 per KWh for a total of \$118,478.60. We generated 2,595,402 KWh off peak, at a rate of \$0.1158 per KWh, for a total of \$300,547.53. Total generation revenue for the month of May was \$419,026.13. The base rate for electricity generation via our Renewable Energy Standard Offer Contract with the Independent Electricity System Operator, increased from 11.52 cents per Kilowatt hour to 11.58 cents per Kilowatt hour on May 1st. The increase translated into a \$2,000 increase in the total generation revenue for the month of May.

At the time of our last meeting, the flow in the river was still nearly 100 cms. It has steadily declined since that time and measured roughly 30 cms at the beginning of this week. With that flow, we are generating close to 3500 kw.

All logs that had been removed from the Millfall Dam, Earthen Dam sluice and our bywash, were replaced by the end of May. We had the top three logs in each bay modified with steel boxes at the ends, to make them easier to remove and replace in the future.

Our staff opened the washroom for the public in mid-May and have been keeping it clean and stocked since then. We added a surveillance camera to the exterior of the building in late May. We also replaced the exhaust fan last week.

Early in June we replaced the faulty headpond sensor in our intake and calibrated the new one. During the second week of June, Rick Minnille Construction formed and poured a concrete wall in the park at 49 Main St. West, which eliminates the old steps leading down to the river. In addition, last month, Cavanagh Construction Ltd. picked up the old turbine from the park to transport to their shop for sandblasting and painting. It will be returned to the park once the landscaping work has been completed.

Last week, Merlin and Tammy cut and removed a tree and other limbs that had fallen in Metcalfe GeoHeritage Park.

On June 19th, Merlin and Tammy installed the dock in Metcalfe GeoHeritage Park.

After receiving a call about lower than anticipated flow over the Millfall Dam, we removed one log from bay #2. We'll continue to monitor the flow and adjust as necessary.

That's all for this month.

Generation Stats

This section shows annual figures

Budget Generation 2014	\$2,299,000
Actual Generation 2014	\$2,948,670
Actual Generation 2014 (KWh)	24,288,843
Budget Generation 2015	\$2,308,000
Actual Generation 2015	\$2,153,100
Actual Generation 2015 (KWh)	17,631,720
Budget Generation 2016	\$2,424,651
Actual Generation 2016	\$1,918,603
Actual Generation 2016 (KWh)	15,715,881
Budget Generation 2017	\$2,355,095
Actual Generation 2017	\$3,899,139
Actual Generation 2017 (KWh)	31,939,350
Budget Generation 2018	\$2,306,244
Actual Generation 2018	\$2,455,780
Actual Generation 2018 (KWh)	19,960,232

This section shows figures representing the period of January 1 – May 31 (2018 vs 2019)

2018		2019	
Budget Generation	\$1,402,196	Budget Generation	\$1,465,893
Actual Generation	\$1,688,543	Actual Generation	\$1,870,384
Actual Generation	13,735,329 KWh	Actual Generation	15,154,688 KWh

NOTE: The projected (or budgeted) revenue/KWh output is often well above or below the actual totals. As a run-of-river station we must base our projections on AVERAGE flows. Verified flow data exists on our system from 1919 to the present. We use data from 1960 to the present in our projections, as regulation of the system has changed significantly over the past 100 years.

Scott Newton, General Manager

The Corporation of the Municipality of Mississippi Mills

**COMMUNITY POLICING ADVISORY COMMITTEE
MINUTES**

A meeting of the Community Policing Advisory Committee was held on Tuesday, September 10, 2019 at 9:30 a.m. in the Council Chambers, Municipal Offices.

Present: Mayor Christa Lowry
Councillor Denzil Ferguson
Councillor Jan Maydan
Grant Chaplin
Neil MacLeod
Tess Powter
Inspector Derek Needham, Lanark County OPP Detachment
Inspector Karuna Padiachi, Lanark County OPP Detachment

Staff: Ken Kelly, CAO
Susie Smithson, Recording Secretary

The Chair called the meeting to order at 9:35 a.m.

A. APPROVAL OF AGENDA

Moved by Councillor Jan Maydan
Seconded by Neil MacLeod
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

C. CONSIDERATION OF A CLOSED SESSION

Moved by Councillor Denzil Ferguson
Seconded by Grant Chaplin
THAT the Community and Policing Advisory Committee enter into an in camera session at 9:36 a.m. re: Youth Matter personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act* s. 239 2(b))

CARRIED

Rise & Report

1. Youth Matter

The Committee discussed the information provided by the OPP.

Direction provided to Mayor Lowry and Ken Kelly, CAO.

Moved by Councillor Denzil Ferguson

Seconded by Councillor Jan Maydan

THAT the Community and Policing Advisory Committee return to regular session at 9.58 a.m.

CARRIED

D. DELEGATIONS/PRESENTATION/TOURS

None

E. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

Moved by Councillor Jan Maydan

Seconded Tess Powter

THAT the minutes dated June 11, 2019 be approved as presented.

CARRIED

F. BUSINESS ARISING OUT OF MINUTES

1. Update Task Chart

- Draft Annual Report to Council template

CPAC Chair to present to council – late bringing it to the table this year - decision to skip doing the presentation at this time and do it in March 2020. Need to decide what it is the committee wants to report on? Is this a CPAC report or OPP report? Inspector Karuna Padiachi would be willing to present the OPP report. Grant Chaplin to look for an older report to see what items are to be addressed in the report to Council. Detailed progress report – Mississippi Mills vs. County and local issues to share with the public.

G. ROUND TABLE

Round table moved to the end of the agenda

- Grant Chaplin raised concerns with regards to response times by OPP in a recent incident – approximately 20 minutes to respond. Inspector Needham indicated it would depend on the level of the situation.
- Mayor Christa Lowry advised that spending on OPP in Mississippi Mills per household is low compared to other areas in the County. The Mayor received several calls regarding the accident on March Road. No comments at this time as accident is still under investigation.
- Neil MacLeod questioned if the CPAC was moving to a PSB. Not at this point but could change moving forward.

H. REPORTS

1. OPP Report – Inspector Needham

- Collisions are high – 3 fatalities in the last month – investigators to provide a report if the issue is with the roads
- Break-ins – reminder to the public to lock cars
- The Lanark County detailed report gave a thorough overview of false alarms and 911 calls.
- New action plan – engage the public for input at an open house – date to be determined – Inspector Karuna Padiachi to attend

**Moved by Councillor Denzil Ferguson
Seconded Neil MacLeod**

CARRIED

I. INFORMATION/CORRESPONDENCE

1. OPP Weekly News Releases June 1 – August 26, 2019

Received for information.

**Moved by Councillor Denzil Ferguson
Seconded Neil MacLeod**

CARRIED

2. Letter of Complaint – Clayton Road

- Several complaints regarding speeding on Clayton Road, Concession 7 B and Concession 3B which is a dead end road. OPP need to know if there are specific times when it is worse. OPP speed spy to be set up and more patrols to be done in the area.

**Moved by Councillor Jan Maydan
Seconded Councillor Denzil Ferguson**

CARRIED

3. Email complaint to PW regarding speeding on Honeyborne

- Over a two day period, the OPP speed spy had higher stats than the Mississippi Mills speed spy stats which was only out until the end of the day. Nights seem to be worse. Inspector Needham to ask for a breakdown of the report and will have Inspector Karuna Padiachi present the findings at the next CPAC meeting in November.

4. Mississippi Mills Speed Spy results

- A discussion regarding should certain roads be deemed Community Safety zones with signage and higher fines. How effective would it be?

**Moved by Neil MacLeod
Seconded Councillor Jan Mayday**

CARRIED

J. OTHER/NEWBUSINESS

1. 2019 YTD Police Budget

- To keep the cost of travel expenses down, when possible committee members to travel together. For the larger conferences recommend having only one member from the CPAC committee attend.

2. 2020 Draft Police Budget

**Moved by Grant Chaplin
Seconded Councillor Jan Mayday**

CARRIED

K. MEETING ANNOUNCEMENTS

- Community Policing Advisory Committee
 - Tuesday, November 26th, 2019 9:30am
- Zone 2 OAPSB meeting:
 - Thursday, September 19 & Friday, September 20th – Prince Edward County
 - Friday, November 29, 2019 – Gananoque
- OSPB Zone 2 Training

- Wednesday, October 30th, 2019 at 10:00 a.m. – Carleton Place Arena, 75 Neelin St. – Upstairs board room (attendance to be confirmed by October 9th)
- Ontario Community Safety and Well-Being Planning Part 1 of 3 Training
 - Thursday, September 26th – City of Ottawa

L. ADJOURNMENT

Moved by

Seconded by

THAT the meeting be adjourned at 11:35 a.m.

CARRIED

Susie Smithson, Recording Secretary

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Wednesday, September 18, 2019 at 3:00 p.m.** at the Municipal Office.

PRESENT:

Committee: Araina Clark
Betty Preston
Jim Lowry
Kristen Cavanagh-Ray
Myrna Blair
Councillor Cynthia Guerard

Staff/Others: Jeanne Harfield, Acting Clerk

Regrets: Paul Crozier
Claire Marson

Chairperson Betty Preston called the meeting to order at 3:05 p.m.

A. APPROVAL OF AGENDA

Moved by Araina Clark
Seconded by Councillor Guerard
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. APPROVAL OF MINUTES

Moved by Myrna Blair
Seconded by Jim Lowry
THAT the minutes dated August 21, 2019 be approved as presented.

CARRIED

D. DELEGATIONS / PRESENTATIONS / TOURS

1. Pakenham Trail Working Group
Re: Proposed Margie Argue Trail in Pakenham

Jeff Mills and Doris Rankin provided an overview and background of the proposed Pakenham Trail, the proposed route, accessibility provisions, community partners, and next steps.

Moved by Kristen Cavanagh-Ray
Seconded by Myrna Blair
THAT the Accessibility Advisory Committee supports the Margie Argue Trail Project as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

F. ROUND TABLE

None

G. REPORTS

None

H. INFORMATION / CORRESPONDENCE

1. Ministry of Seniors and Accessibility
Re: Notice of Innovative Accessibility Projects Showcase
Webinar of September 25, 2019 2:00 – 3:30

ACTION: conflict schedule with date and time, staff to distribute material once received by the Ministry

I. OTHER/NEW BUSINESS

None

J. MEETING ANNOUNCEMENTS

October 16, 2019 @ 3:00pm

K. ADJOURNMENT

Moved by Kristen Cavanagh-Ray
Seconded by Myrna Blair
THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 3:55 p.m.

Jeanne Harfield, Acting Clerk
Recording Secretary

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
COMMITTEE OF ADJUSTMENT
MINUTES**

Wednesday, August 14, 2019, at 5:30 P.M.

Council Chambers, Municipal Office, 3131 Old Perth Rd., Almonte

PRESENT: Patricia McCann-MacMillan
Stacey Blair
Connie Bielby

APPLICANTS/PUBLIC: A-21-19 K. Bliss Buchanen
Steve Maynard
Denny O'Connell
Rod Ayotte
Shawn Gourgon
A-22-19 Rod Ayotte
A-09-19 Jill McCubbin

STAFF: Maggie Yet, Planner 1, Recording Secretary

Chair of the Committee called the meeting to order at 5:30 p.m.

A. CALL TO ORDER

B. APPROVAL OF AGENDA

Moved by Patricia McCann-MacMillan
Seconded by Stacey Blair

CARRIED

Moved by Stacey Blair

Seconded by Patricia McCann-MacMillan

THAT the agenda for the September 18th, 2019 meeting of the Committee of Adjustments be approved.

CARRIED

C. DISCLOSURE OF PECUNIARY INTEREST

None.

D. APPROVAL OF MINUTES

1. August 14th, 2019 – Public Meeting

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the Committee of Adjustment approve the minutes of August 14th, 2019 meeting as presented.

CARRIED

E. NEW BUSINESS

None.

F. HEARINGS

- 1. Application** **A-21-19**
Owner(s): Kazia Homes Inc.
Applicant: Kazem Ziai
Legal Description: Plan 6262, Lot 11
Address: 33 Harold Street
Zoning: Residential Second Density (R2)

The applicant is requesting relief from the minimum lot frontage for a semi-detached dwelling from 10m (32.81ft) to 8.98m (29.46ft) and 9.10m (29.86ft) within the Residential Second Density (R2) Zone to legally the construction of one semi-detached dwelling (two units).

The Chair opened the floor to comments. Mr. Steve Maynard spoke and stated that he did not believe the proposed development on the subject property is in conformity with the policies of the Community Official Plan and that the proposed building height is not appropriate in context of the adjacent properties. The Chair responded to Mr. Maynard’s concerns and stated that in her opinion, the proposed development would likely not significantly impact the quality of life of adjacent property owners and that the requested relief does conform to the policies of the Official Plan. S Blair added that the Zoning By-law is in conformance with the Official Plan and that the size and massing of the building was contemplated and deemed appropriate given the zoning provisions of the R2 Zone.

The Committee passed the following motion:

Moved by Patricia McCann-MacMillan

Seconded by Stacey Blair

THAT the Municipality of Mississippi Mills Committee of Adjustment approves the Minor Variance for the land legally described Plan 6262, Lot 11, Almonte Ward, Municipality of Mississippi Mills, municipally known as 33 Harold Street, to reduce the minimum lot frontage for a semi-detached dwelling within the Residential Second Density (R2) Zone to legally allow the construction of one semi-detached dwelling (two units), subject to the following conditions:

1. That the Minor Variance is approved based on the plans submitted; and
2. That the owners obtain all required building permits.

CARRIED

- 2. Application** **A-22-19**
Owner(s): Emmanuel Neilz & Brigitte Reid
Legal Description: Plan 6262, Henderson Section, Block D, Lots 1 & 2
Address: 41 Martin Street N
Zoning: Residential Second Density (R2)

The owners/applicants are requesting relief from the minimum rear yard setback from 7.5m (24.61ft) to 0.61m (2.0ft) and maximum permitted projection from 0.3m (0.98ft) to a lot line, to 0.2m (0.67ft) to a lot line within the Residential Second Density (R2) Zone to legally permit the replacement and expansion of a non-conforming attached garage, where the existing setback is 0.37m (1.21ft).

The Chair opened the floor to comments. Mr. Rod Ayotte, contractor for the proposed development, was in attendance on behalf of the owners but did not provide comments. The Chair clarified the proposed increase in size of the addition with Ms. Yet.

The Committee passed the following motion:

Moved by Patricia McCann-MacMillan

Seconded by Connie Bielby

THAT the Municipality of Mississippi Mills Committee of Adjustment approves the Minor Variance for the land legally described as Lots 1 & 2, Block D, Henderson Section, Plan 6262, Almonte Ward, Municipality of Mississippi Mills, municipally known as 41 Martin Street N, to reduce the minimum rear yard setback from 7.5m (24.61ft) to 0.61m (2.0ft) and maximum permitted projection from 0.3m (0.98ft) to a lot line, to 0.2m (0.367ft) to a lot line within the Residential Second Density (R2) Zone to legally permit the replacement and expansion of a non-conforming attached garage, where the existing setback is 0.347m (1.21ft), subject to the following conditions:

1. That the Minor Variances are approved based on the plans submitted;
2. That the owners obtain a location survey identifying the location of the existing building in proximity to the property lines;
3. That the owners obtain Site Plan approval for the proposed plans as submitted; and
4. That the owners obtain all required building permits.

CARRIED

- 3. Application** **A-09-19**
Owner(s): Jill McCubbin
Legal Description: Plan 6262, Anderson Section, Part Lot 14
Address: 172 Elgin Street
Zoning: Residential Second Density (R2)

The applicant is requesting relief from the minimum dwelling unit area within the Residential Second Density (R2) Zone from 46m² (495ft²) to 31.9m² (344ft²) to legally permit the renovation and addition to a portion of a former single detached dwelling to construct an accessory apartment.

The Chair opened the floor to comments by the owner. Ms. McCubbin was present at the meeting but did not provide comments. S Blair clarified the details of the existing structure and the proposal with Ms. Yet. S Blair clarified with the applicant the details of the entrance permit and Ms. McCubbin stated that the entrance permit has been approved.

The Committee passed the following motion:

Moved by Patricia McCann-MacMillan

Seconded by Stacey Blair

THAT the Municipality of Mississippi Mills Committee of Adjustment conditionally approve the Minor Variance for the land legally described as Plan 6262, Anderson Section, Part Lot 14, Almonte Ward, Municipality of Mississippi Mills, municipally known as 172 Elgin Street, to reduce the minimum dwelling unit area from 45m² (495ft²) to 31.9m² (344ft²) to permit the renovation and addition of an existing

building to construct an accessory apartment dwelling unit, subject to the following conditions:

1. That the Minor Variance is approved based on the plans submitted; and
2. That the applicant receive Building Department approval for the works proposed.

CARRIED

G. ANNOUNCEMENTS

Ms. Yet announced that the Municipality has received an appeal on Minor Variance application A-05-19.

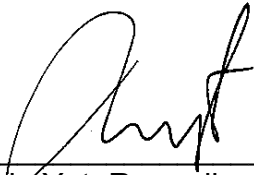
H. ADJOURNMENT

Moved by Stacey Blair

Seconded by Connie Bielby

THAT the meeting be adjourned at 6:00 p.m. as there is no further business before the committee.

CARRIED



Maggie Yet, Recording Secretary

A meeting of the **Mississippi Mills Finance and Policy Advisory Committee** was held on **Thursday, September 19, 2019 at 9 a.m.** at the Municipal Office.

PRESENT:

Committee: Councillor Denzil Ferguson
Councillor, Jan Maydan
Ryan Kennedy
Ed Wilson
David Hinks
Mary Lou Souter
Helene Gilhooly
Larry Surtees

Staff/Others: Rhonda Whitmarsh, Treasurer
Ken Kelly, CAO

Regrets: None

Ed Wilson called the meeting to order at 9:00 a.m.

A. APPROVAL OF AGENDA

Moved by Mary Lou Souter
Seconded by Denzil Ferguson
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

C. DELEGATIONS / PRESENTATIONS

None.

D. APPROVAL OF MINUTES

Moved by Larry Surtees
Seconded by Mary Lou Souter
THAT the minutes of the meeting held on June 20, 2019 be approved.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

G. REPORTS

None

H. INFORMATION / CORRESPONDENCE

None

I. OTHER/NEW BUSINESS**1. Procurement Policy By-Law 18-14 and Delegated Authority By-law 13-18**

The CAO reviewed the procurement flowchart with the Committee members including a review of the advertisement, tender document and delegated authority reports for Tender 19-07 to illustrate the processes followed by the Municipality. Throughout his presentation, the CAO addressed questions posed by the Committee members with regard to procurement. Following the discussion, the following motion was put forth:

Moved by Ryan Kennedy

Seconded by Mary Lou Souter

THAT the Finance and Policy Committee recommends that Council maintain the status quo with regard to the Purchasing Policy, By-law 18-14.

CARRIED

The Committee members then considered the procurement sections of the delegated authority by-law and agreed that some best practices should be investigated and reviewed at the next meeting.

Moved by Jan Maydan

Seconded by Ryan Kennedy

THAT the Finance and Policy Committee approve a working group of Mary Lou Souter and Larry Surtees to investigate delegated authority best practices of comparable municipalities as outlined in municipal financial planning documents;

AND FURTHERMORE THAT the findings be reported at the next meeting.

CARRIED

2. 2020 Draft Budget

The Treasurer asked that the Committee members review the 2019 budget documents posted on the Municipality's website in preparation for discussion on the 2020 draft budget. She advised the Committee members that the Long Term Financial Plan requires updating in the coming year. The Treasurer invited the Committee members to attend 2020 draft budget meetings with Council scheduled for October 22, 2019 at 6 p.m., November 21, 2019 (time to be determined) and December 10, 2019 (time to be determined). The Treasurer also asked that the next meeting be postponed by one week so that it follows the budget meeting with Council on October 22, 2019.

J. MEETING ANNOUNCEMENTS

The next meeting of the Finance and Policy Advisory Committee will be held on Thursday, October 24, 2019 at 9 a.m.

K. ADJOURNMENT

Moved by Mary Lou Souter

Seconded by Denzil Ferguson

THAT the meeting be adjourned at 10:40 a.m.

CARRIED

Rhonda Whitmarsh, Treasurer and Recording Secretary

**THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS
STAFF REPORT**

DATE: October 1, 2019

TO: Committee of the Whole

FROM: Niki Dwyer, Director of Planning

**SUBJECT: ZONING BY-LAW AMENDMENT Z-12-19
West Pt Lt 6, Concession 11 Ramsay
Ramsay Ward, Municipality of Mississippi Mills
Municipally known as 4356 Appleton Side Road**

OWNER: Ray Melville and Kathryn James

RECOMMENDATION:

THAT Council approve the Zoning By-law Amendment to change the zoning of the retained agricultural parcel from Consent application B18/072 for part of the lands legally described as East ½ Lot 8, Concession 12, Ramsay Ward, Municipality of Mississippi Mills from the “Agricultural (A)” Zone to the “Agricultural Exception (A-x)” Zone to prohibit the construction of a residential use and recognize a minimum lot area of 36ha.

AND THAT Council approve the change of zoning of the severed lands from “Agricultural (A)” to “Agricultural Commercial (C1)”.

BACKGROUND

Mr Melville and Ms James filed consent application B18-072 in the fall of 2018 to the County of Lanark to subdivide the parcel of land to recognize a surplus residential farm dwelling on the agricultural holding. The consent application was granted subject to the fulfilment of conditions set by the Municipality and the County. One of these conditions included the requirement that the vacant agricultural lands (known as the severed parcel) be rezoned to prohibit the construction of a dwelling. This condition is a regular requirement of the severance of surplus farm dwellings and is implemented based on the following *Community Official Plan* Policy:

“The [Municipality] shall impose a condition on the severance of the surplus farm dwelling which shall require a zoning by-law amendment prohibiting the construction of a new residential dwelling on the farm land parcel rendered vacant as a result of the severance.”

As a result, the zoning of the retained land must be amended from “Agricultural (A)” to “Agricultural Exception (A-x).”

The severed lands was also created to include existing livestock barns and a paddock on the parcel. The severance was conditional upon this parcel also being rezoned into an appropriate zoning classification for the use of “commercial equestrian establishment”. The applicant is seeking to rezone the severed lands to “Agricultural Commercial (C1)”.

PURPOSE AND EFFECT

The purpose and intent of the Zoning By-law Amendment is to change the zoning from Agriculture (A) to Agriculture Exception (A-x), and Agricultural (A) to Agricultural Commercial (C1) to fulfil a condition for the severance of a surplus farm-dwelling property. As per the Community Official Plan, the rezoned retained parcel – vacant agricultural land – would not be permitted to have a new dwelling constructed on it. The amendment would also address the existing lot size deficiency to legally permit an agricultural use.

DESCRIPTION OF SUBJECT LANDS

The subject property is located on the east side of Appleton Side Road, at the northeast corner of Appleton Side Road and Hamilton Side Road. All properties within the immediate area are zoned “Agricultural (A)”.

The original holding of land composed a parcel of approximately 40.35 ha of land. The severed land, composed of the original farm dwelling as well as the livestock barns and an adjacent paddock, represents an area of approximately 4.35ha, in the southwestern corner of the holding. The severed land is accessed by $\pm 250\text{m}$ of frontage on Appleton Side Road. The severed lands will be rezoned the “Agricultural Commercial (C1)” to permit the residence and an existing equestrian establishment.

The retained land, being the agricultural holding, features approximately 650m of frontage on Appleton Side Road and represents ± 36 ha of land. The retained lands will be rezoned to “Agricultural (A)” to prohibit residential uses and to recognize a reduced minimum area of 36ha.

SERVICING & INFRASTRUCTURE

The properties, severed and retained, are exterior of the Almonte Ward’s municipal services boundary. Consequently, the farm dwelling utilizes private water and septic. The subject lands are accessed from Appleton Side Road, a municipally owned and maintained road.

COMMENTS

FROM INTERNAL CIRCULATION

Comments received based on the circulation of this application have been summarized below:

CAO: No concerns or objections.

Clerk: No comments received,

CBO: No concerns or objections.

Fire Chief: No comments received.

Director of Roads and Public Works: No concerns or objections.

Recreation Coordinator: No concerns or objections.

FROM EXTERNAL AGENCY CIRCULATION

No objections were received from external agencies as of the date this report was prepared.

FROM THE PUBLIC

The Municipality held a Public Meeting on September 17, 2019 to provide an opportunity for the public to comment on the application. During the Public Meeting, one individual spoke and objected to the proposed consent application on the basis that the application failed to comply with the Provincial Policy Statement. A copy of the individuals submitted comments are appended to this report.

EVALUATION

PROVINCIAL POLICY STATEMENT (PPS), 2014

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As per Section 3(5)(a) of the Planning Act, R.S.O. 1990, all planning decisions must be consistent with the PPS. The following is a list of applicable sections of the PPS as well as a review of the proposal against these policies:

2.3.4 Lot Creation and Lot Adjustments

Lot creation in prime agricultural areas is discouraged and may only be permitted for:

- c) a residence surplus to a farming operation as a result of farm consolidation, provided that:
 - 1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services;*
 - and*
 - 2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach**

used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective.

The subject Zoning By-law Amendment would rezone the consolidated agricultural parcel to prohibit a residential dwelling on the lands in order to ensure that the proposal would not result in the creation of an additional residential building lot.

The PPS seeks to encourage longevity and vitality in agricultural land holdings for the long-term. Uses permitted on agricultural lands are largely limited to specific agricultural or directly related businesses, the definitions of which are stringent but do present opportunities for business diversification. In this case, both the cash-crop lands and established equestrian operation constitute appropriate and compatible uses as “agricultural” and “agriculture-related uses” as defined in the PPS.

With respect to complying with minimum distance separation (MDS) requirements, the Applicants have noted that there are livestock facilities located on the subject property associated with the equestrian establishment. The applicant proposes to include the subject land’s existing barns as part of the severed lot. Further, all other livestock facilities in the area are located on separate properties. Thus, an MDS I setback is not required and fulfills the requirements of Section 2.3.3.3.

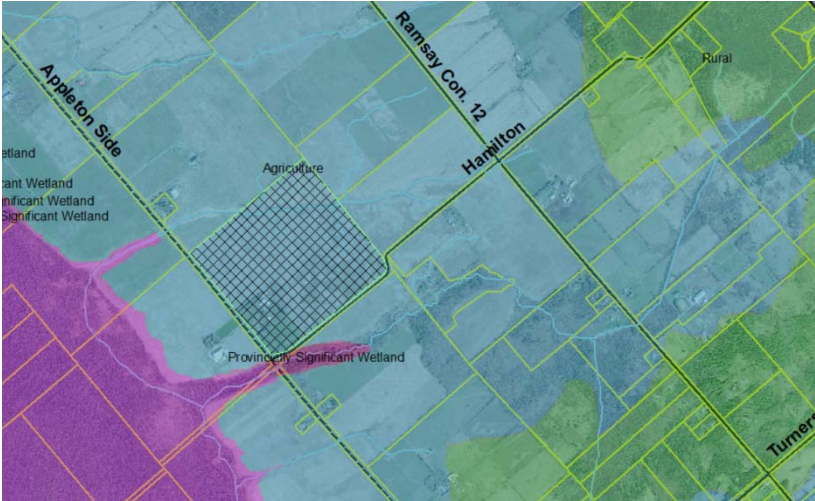
The severed lot size is 4.35ha, which has been proposed based on the existing boundaries of the commercial equestrian establishment. The boundary lines are reflective of the original farmstead (and private servicing), barns and paddock lands to the west and south of the structures. A site visit to the property confirmed that the proposed severed parcel is accurate to the existing operations and reflects the clear land use division between spaces used for paddock and adjacent croplands.

While lot creation in prime agricultural lands is only permitted where new lots are limited to the minimum size needed to accommodate the use, Staff feel that the requested acreage is appropriate to support the present equestrian establishment while maintaining flexibility in the future for other similar commercial agricultural use in accordance with Policy 2.3.4.1. This approach is consistent with the *Guidelines on Permitted Uses in Ontario’s Prime Agricultural Areas* (a companion policy to the PPS) policies on agricultural, agricultural related and on-farm diversified uses.

COMMUNITY OFFICIAL PLAN (COP)

Both the retained and severed properties are, and will continue to be, designated as “Agriculture” under the Community Official Plan. Permitted uses include agriculture, agriculturally related businesses, forestry, a residential dwelling, and home-based businesses.

Figure 1 – Official Plan Schedule



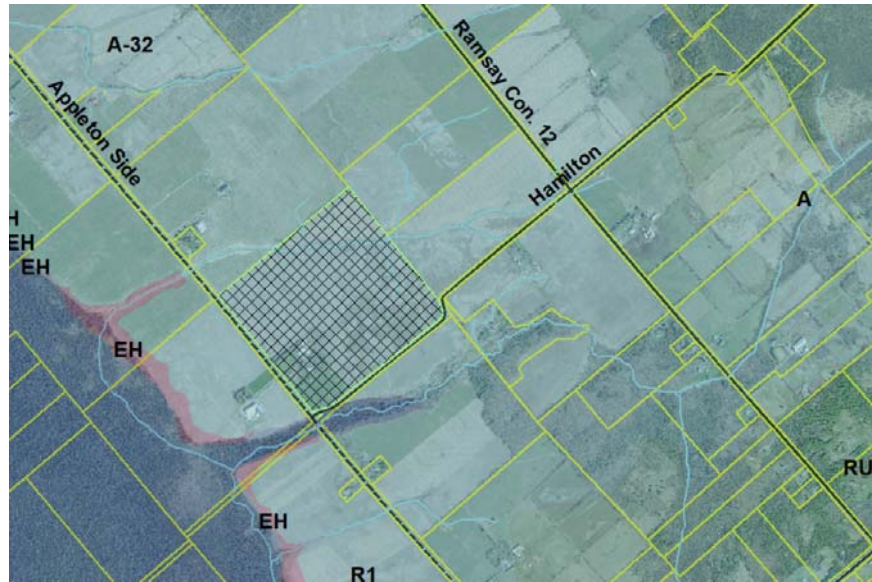
Both the retained lot and severed lot exhibit sizes which are appropriate for the type of agricultural businesses operating on the lands, as evident by their tenancy on the lands. The lot area of the severed parcel is anticipated to offer flexibility to support a variety of small-agricultural or related land uses, whereas a more traditional severance parcel size may limit flexibility for the property to adapt to offering less traditional agriculturally related or agri-tourism businesses as encouraged by Section 3.2.2 of the COP.

In considering Section 3.2.7.4, staff noted in a visual inspection of the site, that both the topography and geology of the site visibly changes between the lands actively used as cropland and those where the paddock is located. In speaking with the owner, he noted that the distinction between the two uses speaks to the less than optimal conditions of the paddock lands for traditional crop harvesting. As such, the use of the lands as an agricultural commercial or industrial use (such as an equestrian establishment or like business) would be both an appropriate and rational use of the lands.

ZONING BY-LAW #11-83

The subject lands are presently zoned “Agriculture (A)” within the Comprehensive Zoning By-law #11-83.

Figure 2 – Zoning Bylaw Schedule



As required by consent application B18/072, the severed lands will be zoned into the “Agricultural Commercial (C1)” designation and the vacant farm property must be rezoned to “Agriculture Special Exception (A-x)” to prohibit the construction of a dwelling, thereby ensuring that said property is used solely for agriculture. A draft by-law is as follows:

11.3 Special Provisions

11.3.X Notwithstanding their ‘A’ Zoning designation, on those lands delineated as ‘Ax’ on Schedule ‘A’ to this By-law, may be used in compliance with the A zone provisions contained in this by-law, excepting however, that:

- i) all residential uses are prohibited; and*
- ii) that the Minimum Lot Area of the holding may be 36ha.*

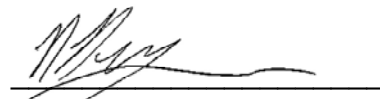
The severed lands will be rezoned to the “Agricultural Commercial (C1)” zone, in accordance with the uses and zone provisions described therein.

The following table outlines the minimum lot area and lot frontage requirements zones and the proposed new lots:

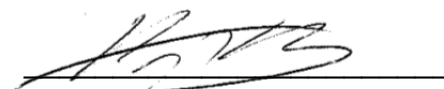
Table 1: A Zone Development Standards vs. Proposed Lot Dimensions

ZONE PROVISION	AGRICULTURAL (A)	RETAINED LANDS	AGRICULTURAL COMMERCIAL (CI)	SEVERED LANDS
<i>Lot area (ha)</i>	40	36	0.2	4.35
Lot frontage (m)	150	650	30	250
<i>Lot coverage (max)</i>	5%	0%	35%	3.2%

All of which is respectfully submitted by,


 Niki Dwyer, RPP MCIP
 Director of Planning

Approved by,

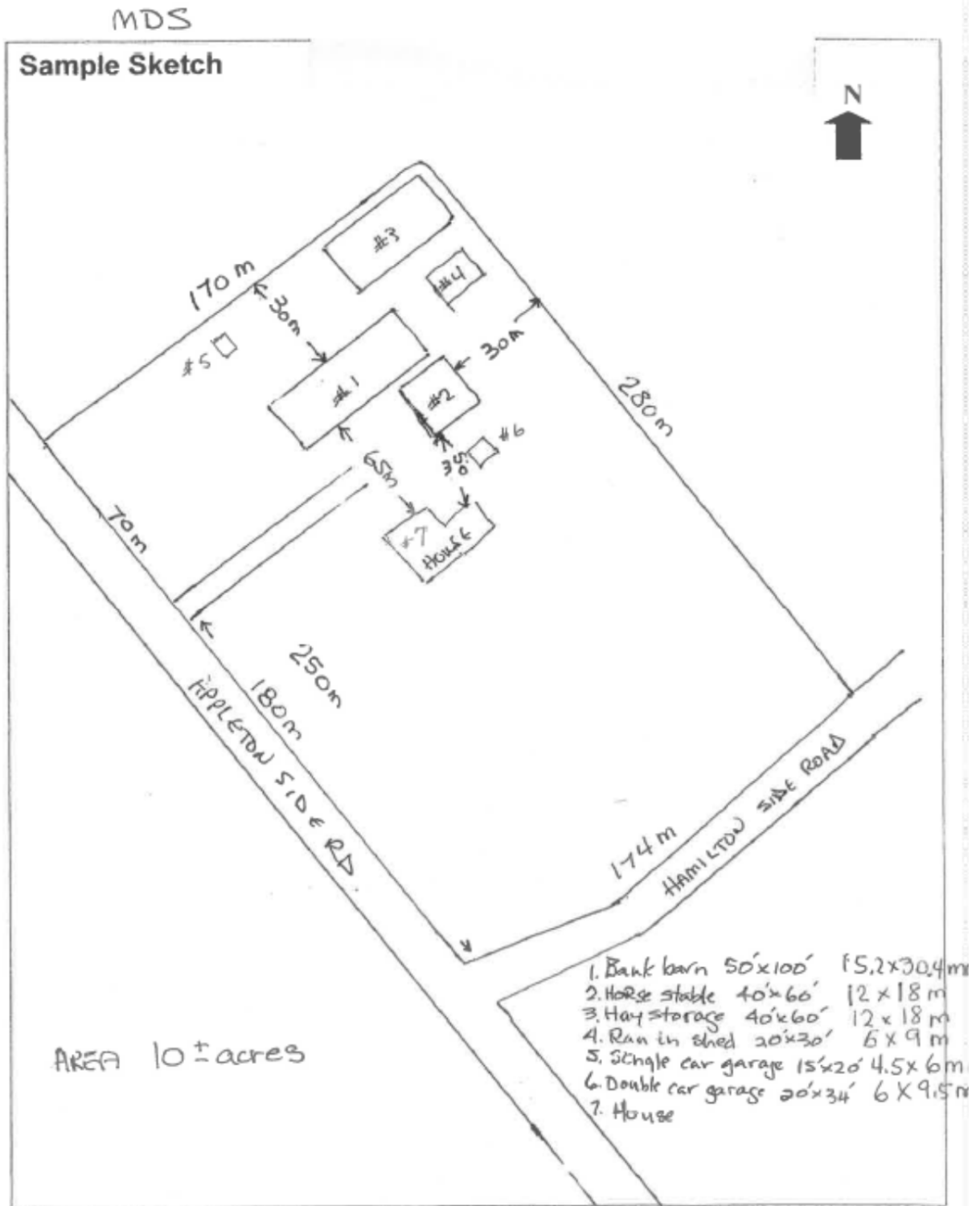

 Ken Kelly,
 Chief Administrative Officer

ATTACHMENTS:

Appendix A – Context Map of the Property (Provided by Applicant)

Appendix B – Comments Received

Appendix A – Context Map (Provided by Applicant)



Appendix B – Comments Received

Niki Dwyer
Director of Planning
Municipality of Mississippi Mills
3131 Old Perth Road,
Almonte, ON
K0A 1A0

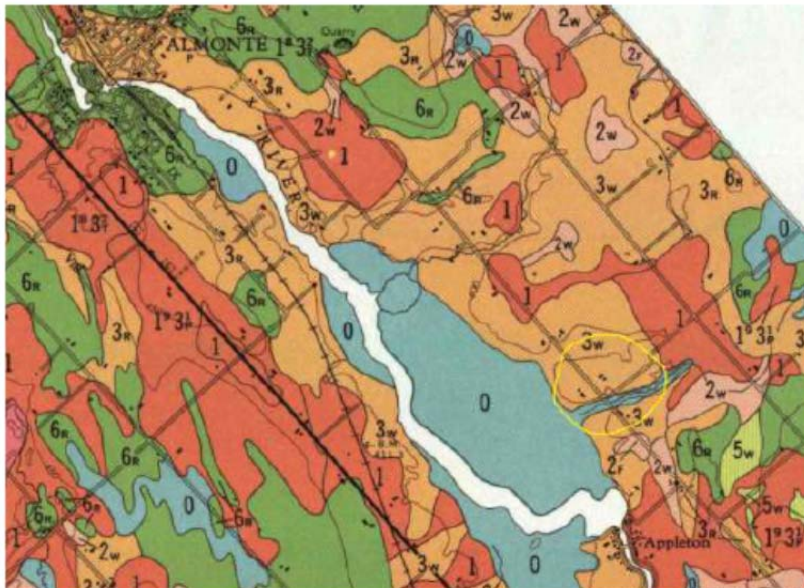
Dear Ms. Dwyer:

Here are my comments on Zoning By-law Amendment Z-12-19, West Pt Lt 6, Concession 11 Ramsay, known as 4356 Appleton Side Road.

The Provincial Policy Statement, 2014 defines Prime agricultural land as

"specialty crop areas and/or **Canada Land Inventory Class 1, 2, and 3 lands**, as amended from time to time, in this order of priority for protection.

This map shows that the subject land is all Class 3 land and considered "Prime"



Section 2.3.1 of the PPS states:

"*Prime agricultural areas shall* be protected for long-term use for agriculture."

Section 2.3.4.1 of the PPS states:

Lot creation in *prime agricultural areas* is discouraged and may only be permitted for:

a) **agricultural uses**, provided that the lots are of a size appropriate for the type of agricultural use(s) common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;

b) ***agriculture-related uses***, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;

c) a *residence surplus to a farming operation* as a result of farm consolidation, provided that:

1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and

2. the planning authority ensures that new residential dwellings are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new residential dwellings are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches which achieve the same objective; and

d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.

The PPS defines Agricultural uses as:

"the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and accommodation for full-time farm labour when the size and nature of the operation requires additional employment. "

The PPS defines Agriculture-related uses as:

"those farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity."

I submit that this severance doesn't comply with Provincial Policy Statement and shouldn't be permitted.

Thank you for allowing me to submit these comments.

Steve Maynard

THE CORPORATION OF THE TOWN OF MISSISSIPPI MILLS

BUILDING and PLANNING REPORT

MEETING DATE: October 1st, 2019
TO: Committee of the Whole
FROM: Maggie Yet, Planner 1
SUBJECT: **Site Plan Control – Almonte Country Haven (D11-ALM-19)
Plan 6262, McFarlane Section, Lots 153 to 157, 167 to 171, 181 to 185, being Parts 2, 4 & 6 on Registered Plan 26R984
Almonte Ward, Municipality of Mississippi Mills
Located on 333 Country Street**
OWNER: OMNI Health Care
APPLICANT: Gareth Mogg, Dillon Consulting

RECOMMENDATION:

THAT the Committee of the Whole recommends that Council APPROVE the site plans for Almonte Country Haven for the property described as Plan 6262, McFarlane Section, Lots 153 to 157, 167 to 171, 181 to 185, being Parts 2, 4 & 6 on Registered Plan 26R984 as presented;

AND FURTHERMORE THAT the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

SITE PLAN CONTROL APPLICATION SUMMARY

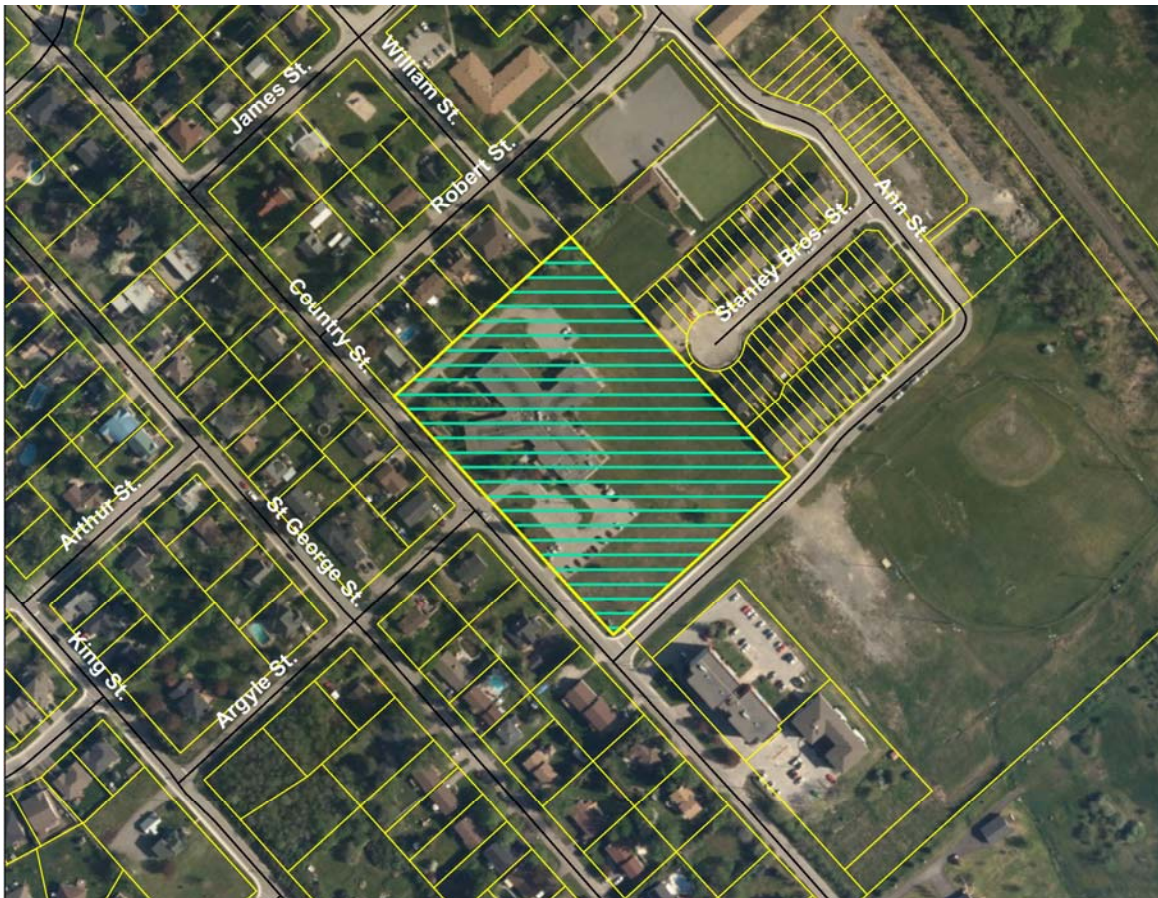
Dillon Consulting has filed a Site Plan Control Application for the approval of a renovation and expansion of an existing Long Term Care Home located at 333 Country Street. The facility on the subject property has operated as a Long Term Care Home since 1979. The subject property is zoned “Residential Fourth Density Exception 7 (R4-7)” Zone; however, as the facility is technically defined as a “Residential Care Facility” by the Zoning By-law #11-83, the use is subject to the development standards of the “Community Facility (I)” Zone. The development will continue to use municipal water and sewer infrastructure.

LOCATION AND DESCRIPTION OF SUBJECT LANDS AND SURROUNDING AREA

The lands subject to the application are located on Country Street, a municipally owned and maintained road within the Almonte Ward, and are legally described as Plan 6262, McFarlane Section, Lots 153 to 157, 167 to 171, 181 to 185, being Parts 2, 4 & 6 on Registered Plan 26R984. The lot is approximately 4.95ac (20,019.8m²) in area with access from Country Street. The Community Official Plan designates the lands as “Residential”. Notable characteristics of the surrounding area include:

- It is predominantly residential, surrounded by low density single detached residences to the west and medium density townhouse developments in the Almonte Mews Subdivision immediately east of the facility, abutting the rear property line;
- Mills Community Support is located along Country Street to the south of the subject property, and consists of two apartment buildings;
- Almonte Lawn Bowling Club, a recreational facility, is located north-east of the subject property and Snedden Casey Park is located south-east of the subject property, abutting the southern-most property line.

Figure 1 – Site Location (2017)



COMMUNITY OFFICIAL PLAN (COP)

The subject lands are designated “Residential” in the local Community Official Plan, which aims to provide for a broader range of housing options in terms of housing types and rental opportunities. The goal of residential land use policies is to “*promote a balanced supply of housing to meet the present and future social and economic needs of all segments of the community.*” The proposed development provides a high-density, but compact housing type for seniors on a street that is predominantly single-detached dwellings with some medium density developments to the south and east. The development will fulfill the following Residential objectives:

Objectives

1. *Promote and support development which provides for affordable, rental, and/or increased density of housing types.*
4. *Direct the majority of new residential development to areas where municipal sewer and water services are/will be available and which can support new development.*
5. *Ensure that residential intensification, infilling and redevelopment within existing neighbourhoods is compatible with surrounding uses in terms of design.*

The expansion of the existing long term care home would continue to contribute to a balanced supply of housing in the Municipality and would further increase capacity and density of the existing facility. Municipal services are available along Country Street and the facility will continue to be serviced by municipal water and waste water services. The proposed design is compatible in scale, massing and design with the surrounding residential uses, which consists of low and medium density residential and open space and community uses.

3.6.6 Special Needs Housing

1. *The Town shall seek to improve access to housing for people with special needs, including assisted housing for low income people, seniors housing and housing for physically and developmentally handicapped individuals.*
2. *The Town shall work with local groups to determine the demand for special needs housing. The Town shall support appropriate applications and proposals for special needs housing.*
3. *The Town shall consider alternative approaches to providing housing targeted specifically to the seniors' population.*

The proposal addresses a need within the Municipality for seniors housing, particularly for those who have special needs requirements. The proposal would increase the capacity of the existing long term care home to house and provide for seniors with assisted living requirements by an additional 14 beds for a total of 96 beds. 58 of the beds will be available for private accommodation while an additional 38 beds provide shared accommodation.

2.5 Growth and Settlement

The proposal would additionally contribute to meeting the goal of Section 2.5 Growth and Settlement policies to “*promote managed, co-ordinated and fiscally responsible growth, which represents an efficient use of land and is environmentally sustainable.*” The proposal would increase the capacity of the facility in an area where municipal services are available and capable of supporting the expansion of the facility. The proposal would contribute to meeting the following objectives:

1. *Establish a growth strategy which promotes an orderly pattern of development, maintains the area's rural and small town character and which represents a logical expansion of built-up areas.*
2. *Establish an urban density which promotes a sustainable and efficient use of the land.*

ZONING BY-LAW

The subject property is zoned “Residential Fourth Density Exception 7 (R4-7)” within the Municipality’s Zoning By-law #11-83. The R4-7 Zone permits a nursing home in accordance with the provisions specified under Section 16.3.7 of the Zoning By-law #11-83. However, the applicant has identified that the facility is a long-term care home and is governed by the Long-Term Care Homes Act, 2007. According to the Zoning By-law, a nursing home is defined as

a building containing multiple rooms with common access to eating, bathrooms, recreation and leisure area for temporary occupancy by those requiring nursing or other care where meals, personal care, nursing services and medical care and treatment are provided or made available, as defined under the Nursing Homes Act, but does not include any premises falling under the jurisdiction of the Long-Term Care Homes Act, 2007 – O. Reg 79/10[.]

As such, the facility is not considered as a nursing home but a residential care facility, defined as

an establishment providing supervised or supportive in-house care for those who need assistance with daily living, that may also provide on-going medical or nursing care or counseling, and personal services.

Section 16.1 permits a “Residential Care Facility” in the R4 Zone in accordance with the provisions of the I Zone. The I Zone allows for a range of community uses, institutional accommodation and emergency service uses. The purpose of the I Zone is to minimize the impact of institutional uses by locating services in close proximity to residential uses and ensuring appropriate scale and intensity with the neighbourhood character.

The I Zone contains various development standards. The following table outlines the associated zoning provisions and the proposed development specifications:

Zoning Provisions		
Development Standard	I Provisions	Proposed
Lot Area, min. (m ²)	2,000	20,243
Lot Frontage, min. (m)	30	161 (Country St) and 122.8 (Ann St)
Front Yard, min. (m)	9	43.6
Side Yard, min. (m)	5	15.9
Exterior Side Yard, min. (m)	9	11.1
Rear Yard, min. (m)	7.5	12.5
Building Height, max. (m)	11	8
Landscaped Open Space, Minimum	20%	51.3%

The proposal meets all required zoning standards of the I Zone. As such, Staff believes the development to be compatible with the I Zone requirements and thus, meets the Municipality’s

development expectations of said zone to intensify and roundout an existing residential care facility on the subject property.

REVIEW

Comments received based on the circulation of this application have been summarized below:

INTERNAL CIRCULATION

CAO: No comments received.

Chief Building Official: No concerns or objections

Director of Roads and Public Works: No further comments or concerns.

Fire Chief: No comments received.

Recreation Coordinator: No concerns or objections.

EXTERNAL AGENCY CIRCULATION:

Enbridge: No objections.

Site Plan Details

	Existing	Proposed
Number of Units	38 rooms with 82 beds	96 beds (58 private, 38 shared rooms)
Gross Floor Area (m ²)	2,413.35	5,764
Lot Coverage (%)	11.6	19.5
Landscaped Area (%)	73	51.3
Parking Spaces	48	53
Loading Spaces	2	2

Parking

Vehicles: The Zoning By-law requires 0.25 parking spaces per dwelling unit of rooming units plus 1 per 100m² of gross floor area used for medical, health or personal services. Based on a total of 96 beds and 117m² of gross floor area for medical, health and personal services, the Zoning By-law requires the provision of a total of 25 parking spaces and 1 accessible parking space for every 25 parking spaces. The applicant’s proposal includes a total of 53 parking spaces, located at near the existing building and at the rear for visitors and staff, including 4 accessible parking spaces.

Bicycle: The proposal includes 16 bicycle parking spaces which meets and exceeds the requirement based on 1 space per 1500m² of gross floor area. Bicycle parking is located in proximity to the front entrance and in the rear staff entrance.

Loading Spaces: The proposal includes two (2) loading spaces which meets the Zoning By-law requirement of two (2) loading spaces for facilities over 5,000m². Loading spaces are located within the front yard of the subject property which is permitted provided it maintains a 10m setback from the front lot line.

Given the above, the proposal meets and exceeds the minimum parking requirements of the Zoning By-law for vehicle, bicycle and accessible parking. Parking lots will have a landscaped buffer surrounding the perimeter including between lot lines and loading areas will be located at least 9m from the street and at least 3m from a lot line.

Servicing and Grading

The proposal would use municipal water and sewer, and is thus subject to an assessment by the Department of Roads & Public Works. As such, the applicant submitted a grading and servicing plan completed by an Ontario Land Surveyor. Following a series of revisions to the proposed servicing and grading plans, the Director of Roads & Public Works had no further comments or concerns.

Landscaping and Open Space

The proposal has included measures to regulate the scale and form of the facility respective of the surrounding neighbourhood, including a landscaped buffer around the perimeter of the subject property. The proposed development would maintain much of the site's existing open spaces through parks, pathways and open space available to be used by the public. The proposal additionally includes a new secured outdoor space for residents' use and enjoyment. An existing walking path accessible from Country Street will be repaired and regraded as part of the proposed renovations.

The applicant has proposed additional landscaping on the subject property fronting Country Street and Ann Street which includes planting trees and installing a landscaped buffer between the street and the parking lot, and a new landscaped and fenced outdoor space for residents. Trees will be in accordance with the Municipality's tree planting standards, set out in the Municipality's *Guidelines for Tree Conservation & Planting*. Namely, the *Guidelines* provide that the tree species be indigenous to the region, that it be located away from important infrastructure, and that the tree is of adequate caliper size to ensure healthy growth.

Building Configuration/Façade

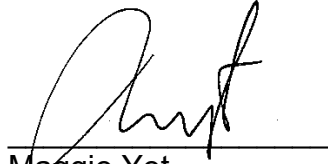
The elevation drawings depict the existing one-storey building oriented towards Country Street and a new two-storey addition at the rear of the existing building. The proposed two-storey addition is consistent with the height of surrounding buildings. Given the existing gradient of the subject property, the two-storey addition will be of the same height as the existing one-storey building and visually will not be taller than the existing building.

The existing orientation of the building, fronting onto Country Street, will be maintained. The new addition will be located at the rear of the existing building and set back from the abutting residential properties. Additionally, no changes are proposed to the façade of the existing building to minimize the visual impact of the proposed development. The new addition will mimic the existing façade with some new design elements, such as cladding. The building site is of sufficient size to accommodate the proposed addition at the rear of the subject property and is thus able to mitigate impacts from noise, odours, traffic and storage associated with the increase in capacity.

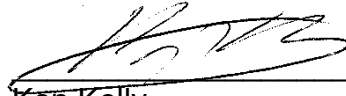
CONCLUSION

The proposed site plans satisfy the provisions of the Zoning By-Law #11-83 and are consistent with relevant planning policies of the Community Official Plan. Revisions of submitted plans have been conducted to the satisfaction of Mississippi Mills Staff.

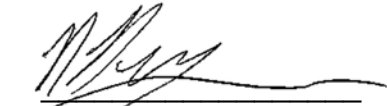
All of which is respectfully submitted,



Maggie Yet
Planner 1



Ken Kelly
Reviewed by CAO



Niki Dwyer
Reviewed by Director of Planning

ATTACHMENTS:

Schedule A – Submitted Plans

PROPOSED SITE PLAN LEGEND

	PROPERTY LINE
	BUILD TO LINE
	ROAD CENTRE LINE
	BARRIER FREE PATH OF TRAVEL
	LANDSCAPING
	PERMEABLE PAVING
	HEAVY DUTY CONCRETE
	PROPOSED UNIT PAVING
	PROPOSED UNIT PAVING
	ASPHALT PAVING
	PROPOSED SAND BOX
	EXISTING BUILDINGS
	FIRE ROUTE SIGN
	FIRE ROUTE SIGN

SITE STATISTICS

Primary Address: 333 Country Street #10, Box 250, Amonte, ON, N0A 4H0
Proposed Site Use: Residential Care Facility (Long Term Care)

Lot Area Total	20,262.02 (7,913,731.61)
Building Coverage	3,984.02 (1,428,914.1)
Lot Coverage	19.93%
Total Landscaping / Landscape Percentage	14.62% (5,963.76)
Proposed GFA (Level 0)	1,868.02 (718,464.14)
Level 1	3,984.02 (1,428,914.1)
TOTAL	5,852.04 (2,147,378.24)

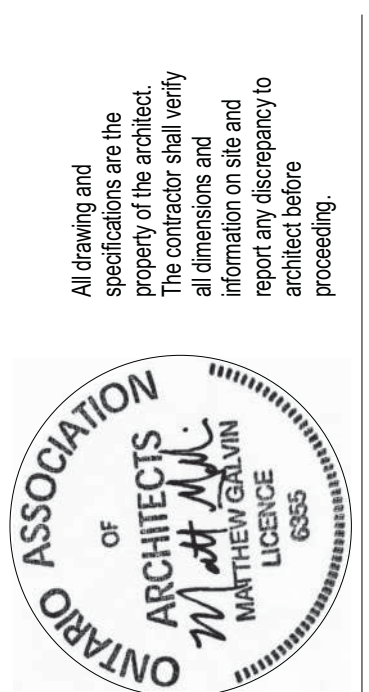
Total Number of Sheets	16
Sheet(s) in this Drawing (Excluding Information Sheets)	1
Number of Information Sheets	2
Proposed Building Height in Storeys	2
Proposed Building Height in Meters	6.096
Front Yard Setback	Proposed: 6m
Proposed: 4.5m	
Side Yard Setback	Proposed: 2.5m
Proposed: 1.5m	
Existing Side Yard Setback	Proposed: 6m
Proposed: 6m	
Loading Space (Depth)	Proposed: 2m
Proposed: 2m	
Existing Parking Spaces	48
Proposed: 1	
Proposed: 16	
Proposed: 2	
Proposed: 2	
Proposed: 48	
Proposed: 15	
Proposed: 35	
Proposed: 35	

MOH STATISTICS

# of Plans	3
# of Books	16
# of Private Books	15
# of Booklets	18

- 2018-02-01 ISSUED FOR SITE PLAN APPROVAL
- 2018-04-05 MOH LTC PRELIMINARY PLAN SUBMISSION
- 2018-10-30 SCHEMATIC DESIGN APPROVAL

DATE: revision: By:



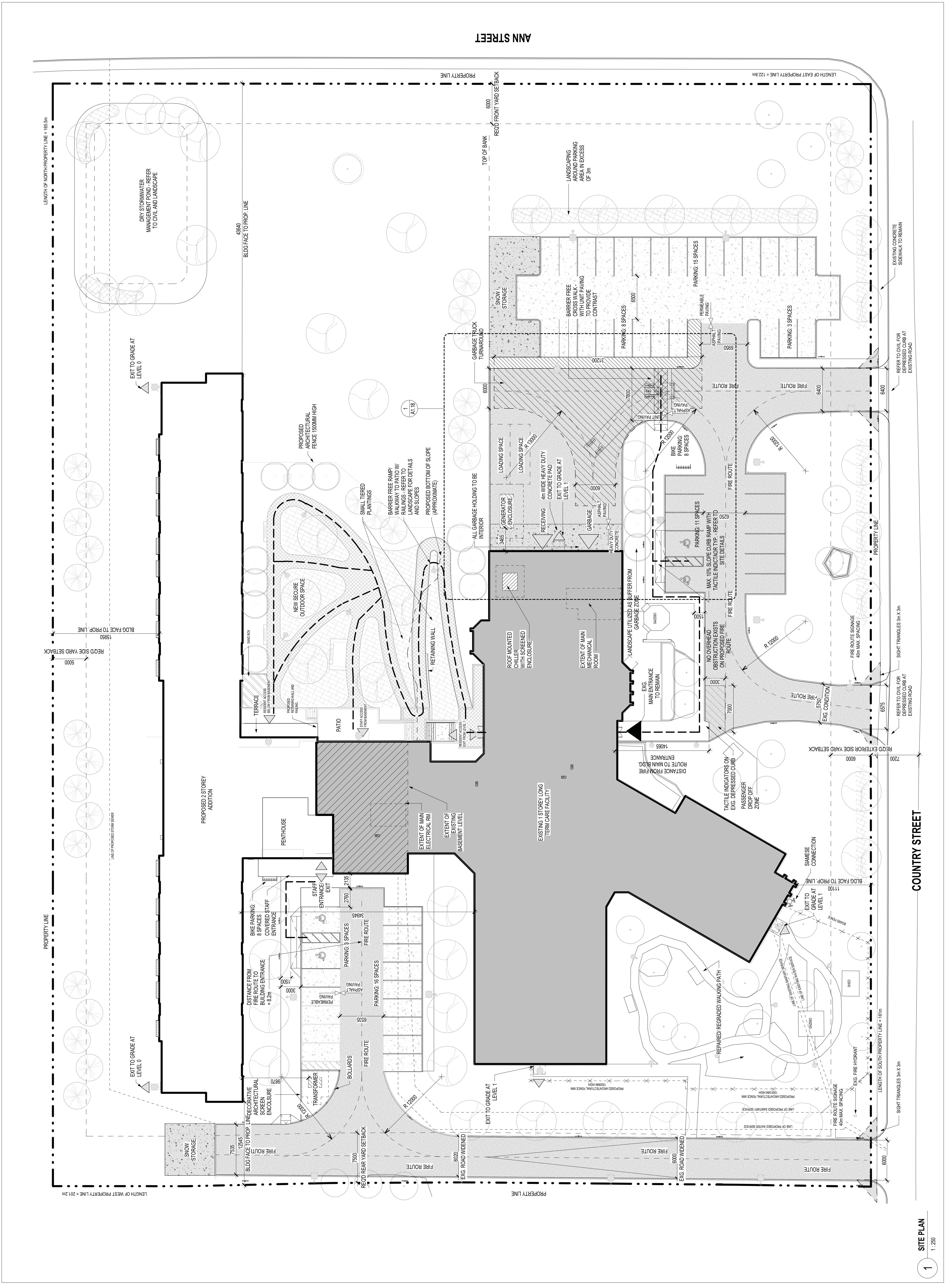
All drawing and specifications are the property of G Architects. The contractor shall verify all dimensions and information on site and report any discrepancy to architect before proceeding.

Almonte LTC
333 COUNTRY STREET
AMONTE, ONTARIO

SITE PLAN - PROPOSED



scale: As indicated
XX
XX
18463.3
27/2019 9:42:54 AM
job number:
pad date:
drawing number:



EXISTING BUILDING CLADDING TO REMAIN

VOLUMETRICALLY PROPOSED BUILDING INTEGRATES WITH EXISTING THROUGH CONTINUITY OF ROOFLINE

MATERIALLY, BRICK AND FIRE CEMENT PANELS IN SIMILAR AND COMPLEMENTARY TONES TO EXISTING BUILDINGS ARE UTILIZED TO INTEGRATE WITH EXISTING AND PROPOSED



VIEW OF COURTYARD LOOKING WEST

RHYTHM ESTABLISHED AT REAR OF BUILDING TO REINFORCE STREETSCAPE SCALE

VOLUMETRICALLY PROPOSED BUILDING INTEGRATES WITH EXISTING THROUGH CONTINUITY OF ROOFLINE



VIEW OF ADDITION LOOKING EAST

RHYTHM ESTABLISHED ACROSS REAR FACADE THROUGH COLOUR AND TEXTURE

COMMON AMENITY AREAS WITHIN COURTYARD ARE EMPLOYED TO FACILITATE FACADE DESIGN AND MATERIAL/ GLAZING SELECTIONS



VIEW FROM REAR OF BUILDING LOOKING SOUTH-WEST

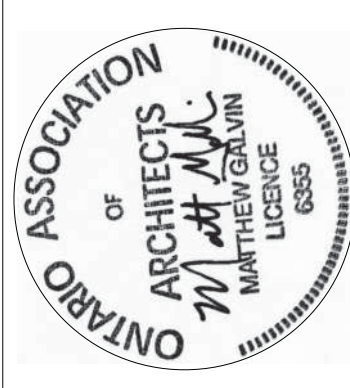
ARCHITECTURAL ELEMENTS AND MATERIALS FROM EXISTING BUILDING ARE UTILIZED WHERE EXISTING BUILDING MEETS PROPOSED EXPANSION

PROPOSED COURTYARD WITH COMMON AMENITY AREAS IS A SPACE FOR BUILDING USERS AND FURTHER INTEGRATES EXISTING AND PROPOSED



VIEW OF ADDITION AND EXISTING BUILDING AT COURTYARD

- 4. 2018-02-01 ISSUED FOR SITE PLAN APPROVAL G
- 3. 2019-01-05 MCH LTC PRELIMINARY PLAN SUBMISSION G
- 2. 2018-10-30 SCHEMATIC DESIGN APPROVAL G
- # date: revision: by:



All drawing and specifications are the property of G Architects. The contractor shall verify all dimensions on site and report any discrepancy to architect before proceeding.

Almonte LTC
333 COUNTRY STREET
ALMONTE, ONTARIO

PRELIMINARY 3D VIEWS

scale: XX
drawn by: XX
reviewed by: 18043.3
job number: 277201919:43:59 AM
plot date:
drawing number:

MISSISSIPPI MILLS PUBLIC LIBRARY REPORT

DATE: October 1, 2019
TO: Council
From: Christine Row, CEO/Chief Librarian
Subject: **Almonte Friendship Oven**

RECOMMENDATION:

THAT Council approve Option 1: to accept ownership of the Almonte Friendship Oven in partnership with the Neighbourhood Tomato Community Gardens.

BACKGROUND:

In 2015, the Neighbourhood Tomato Community Gardens approached the Mississippi Mills Public Library to support a community oven project. In 2017, Council received a report requesting support for the oven project and approval for the oven to be built on municipal property near the Almonte Branch. After Council approval, the Friendship Oven was built by volunteers and funded through community donations and has been in operation since the summer of 2018.

Over the past two years, Neighbourhood Tomato has primarily managed the Oven. The Neighbourhood Tomato is a volunteer organization and is not under any municipal department's responsibility. This group of volunteers provide the wood-firing training/certification and are responsible for the mandatory annual inspection along with any oven supplies, maintenance, and administration duties.

Situated in front of the Almonte Branch, the Library supplies the water and checks-out the key to the oven. In the original plan, library staff members were going to be responsible for maintaining the schedule and rental agreements. In reality, Neighbourhood Tomato members have maintained the schedule and insurance and therefore library staff members have not played a role in any Oven administrative duties.

In terms of operations, insurance coverage has been an ongoing conversation. According to the insurance agent, Municipal Liability covers the Municipality in the event of a loss arising from the community oven but this coverage does not extend to the users of the oven. For the first year, oven users were required to use their home insurance policy to provide user coverage. In a recent discussion with the municipal insurance agent, user coverage is possible if a municipal department (or library board) establish an oven committee. Through a committee, committee members would be covered by the municipal insurance and all other users would need to purchase insurance (similar to room rental insurance).

On August 14, 2019, the Mississippi Mills Public Library Board discussed the possibility of establishing an oven committee in order to extend insurance coverage to committee

members. After much discussion, the Board agreed that it was not appropriate for Library to establish an oven committee because the Board does not own the land or the oven. The following resolution was approved.

Resolution No. 26-19

Moved by J. Fraser

Seconded by B. Button

THAT the MMPLB defers this issue to the Municipality for their response and suggestions.

CARRIED

The insurance inquiry and other operational issues have raised the question of ownership and procedural framework when it comes to this asset. The community volunteers have done great work raising money for supplies and managing the day-to-day operations of the Friendship Oven. The ownership question now needs clarification in order to provide this community group with direction on long-term planning and procedures that safeguard the Municipality because the oven is on municipal land.

DISCUSSION:

After a full year of operation, it is now clear that the key to avoiding potential problems is to determine which organization owns the Almonte Friendship Oven. The owner does not need to manage the Friendship Oven but would provide oversight and ensure operations do not violate any municipal by-laws or health and safety concerns.

There are three options to consider.

Option 1

Council accepts ownership of the Almonte Friendship Community Oven in partnership with the Neighbourhood Tomato Community Gardens Committee. In this scenario, an agreement would outline the responsibilities of each group and would stipulate that use of the oven requires event insurance and in the sole opinion of Council, the oven can be removed.

The Municipality would ensure oven operations do not violate municipal by-laws and liaise with the community group, making sure proper certification and training are in order to safeguard the municipality and residents.

The community group could continue to manage and fund the day-to-day operations of the Oven.

Option 2

Council endorses ownership of the Friendship Oven to the Neighbourhood Tomato Community Gardens. The Neighbourhood Tomato members would be responsible to ensure that municipal by-laws, mandatory health and safety training, and certifications are in order.

The municipality would not be responsible for the operations or management of the Oven but because this asset is on municipal property, the Municipality may be impacted by operations.

Option 3

The Municipality accepts ownership and management of the Friendship Oven. The Municipality would have complete control over the Oven but would also inherit full costs to manage this asset such as staff time and supplies.

FINANCIAL IMPLICATIONS

Option 1 would require municipal staff time in order to liaise with the volunteer group and oversee operations in order to ensure by-laws and health and safety procedures are followed.

Option 2 would not have immediate financial implications but any violations of municipal by-laws or health and safety procedures would require municipal staff time.

Option 3 would have the greatest financial implications because the municipality would be responsible for all supply costs along with administration and training time.

SUMMARY

Option 1 provides stability for the Almonte Friendship Oven and a decision-making framework for this community asset.

Respectfully submitted,

CEO/Chief Librarian

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: October 1, 2019
TO: Committee of the Whole
FROM: Guy Bourgon, P.Eng., Director of Roads and Public Works
SUBJECT: Golden Line Road Speed Limit

RECOMMENDATION:

THAT Council receive the Golden Line Road Speed Limit report prepared by the Director of Roads and Public Works and dated September 17th, 2019, as information.

BACKGROUND:

At the August 13th, 2019, Council meeting, a petition requesting a speed reduction on Golden Line Road from March Road to Hamilton Side Road was received, and the matter was referred to the Director of Roads and Public Works to report back to Council.

DISCUSSION:

Golden Line Road from March Road to Hamilton Side Road is a linear road on the east boundary of the Ramsay Ward which is shared with the City of Ottawa. Sight lines are very good due to the linear and gently sloping nature of the roadway. The roadway has recently been resurfaced by the City of Ottawa and is in good condition. The roadway features sparse rural lot development situated in either municipality and is typical of many rural roads within the Municipality. It is important to note that, as Golden Line is a shared road, any consideration for speed limit changes would require the approval of both affected municipalities.

Staff completed a speed survey of Golden Line Road from August 12th-16th (southbound) and from August 20th-23rd (northbound) using the Municipality's speed spy. The results can be found appended to this report.

Average speed is well below the default speed limit of 80 km/h (63 km/h southbound and 69 km/h northbound) and the 85th percentile speed is 84 km/h southbound and 87 km/h northbound. 75% of the total traffic travels at or below the speed limit and traffic volumes are low.

As per the Municipality's policy for traffic calming and speed management approved by Council on February 16th, 2010, the threshold in Section 6.2 for an 80 km/h roadway for

the 85th percentile is 20 km/h above the speed limit. As the 85th percentiles on Golden Line Road in both directions are well under this threshold, this warrant is not met.

The Ontario Provincial Police were also contacted with respect to collisions on Golden Line Road over the past 5 years. Two minor collisions were reported in this period. The OPP collision report is attached. Therefore a speed reduction is not warranted by virtue of the reported collisions.

FINANCIAL IMPLICATIONS:

N/A

SUMMARY:

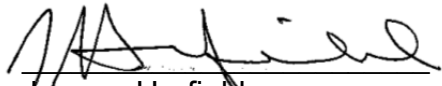
In keeping with the Council approved policy regarding traffic calming and speed management, as none of the warrants have been met to justify any action being taken, no further action is recommended.

Respectfully submitted,

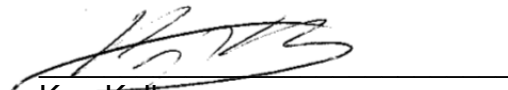
Reviewed by,

All of which is respectfully submitted,

Approved by,



Jeanne Harfield
Acting Clerk



Ken Kelly
Chief Administrative Officer



Ontario Provincial Police Lanark Detachment

15 Coleman Street, Carleton Place, ON
Tel: 613-257-5610

GOLDEN LINE ROAD MISSISSIPPI MILLS

<u>Report Date</u> 12 September 2019	<u>Submitting Author</u> Paul Ross #11440 15 Coleman street , Carleton Place, ON Tel: 613-257-5610 Fax: 613-257-8847 Paul.ross@opp.ca
<u>Submitting Agency Report Number</u> Collision Review Golden Line Road	

At the request of Staff Sergeant Marty McConnell I conducted a historical review of Motor Vehicle Collisions on Golden Line Road , Mississippi Mills Township.

I completed a Data Extraction (EX84) from the Records Management System (RMS) for 01 Jan 2013 – 12 Sep 2019 inclusive. This extract allows the user to search all calls for service in a duty area on a specific roadway. I then refined the information to all Motor Vehicle Collisions. It was noted that during this time period nine (9) Collisions where reported to the Lanark County OPP.

I then completed a review from the Electronic Collision Reporting System (ECRS) with the same date parameters. This resulted in seven (7) collisions which were “reportable” (as defined by the Highway Traffic Act and requiring an Accident Report to be completed by investigating officers). Utilizing the Longitude and latitude coordinates from the ECRS data I was able to plot the seven reportable collisions using “Google Earth” .

The noted difference between RMS and ECRS is that ECRS does not capture “Non-Reportable Collisions”. As such there is limited data relating to the non-reportable collisions. For the purpose of this report writer has focused on the reportable collisions from ECRS

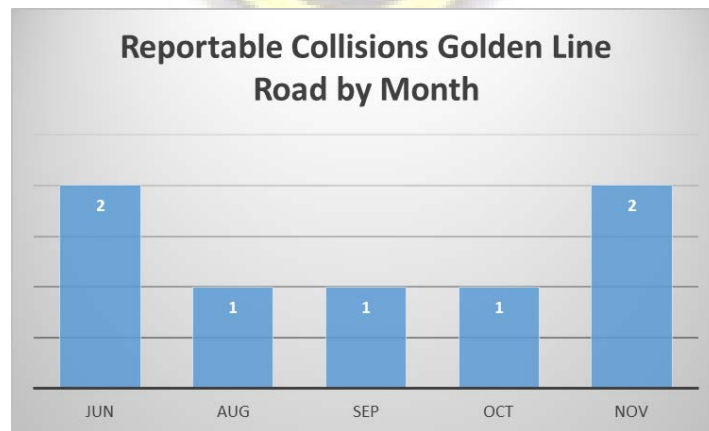
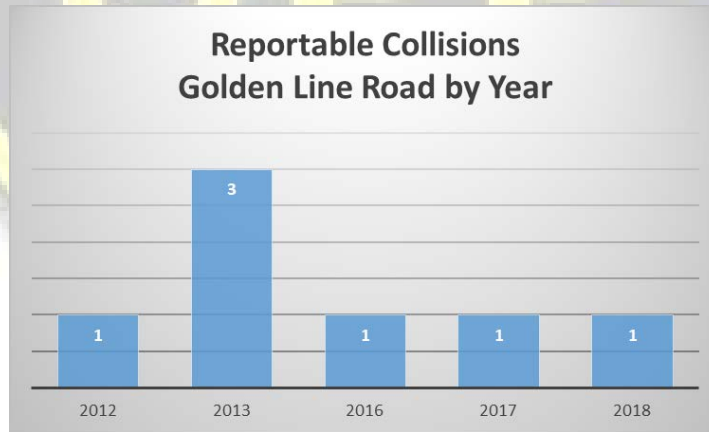
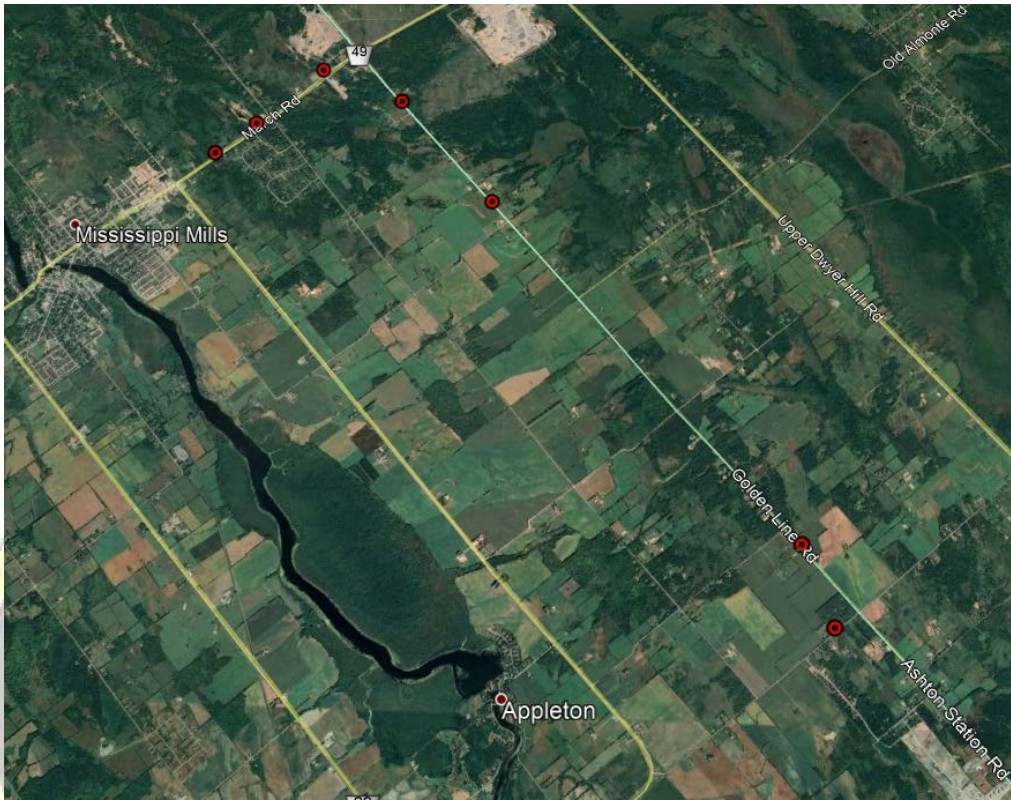
From the ECRS data I was able to ascertain the following information which is located in the appendixes as charts:

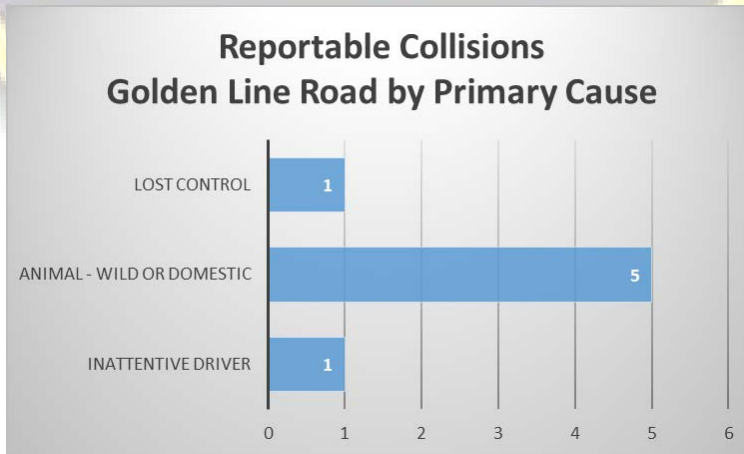
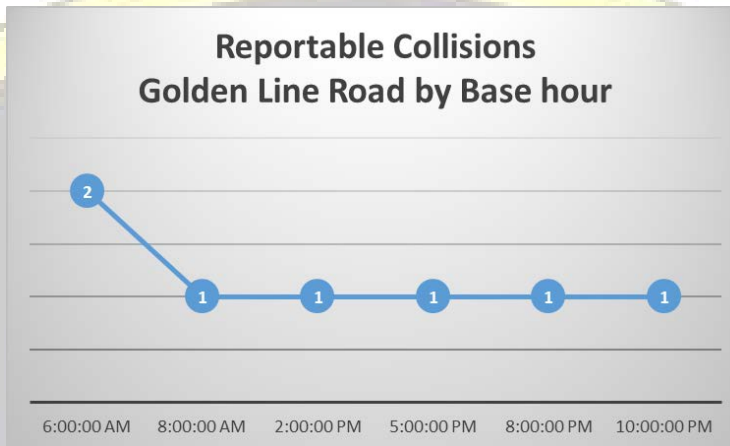
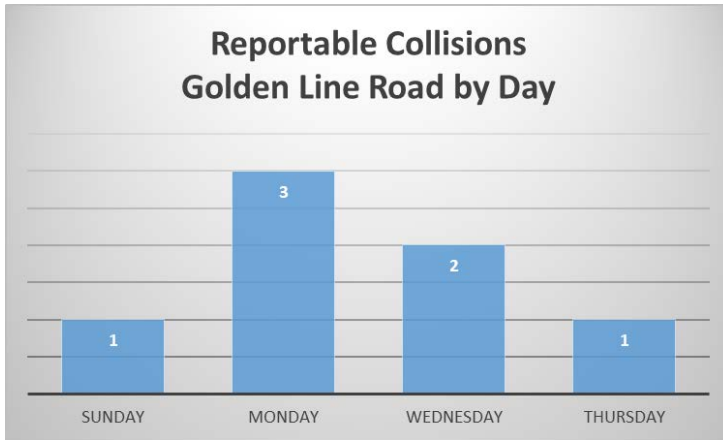
Year
Month
Day
Base Hour
Primary Cause

All seven of the collisions were “Property Damage”. No Personal Injury or Fatal Collisions where located on this roadway.

None of the Reportable Collisions involved alcohol

Overview of Collisions





GOLDEN LINE ROAD SPEED SURVEY		
	Traffic Speed Survey - Southbound	Traffic Speed Survey - Northbound
Date:	2019-08-20 0:00	2019-08-23 0:00
Start Date/Time:	2019-08-12 10:00	2019-08-20 14:00
Finish Date/Time:	2019-08-16 15:00	2019-08-23 14:00
Time Interval:	60 minutes	60 minutes
Speed Interval:	10 km/h	10 km/h
Posted Speed Limit:	80 km/h	80 km/h
Average Speed (km/h)	62.66813187	69.01257862
Maximum Speed (km/h)	107	125
50th Percentile:	66	71
85th Percentile:	84	87
Number Above Speed Limit:	102	127
Total Number of Vehicles:	455	477

OFFICE OF THE MAYOR



Mayor Christa Lowry

Action from the Truth and Reconciliation Commission - Saturday October 19th

Mississippi Mills All My Relations is hosting a Kairos Blanket Exercise workshop on Saturday October 19th from 9:30am – 1:30pm. This unique and powerful participatory history lesson will be facilitated by Mireille LaPointe, past chief of the Ardoch Algonquin First Nation and co-chair of the Indigenous Health Council. The exercise was developed in collaboration with Indigenous Elders, knowledge keepers and educators to foster truth, understanding, respect and reconciliation among Indigenous and non-Indigenous peoples.

Mississippi Mills All My Relations is a local community who recognize that we have a responsibility to help restore what was once a relationship of trust and friendship between Indigenous and non-Indigenous Peoples in our country. Their mission is to respond to the calls to action outlined by the Truth and Reconciliation Commission in a respectful, concrete, doable way through education, thoughtful reflection as a community and finally by taking action together to help create a fruitful, sustainable and vital future for all our relations.

Having attended a Blanket Exercise with Mississippi Mills All My Relations last spring, I can say it was both an honour and privilege to participate in this workshop and I thank Mississippi Mills All My Relations for once again providing this opportunity of learning and understanding. This is truly important work for our community and all Canadians which I am committed to supporting.

Admission is \$15 online or \$20 cash at the door and you are asked to bring something for the potluck lunch. Space is limited and you are asked to register early. For more information or to register, please go to: www.MMAAllMyRelations.ca

Stephen Braithwaite and the Almonte Heritage Redevelopment Group: 2019 winner of National Trust for Canada and Ecclesiastical Insurance Award
Congratulations to Stephen Braithwaite and the Almonte Heritage Redevelopment Group for being the recipient of of the “Resilient Places Award” from the National Trust for Canada and Ecclesiastical Insurance. The award celebrates owners and organizations using historic places or landscapes in ways that illustrate extraordinary resilience, significance, and benefit to a community over a sustained period of time, with a successful track record of 10 years or more.

From the announcement:

Over the past 25 years, an informal group of investors and visionaries in Almonte, Ontario, have been passionately working to conserve their town’s built environment. The Almonte Heritage Redevelopment Group, led by Stephen Braithwaite, has tirelessly protected and redeveloped five key sites – the Old Almonte Post Office, the Victoria Woollen Mill, the Thoburn Mill, 78 Mill Street, and 65 Mill Street – along with others that anchor the town to its milling history dating back to the 1820s. After the decline of that important industry in the 20th century, many historic buildings were put at risk.

The Almonte Heritage Redevelopment Group's philosophy – to purchase endangered structures, redevelop them in dialogue with their heritage design, and resell them – has been a key factor in the cultural and economic re-invigoration of the town of Almonte. For almost three decades, the Almonte Heritage Redevelopment Group and its network of friends and supporters have been building a community that centrally values respect for the past and a celebration of its built legacy.

Congratulations to Stephen and the Almonte Heritage Redevelopment Group!

Ontario Public Works Association Fall Meeting Presentation

Congratulations and thank you to Cory Smith, Technologist with Roads & Public Works!

Mississippi Mills along with JL Richards have been asked to co-present at the Ontario Public Works Association Fall Meeting on October 10, 2019. The presentation will be on our progressive works with GIS and how it is transforming our infrastructure data management. For nearly 15 years Mississippi Mills has been building its GIS Database and has built a robust program. Data collection related to infrastructure has been streamlined and is incorporated instantly into our GIS program. This simple, cost effective program has allowed our small municipality to have a robust information database for our infrastructure that is easily updated, analysed and information presented at a reasonable cost.

Thank you for this outstanding work, Cory!



Christa Lowry
Mayor of Mississippi Mills

INFORMATION LIST #16-19 October 1, 2019

The following is a list of information items received as of September 24, 2019.

Item #	Date	Originator	* Subject
1	Sep 3, 2019	Linda Foy	Request for speed limit reduction (Main and Coleman to Metcalf Park)
2	Sep 10, 2019	Carebridge Community Support	North Lanark Seniors' Expo
3	Sep 11, 2019	Township of Zorra	Resolution re: Support for Conservation Authorities
4	Sep 12, 2019	Town of Arnprior	Notice of Public Meeting re: Zoning amendment
5	Sep 12, 2019	Municipality of Hastings Highlands	Resolution re: Septic Re-inspection Programs
6	Sep 12, 2019	Municipality of Chatham- Kent	Resolution re: Provincial funding cuts to legal aid
7	Sep 12, 2019	Town of Arnprior	Notice of Public Meeting re: Zoning amendment
8	Sep 13, 2019	Bridging Generations	Community Home Support program
9	Sep 17, 2019	Town of Newmarket	Resolution re: Bill 108 Proposed Regulations
9	Sep 20, 2019	Minister of Natural Resources	Proposed changes to the Aggregate Resources Act
10	Sep 24, 2019	Minister of Municipal Affairs and Housing	Building Code Services Transformation

* Click on the subject name to go to the document

Linda Foy [REDACTED] Almonte, ON K0A 1A0

September 3, 2019

Municipality of Mississippi Mills
3131 Old Perth Rd.
P.O. Box 400
Almonte, ON
K0A 1A0

Dear Mayor Lowry and Councillors:

I recently moved to Almonte and am very much enjoying the town and the rest of the municipality. I've been biking to Pakenham and Clayton, kayaking in the Mississippi, utilizing the library, shopping at the unique stores, and eating at local establishments. I'm self-employed, which gives me some flexibility, and I'm in the process of getting involved as a volunteer.

Congratulations on the new little park on Main St. and Coleman. It's a great addition!

I do have a concern that I'd like to note. As you can see by my letterhead, I live over on Rosamond. I find that crossing the street from Main/Almonte to Coleman or Mary is very tricky and feels dangerous. The traffic goes too quickly (many people exceed the 50 km/h speed limit) and there is no real crosswalk.

Please consider lowering the speed limit from 50 km/h to 40 km/h - or less - between Main and Coleman through to Metcalf Park. A speed bump on either end would be a good way to slow the traffic down, too. A proper crosswalk with a flashing light at the corner of Almonte and Mill would also be useful.

Now that I know the area, I exercise a lot of caution crossing the street. Almonte is visited by many tourists, and these people aren't as aware that a car or truck could come whipping around the corner. Unfortunately, traffic situations are often not addressed until there is a fatality. Please do something now to make this stretch of road safer for pedestrians, cyclists, and cars.

regards,

Linda Foy

[REDACTED]



MEDIA RELEASE

September 10, 2019

Connecting with Our Community

Carebridge Community Support was pleased to connect with more than 800 neighbours at the North Lanark Seniors' Expo on September 5th. This 9th annual event was held at the Almonte Community Centre.

"It was great to see community members and clients from across Lanark County," notes Carebridge CEO Robert Eves. "The event gets bigger every year and it wouldn't be possible without our amazing organizing and on-site volunteers."

The Seniors' Expo included more than 80 exhibits, entertainment and a speakers' corner – all designed to help us build healthier communities for seniors.

"A highlight of the day was the announcement of our new name, says Bob McGaraughty, Carebridge Board Chair. "Mills Community Support is now Carebridge Community Support. We have a vision of local communities across Lanark County where everyone feels welcome, connected, cared for and engaged. Our new name says it all."

A special thank you to our presenting sponsor Orchard View by the Mississippi and our funder Older Adult Centres' Association of Ontario (OACAO). As well a big thank you to our co-organizers: The Alzheimer Society Lanark Leeds and Grenville, North Lanark Community Health Centre, Orchard View by the Mississippi and V!VA Barrhaven Retirement Community.

For more information about Carebridge, visit www.carebridge.ca.

-30-

Caring Connects Us

carebridge.ca T: (613) 256-1031 | F: (613) 256-1185 | 67 Industrial Drive, P.O. Box 610, Almonte, ON K0A 1A0

MEDIA RELEASE



Cutline: Dorothy Finner, who turns 96 in October, cuts the ribbon to officially open the event. Dorothy was a three-term Mayor of Almonte. She is joined by her son Tom who is Carebridge's longest-serving employee of 30 years. Also shown are Jeff Mills, Community Development Coordinator at Carebridge (left) and Robert Eves, Carebridge CEO (right).

Contact:

Robert Eves
Chief Executive Officer
Carebridge Community Support
613.256.1031 ext. 226
reves@carebridge.ca

Carebridge Community Support connects and is a catalyst for fostering stronger, caring, person-centred communities across Lanark County by working together to meet the needs of seniors, adults with developmental disabilities and those who need affordable housing.

Carebridge is one of Lanark County's largest, most established non-profit agencies in the health care and social services sector and the region's largest affordable housing provider. It is also one of the largest employers in the county, providing jobs to more than 150 employees. More than 100 volunteers play a vital role in the delivery of our programs and services.

Caring Connects Us

carebridge.ca T: (613) 256-1031 | F: (613) 256-1185 | 67 Industrial Drive, P.O. Box 610, Almonte, ON K0A 1A0

Jeanne Harfield

From: Karen Martin <kmartin@zorra.on.ca>
Sent: September 11, 2019 3:11 PM
Subject: Township of Zorra Resolution of Council re: UTRCA

Good afternoon,

Please be advised the Township of Zorra Council passed the following resolution at the September 4, 2019 Council Meeting:

“WHEREAS the Township of Zorra is an environmentally conscious community;

AND WHEREAS the Township of Zorra is a member of the Upper Thames River Conservation Authority (UTRCA) and has a representative on the board of directors of the UTRCA;

AND WHEREAS the board of directors determines the policies, priorities and budget of the UTRCA;

AND WHEREAS the UTRCA provides the Township of Zorra with expert advice on the environmental impact of land use planning proposals and that the Township of Zorra does not have staff with comparable expertise or experience;

AND WHEREAS the UTRCA provides programs to the residents of Zorra and other member municipalities that include recreation, education, water quality monitoring, reduction of vegetation loss and soil erosion, preservation of species at risk as well as protecting life and property through a variety of measures;

Therefore, be it resolved, that the Township of Zorra supports continuation of the programs of the UTRCA, both mandatory and non-mandatory, and that no programs of the UTRCA or of the other Conservation Authorities in Ontario be “wound down” at this time.


And that, the Ministry of Environment, Conservation and Parks give clear direction as to what programs are considered mandatory and non-mandatory and how those programs will be funded in the future;

And that this resolution be forwarded to the Minister of the Environment, Conservation and Parks, Premier Doug Ford, MPP Ernie Hardeman, the Association of Municipalities of Ontario, the Upper Thames River Conservation Authority, Conservation Ontario and all Ontario municipalities.”

Thanks,



Karen Martin
Director of Corporate Services
274620 27th Line, PO Box 306
Ingersoll, ON N5C 3K5
P: 519-485-2490 x 7228 | 1-888-699-3868
F: 519-485-2490
kmartin@zorra.ca | www.zorra.ca

This email communication is CONFIDENTIAL AND LEGALLY PRIVILEGED. If you are not the intended recipient, please notify me at the telephone number shown above or by return email and delete this communication and any copy immediately. Thank you.
Think about our environment. Print only if necessary. 



Individuals who submit letters and other information to Council should be aware that any personal information contained within their communications may become part of the public record and may be made available to the public through the Council/Committee Agenda process.



NOTICE TOWN OF ARNPRIOR

In the matter of Sections 34(12) of the Planning Act, the Town of Arnprior hereby gives NOTICE OF THE FOLLOWING:

That the Council of the Corporation of the Town of Arnprior will hold a PUBLIC MEETING to consider a proposed amendment. The amendment has been prepared in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990, c.P.13, as amended.

Public Meeting A public meeting giving the public an opportunity to make representations in respect of the zoning amendment will be held on **Tuesday, October 15th, 2019 at 6:30 p.m.** in Council Chambers, Town Hall, 105 Elgin Street West, Arnprior, Ontario.

Subject Lands Please note that the Zoning Bylaw applies to various lands within the Municipality and therefore a property-specific key map has not been provided with this notice.

Purpose and Effect of Application ZBL 3/19

The purpose of this zone change is to amend the definitions and provisions in the Comprehensive Zoning By-law as they relate to *cannabis retail store* and *cannabis lounge* to reflect updated rules for cannabis sales based on the Federal and Provincial legislation that came into effect in 2018.

The proposed amendment would remove the definitions for both *cannabis retail sales* and *cannabis lounge*, as well as the provisions of Section 7.3.1 of the By-law around locations of cannabis retail stores and cannabis lounges. Further the amendment would remove the provision regarding cannabis retail sales in cannabis related facilities from the *cannabis related facility* definition.

COPIES of the proposed amendment and any additional information relating to the proposed Zoning By-law Amendment, are available for inspection during regular office hours at Town Hall. Questions related to the amendment should be directed to Robin Paquette, Town Planner, ropaquette@arnprior.ca or 613-623-4231 ext. 1827.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the amendment aforesaid. If a person or public body would otherwise have an ability to appeal the decision of the Town of Arnprior to the Local Planning Appeals Tribunal (LPAT) but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body is not entitled to appeal the decision. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the LPAT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Please note the following changes to the Planning Act and its Regulations:

If you wish to be notified of the decision of Town of Arnprior on the proposed zoning by-law amendment, you must make a written request to Town of Arnprior c/o Robin Paquette, Town Planner, Town of Arnprior, 105 Elgin St. W., Arnprior ON K7S 0A8.

If you are receiving this notice and you are the owner of property in the area of the amendment that contains seven or more residential units, you must also post this notice in a location that is visible to all of the residents of your property.

Privacy Disclosure: As one of the purposes of the Planning Act is to provide for planning processes that are open and accessible, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Town to such persons as the Town deems appropriate, including anyone requesting such information. Please note that by submitting any of this information, you are providing the Town with your consent to use and disclose this information as part of the planning process.

DATED at the Town of Arnprior this 12th day of September, 2019.



Hastings Highlands

Beautiful By Nature

Mayor Vic A. Bodnar
Mayor

Suzanne Huschilt
Municipal Clerk

The Municipality of Hastings Highlands
P.O. Box 130, 33011 Hwy 62, Maynooth, ON K0L 2S0
613 338-2811 Phone
1-877-338-2818 Toll Free

September 12, 2019

Hon. Christine Elliott
Minister of Health
Ministry of Health and Long-Term Care
5th Floor
777 Bay St.
Toronto, ON M7A 2J3
christine.elliott@pc.ola.org

Dear Minister Elliott,

Re: Mandatory Septic System Reports

Please be advised that at its Regular Meeting of Council held on September 4, 2019 the Council of the Municipality of Hastings Highlands passed the following resolution:

Resolution 559-2019

WHEREAS the Federation of Ontario Cottagers' Associations has released their latest report "Septic Re-inspection Programs in Ontario: A Guide for Lake Associations;"

AND WHEREAS this municipality has serious concerns over current available septic re-inspection information;

AND WHEREAS numerous companies already perform a septic pumping service and could easily perform an additional service by simply filling out a three part one page report with one copy going to the homeowner, one to the municipality, and one for their own records. This would develop an ongoing database from which septic re-inspection programs could be generated. This report could include requirements such as a visual inspection by the operator on type of system, time, date, location, and noticeable system problems;

NOW THEREFORE BE IT RESOLVED that this council endorse such a mandatory reporting system and that letters be sent requesting support for this initiative to the following people; Anne Egan, President of the Ontario Onsite Wastewater Association, John FitzGibbon, Professor, University of Guelph, Liz Huff, Director Rural Ontario Municipal Associations, Terry Rees, Executive Director Federation of Ontario Cottagers' Associations, Rick Phillips, Warden, Hastings County Council and Christine Elliott, Minister, Ontario Ministry of Health, our Local MP and MPP and all Ontario Municipalities.

CARRIED AS AMENDED

Sincerely,



Vic A. Bodnar
Mayor

cc: Anne Egan, Association President, Ontario Onsite Wastewater Association anne.egan@rjburnside.com
John FitzGibbon, Professor, University of Guelph jfitzgib@uoguelph.ca
ROMA roma@roma.on.ca
Terry Rees, Executive Director, FOCA info@foca.on.ca
Rick Phillips, Warden, Hastings County PhillipsRick@hastingscounty.com
Mike Bossio, MP, Hastings-Lennox and Addington Mike.Bossio@parl.gc.ca
Daryl Kramp, MPP, Hastings-Lennox and Addington daryl.kramp@pc.ola.org
All Ontario Municipalities

September 12, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street, 11th Floor
Toronto ON M7A 2S9

Re: Resolution Regarding Provincial Funding Cuts to Legal Aid Ontario

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on September 9, 2019 endorsed the following resolution;

“Whereas, the Chatham-Kent Legal Clinic (the “Clinic”) has delivered legal services in Chatham-Kent (the “Municipality”) for over 38 years to area residents who cannot afford legal assistance because of financial hardship – including those who are disabled, on social assistance, pensioners, the unemployed, or those with low income;
And Whereas, the Clinic’s services are aimed at ensuring that people with low incomes are able to meet their most basic needs, which in turn gives them the ability to live with health and dignity as active members of their community;

And Whereas, like other community legal clinics across the province, the Clinic carries out this invaluable work through funding provided by Legal Aid Ontario (“LAO”);

And Whereas, the provincial government’s 2019 Budget has cut funding to Legal Aid Ontario by \$133 Million – which is a 35% reduction in provincial funding – retroactive to April 1, 2019, with cuts rising to \$164 Million (45%) by 2021-22;

And Whereas, these significant cuts will result in a reduction of critical legal clinic services to low income residents in our community resulting in adverse social and economic consequences for the Municipality served by the Clinic – from

- increased reliance on municipal services including increased homelessness resulting from avoidable evictions,
- increased poverty resulting from lack of income supports and employment supports and

- increased reliance on social assistance administration resulting from people being denied appropriate supports

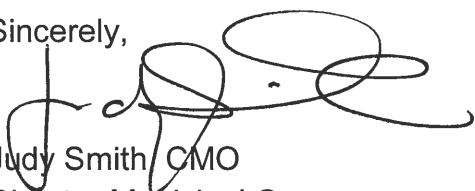
And Whereas, the Council of the Municipality believes all levels of government should provide fair, economically-sound, and evidence-based programs and supports to help low-income residents, vulnerable people, and other equity-seeking individuals escape poverty, precarious housing, and systemic disadvantage, realize their full potential by living healthy and safe lives.

Be it therefore resolved that, the Council of the Municipality of Chatham-Kent forward a letter to local MPPs, the Attorney General and the Premier of Ontario (and all municipalities in Ontario)

- expressing its strong support for Legal Aid Ontario and its funding of Ontario's community legal clinics, and specifically the Chatham-Kent Legal Clinic, which provides legal services to low income and vulnerable Ontarians;
- expressing its strong opposition to the funding cuts imposed on Legal Aid Ontario by the provincial government;
- calling upon the Premier and the Attorney General to make a commitment to access to justice and to respect the commitment of their government to not decrease front line services; and
- urging the province to restore full funding to these critical services to ensure that all the residents of Chatham-Kent have access to a fair and equitable justice system, regardless of their incomes."

If you have any questions or comments, please contact Judy Smith at 519-360-1998 Ext # 3200.

Sincerely,



Judy Smith CMO
 Director Municipal Governance
 Clerk /Freedom of Information Coordinator

C
 The Honourable Doug Ford, Premier of Ontario
 All Municipalities in Ontario



NOTICE TOWN OF ARNPRIOR

In the matter of Sections 34(12) of the Planning Act, the Town of Arnprior hereby gives NOTICE OF THE FOLLOWING:

THAT pursuant to the requirements of Section 34(10.7) of the Planning Act, an application for amendment to Zoning By-law No. 6875-18 has been received and was deemed to be a complete application pursuant to the requirements of the Planning Act.

AND FURTHER, that a public meeting giving the public an opportunity to make representations in respect of the zoning amendment will be held on **Tuesday, October 15th, 2019 at 6:30 p.m.** in Council Chambers, Town Hall, 105 Elgin Street West, Arnprior, Ontario. The amendment has been prepared in accordance with the provisions of Section 34 of the Planning Act.

Subject Lands Hartney Street, Part of Lot 1, Conc. B, as shown on the attached Key Map.

Purpose and Effect of Application ZBL 4/16

The purpose of this zone change is to amend the extent of the lands designated as Environmental Protection (EP) on the subject lands. The effect of the amendment is a possible zoning change FROM Environmental Protection (EP) TO Employment (Holding Ten) [EMPL(H10)] Zone. The holding provisions will include a restriction on cannabis related facilities subject to Council being satisfied that noise and odour from a facility will not create adverse effects on residential uses and on any development on the lands subject to Council acceptance of an Environmental Impact Study and execution of appropriate agreements to permit development.

COPIES of the proposed amendment, material provided under Section 34(10.1) of the *Planning Act* and any additional information relating to the proposed Zoning By-law Amendment, are available for inspection during regular office hours at Town Hall. Questions related to the application should be directed to Robin Paquette, Town Planner, rpaquette@arnprior.ca or 613-623-4231 ext. 1827.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the amendment aforesaid. If a person or public body would otherwise have an ability to appeal the decision of the Town of Arnprior to the Local Planning Appeals Tribunal (LPAT) but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body is not entitled to appeal the decision. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the LPAT unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Please note the following changes to the Planning Act and its Regulations:

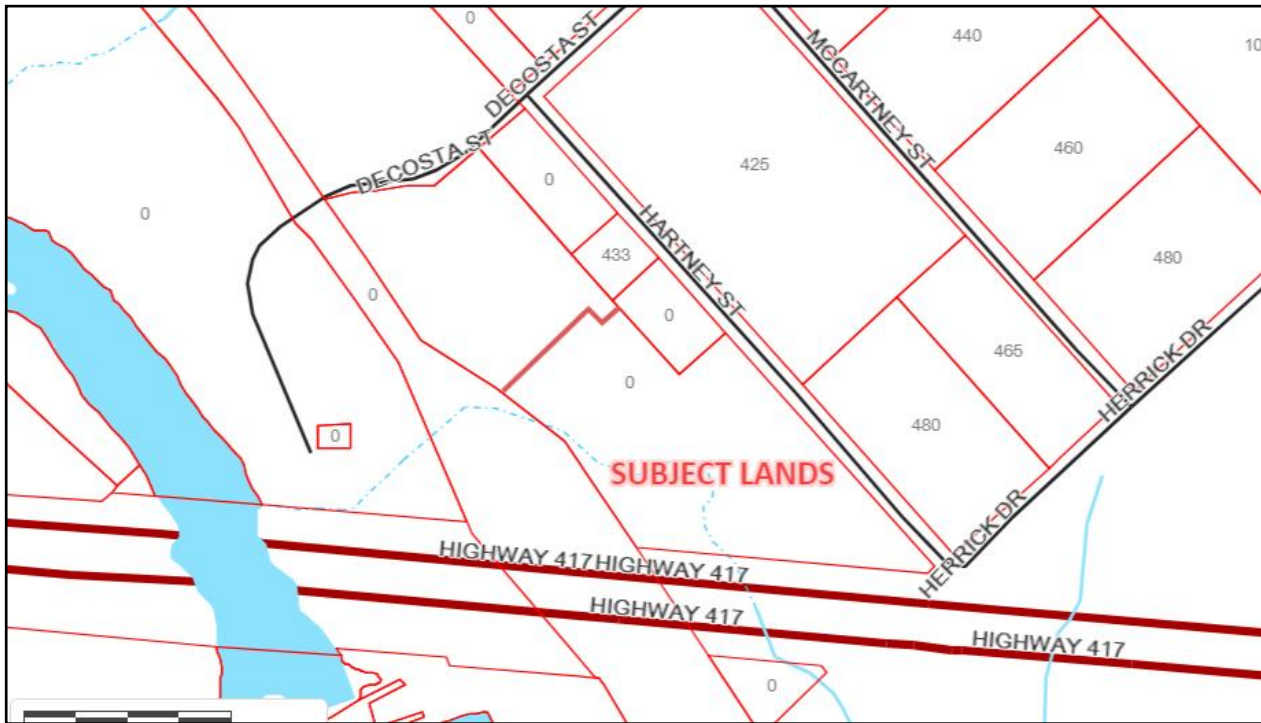
If you wish to be notified of the decision of Town of Arnprior on the proposed zoning by-law amendment, you must make a written request to Town of Arnprior c/o Robin Paquette, Town Planner, Town of Arnprior, 105 Elgin St. W., Arnprior ON K7S 0A8.

If you are receiving this notice and you are the owner of property in the area of the amendment that contains seven or more residential units, you must also post this notice in a location that is visible to all of the residents of your property.

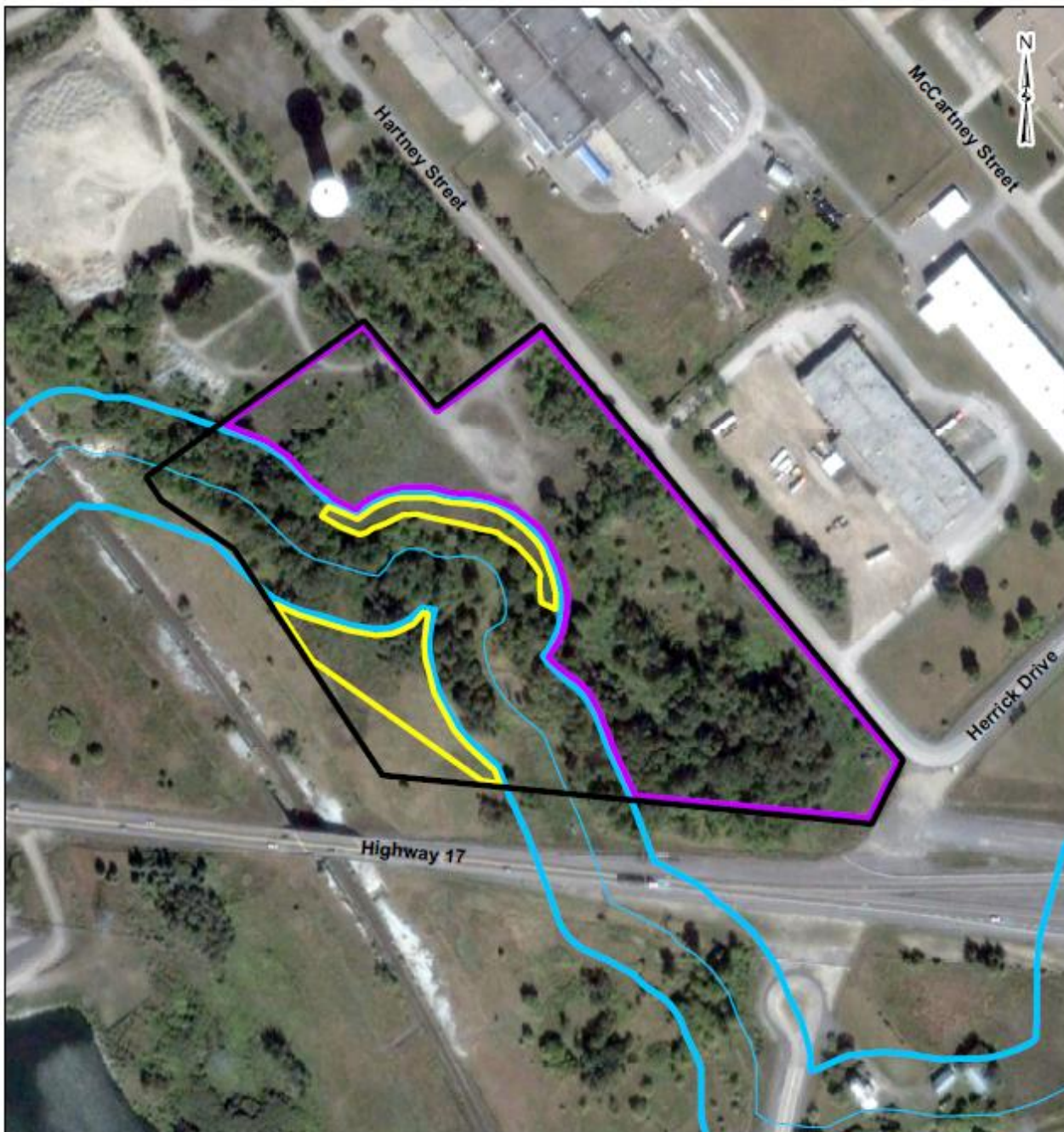
Privacy Disclosure: As one of the purposes of the Planning Act is to provide for planning processes that are open and accessible, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Town to such persons as the Town deems appropriate, including anyone requesting such information. Please note that by submitting any of this information, you are providing the Town with your consent to use and disclose this information as part of the planning process.

DATED at the Town of Arnprior this 12th day of September, 2019.

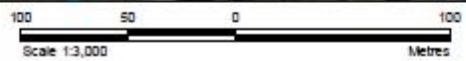
KEY PLAN:



Proposed Development Envelop:



- LEGEND
- Property Boundary
 - 30m Development Setback
 - Recommended Development Envelope
 - Recommended for Re-vegetation with Native Trees and Shrubs
 - Unnamed Tributary of the Madawaska River



CLIENT:	KERRY HISKO
PROJECT:	ENVIRONMENTAL IMPACT STATEMENT
TITLE:	RECOMMENDED DEVELOPMENT ENVELOPE



September 13, 2019

Her Worship Mayor Lowry and Mississippi Mills Council

Dear Mayor Lowry,

As you are aware, Pakenham ward has been without a Community Home Support program since March 2019 when Lanark Home and Community Services arbitrarily withdrew their services. Bridging Generations has been involved with health and community support services impacting our community since 2016 and has been tracking these developments with concern. We have been communicating with Robert Eves, CEO Carebridge Services (Mills Community Support), Catherine Butler CEO, LHIN Home and Community Care and other providers including Arnprior Regional Health in an effort to understand what is going on and how to ensure Pakenham has accessible and affordable services.

This is an important equity issue in our view. People in our community do not know who to call at this point; foot care is now offered by a private provider at a less affordable rate and volunteers drivers have disappeared. Pakenham had a viable Home Support Service dating from the 90's which has gradually been reduced to nothing in the last 20 years. These changes have not been made due to lack of need; they have been made for political reasons resulting from LHIN boundary jurisdictions and resource allocation decisions. At no time was the Pakenham community consulted, or for that matter informed of these decisions.

In 2016, Bridging Generations held 3 forums to invite Pakenham seniors to express their needs to enable them to remain healthy in their community. A third (33.3%) of all Pakenham Seniors attended. The most prevalent need expressed was for 'local, affordable, accessible and mobile services to be able to live in Pakenham independently'. Since that time Pakenham has lost its 2 primary care physicians and home support services creating a very serious problem. In February 2018, we sponsored a forum focused on health and community supports with similar results and have discussed possible options including participating in the Lanark Transportation pilot project.

It is our hope that this issue can be resolved by Mississippi Mills Council using whatever political processes are available to undo the harm this is causing and ensure Pakenham residents have access to the same level of community and home support services as others have in Mississippi Mills.

Yours sincerely Sherryl Smith, Chair Bridging Generations

cc Denzil Ferguson, Councillor, Pakenham Ward

Jeanne Harfield, Acting Clerk, Mississippi Mills



Kiran Saini
Deputy Town Clerk
Town of Newmarket
395 Mulock Drive
P.O. Box 328 Station Main
Newmarket, ON L3Y 4X7

ksaini@newmarket.ca
tel.: 905-953-5300, Ext. 2203
fax: 905-953-5100

September 17, 2019

Sent via email to: All Ontario Municipalities

Attn: Municipal Clerk

RE: More Homes, More Choice Act, 2019 - Bill 108 Proposed Regulations

I am writing to advise that Council, at its meeting held on September 9, 2019, adopted the following recommendations:

1. That the report entitled Bill 108 Proposed Regulations, dated August 26, 2019 be received; and,
2. That following the September 9, 2019 Council meeting, the final version of the report entitled Bill 108 Proposed Regulations, dated August 26, 2019 be formally submitted to the province; and,
3. That it be requested by the Town that the province release final drafts of the regulations associated with Bill 108 with a consultation period of no less than 3 months; and,
4. That a copy of this Motion be sent to all Ontario Municipalities requesting their support; and,
5. That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Yours sincerely,

Kiran Saini
Deputy Town Clerk

KS:aw

Jeanne Harfield

From: Aggregates (MNR) <Aggregates@ontario.ca>
Sent: September 20, 2019 10:37 AM
Subject: Proposed changes to the Aggregate Resources Act / Projet de modification de la Loi sur les ressources en agrégats
Attachments: image001.wmz; image002.wmz; image003.wmz



Ministry of Natural Resources and Forestry
Natural Resources Conservation Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 8M5

Ministère des Richesses naturelles et de la Foresterie
Direction des politiques de conservation des richesses naturelles
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 8M5

Subject: Proposed changes to the Aggregate Resources Act

Dear Head of Council and Clerk,

The Ministry of Natural Resources and Forestry recognizes the critical role Ontario's municipalities play in the lives of Ontarians. We value our strong collaborative partnership with municipalities and the associations that represent their interests.

We want to advise you that the Ministry of Natural Resources and Forestry is proceeding with changes to the way aggregates are managed in Ontario and would like to invite municipal input on the changes we are proposing.

We have released an aggregate proposal that aims to cut red tape, create jobs, and promote economic growth within Ontario's aggregate industry — an industry that generates \$1.6 billion in production revenue annually and supports more than 28,000 jobs in aggregate-related sectors.

The proposal draws on feedback from industry, municipalities, Indigenous communities and other stakeholders. It will create opportunities for growth while maintaining a steadfast commitment to protecting the environment and addressing impacts to communities.

A summary of the proposed legislative changes, and instructions for providing feedback, can be found on the Environmental Registry (ERO# 019-0556) at the following link:

<https://ero.ontario.ca/notice/019-0556>

My ministry is also considering some regulatory changes and would appreciate any initial feedback you have on these topics. As a next step, we expect to consult further on specific details related to regulatory proposals at a later date. I look forward to your input on these proposals and potential future changes.

If you have any questions about the proposed changes, please contact Andrew MacDonald, Resource Development Section, at 705-755-1222 or aggregates@ontario.ca.

Kind regards,

Original signed by Ala Boyd

Ala Boyd
A/Director, Natural Resources Conservation Policy Branch
Policy Division, Ministry of Natural Resources and Forestry
300 Water Street, 2 South
Peterborough, ON K9J 3C7
Telephone: 705-755-1241
Facsimilie: 705-755-1971
ala.boyd@ontario.ca

Objet : Projet de modification de la *Loi sur les ressources en agrégats*

Bonjour,

Le ministère des Richesses naturelles et des Forêts sait que les municipalités jouent un rôle primordial dans la vie des Ontariennes et des Ontariens. Nous avons à cœur notre solide relation de collaboration avec elles ainsi qu'avec les associations qui défendent leurs intérêts.

Ainsi, nous voulons vous informer que le Ministère entend modifier les pratiques de gestion des agrégats en Ontario et invite les municipalités à commenter sa proposition.

Ces éventuels changements s'inscrivent dans une optique de réduction des formalités administratives, de création d'emplois et d'essor économique au sein de l'industrie ontarienne des agrégats, qui génère chaque année 1,6 milliard de dollars en revenus de production et assure le maintien de plus de 28 000 emplois dans des secteurs connexes.

Élaborées à la lumière des commentaires de l'industrie, des municipalités, des communautés autochtones et d'autres parties, les modifications proposées favoriseront la croissance tout en respectant notre ferme engagement à protéger l'environnement et à atténuer les répercussions sur les populations locales.

Un résumé du projet de modifications législatives, accompagné de la marche à suivre pour formuler des commentaires, figure dans le Registre environnemental (n° 019-0556), à l'adresse suivante :

<https://ero.ontario.ca/fr/notice/019-0556>

Le Ministère envisage aussi certaines modifications réglementaires et souhaiterait savoir ce que vous en pensez a priori. Des consultations sur leur teneur exacte auront lieu ultérieurement. J'attends donc avec intérêt vos commentaires sur ces éventuels changements ainsi que sur le projet de modifications législatives susmentionné.

Si vous avez des questions sur les modifications proposées, veuillez communiquer avec Andrew MacDonald, de la Section de l'exploitation des richesses naturelles, au 705 755-1222 ou à l'adresse aggregates@ontario.ca.

Veillez agréer mes salutations distinguées.

Original signé par Ala Boyd

Ala Boyd
Directrice des politiques de conservation des richesses naturelles
Ministère des Richesses naturelles et des Forêts



September 24, 2019

RE: Building Code Services Transformation

Dear Head of Council,

I am writing today to announce that my ministry is launching a consultation on potential changes to the delivery of building code services. On September 24, 2019, I released a discussion paper: *Transforming and Modernizing the Delivery of Ontario's Building Code Services*.

Our government has heard from stakeholders about the need for better, modern, and timely services to support the building sector's ability to understand and apply building code requirements. To do this, the ministry is proposing to establish a new administrative authority to deliver a suite of enhanced and new user-driven services. Modernized service delivery will ensure that the sector has the supports it needs to continue growing Ontario's economy, while protecting public health and safety.

Your feedback is important and will help inform enhancements to current building code services and the development of new services, which would:

- strengthen public safety
- streamline customer service and approval processes
- deliver sector-driven services
- provide timely and modern tools and products
- promote consistency across the province
- enhance integrity in the system.

.../2

We will also be hosting regional information sessions that will include an informational session for the sector earlier in the afternoon (1:00 - 3:00 p.m.) and a public open house in the evening (5:30 - 7:00 p.m.). Sessions will be held on the following dates:

1. City of Belleville: Friday, October 4, 2019
Belleville Lions Club, 119 Station St., Belleville
2. City of North Bay: Monday, October 7, 2019
North Bay Memorial Gardens, 100 Chippewa St. W., North Bay
3. Municipality of Chatham-Kent: Wednesday, October 9, 2019
Chatham-Kent Cultural Centre, 75 William Street, Chatham-Kent
4. City of Vaughan: Wednesday, October 16, 2019
Vellore Hall, 9541 Weston Road, Woodbridge

For more information about this consultation and for additional ways to participate, please visit www.ontario.ca/buildingtransformation where you will find:

- A link to the discussion paper
- Information about how to provide feedback
- A short optional survey

The consultation will close on November 25, 2019.

I look forward to your feedback on the transformation of building code service delivery. Please note that Chief Building Officials will also receive notification of this transformation initiative and associated opportunities for engagement.

If you have any questions about the consultation, please contact ministry staff at buildingtransformation@ontario.ca.

Sincerely,



Steve Clark
Minister

c: Municipal Clerks



COUNCIL CALENDAR

October 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 6pm Council	2	3	4	5
6	7	8 12:30pm Ag 2pm Sp Council	9	10	11	12
13	14 Thanksgiving Office Closed	15 8am CEDC 6pm Council	16 3:00pm AAC 5:40 pm CoA	17 9am Fin & Pol 11am Sp Council	18	19
20	21	22 6pm Council (Budget)	23 5pm Heritage	24	25	26
27	28	29 3pm Parks & Rec	30	31		

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 19-89

BEING a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills.

WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills passed Zoning Bylaw 11-83, known as the Zoning By-law, to regulate the development and use of lands within the Municipality;

NOW THEREFORE the Council of the Corporation of the Municipality of Mississippi Mills pursuant to Section 34 of the *Planning Act*, R.S.O. 1990, Chapter P.13, enacts as follows:

1. That Schedule 'A' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Agricultural (A)" Zone to "Agricultural Exception 35 (A-35)" Zone for the lands identified on the attached Schedule 'A', which is described as part of the lands legally described as Part of West Part Lot 6, Concession 11 Ramsay Ward, Municipality of Mississippi Mills.
2. That By-law No. 11-83, as amended, is hereby further amended by adding the following subsection to Section 11.3:

11.3.33 *Notwithstanding their 'A' zoning designation, lands designated as 'A-35' on Schedule 'A' to this By-law, may be used in compliance with the A Zone provisions contained in this by-law, excepting however, that:*

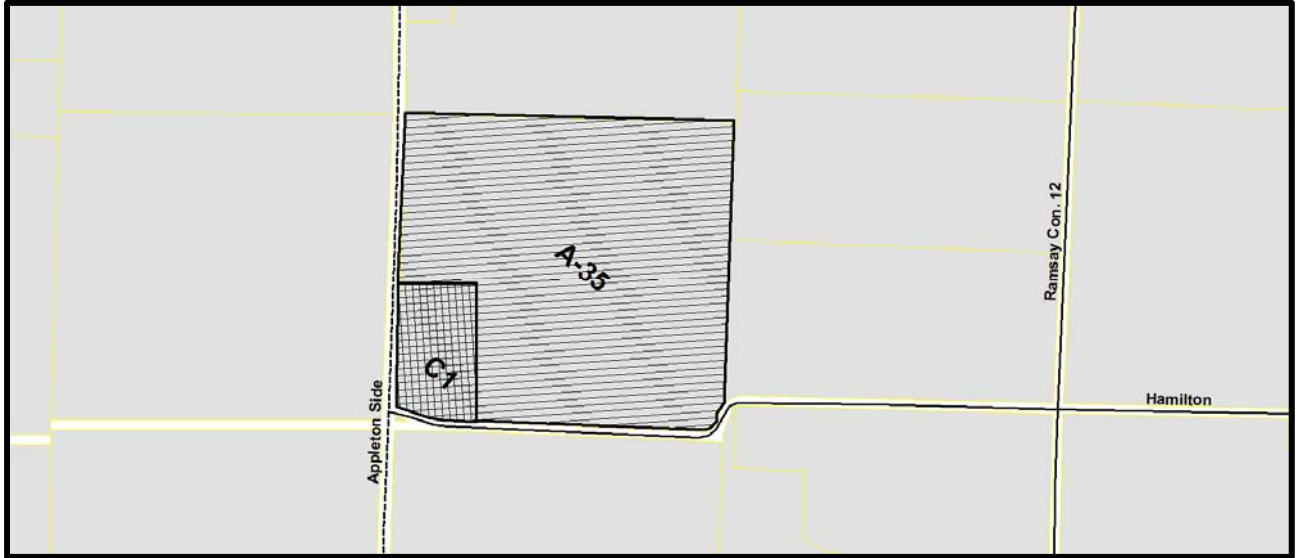
 - i) *all residential uses are prohibited; and*
 - ii) *the minimum permitted lot area is 34ha.*
3. That Schedule 'A' to By-law No. 11-83, as amended, is hereby further amended by changing thereon from the "Agricultural (A)" Zone to "Agricultural Commercial" Zone for the lands identified on the attached Schedule 'A', which is described as part of the lands legally described as Part of West Part Lot 6, Concession 11 Ramsay Ward, Municipality of Mississippi Mills.
4. This By-Law takes effect from the date of passage by Council and comes into force and effect pursuant to the provisions of the *Planning Act*, R.S.O. 1990, Chapter P.13.

BY-LAW read, passed, signed and sealed in open Council this **1st day of October, 2019.**

Christa Lowry, Mayor

Jeanne Harfield, Acting Clerk

SCHEDULE 'A'
TO BY-LAW NO. 19-89



Mr. Calvin Murphy

June 26, 2019

Director, Parks and Recreation

Mississippi Mills

Dear Mr. Murphy

As requested by you during our recent telephone conversation, and on behalf of numerous dog owners in the Riverfront Estates Development, I am writing you and Council to request consideration and approval of an off-leash enclosed dog exercise park at your next council meeting in August.

Information from the Mississippi Mills bylaw enforcement staff confirm that there are a large number of dog licences issued, many of which are in the Riverfront Estates Development area adjacent and east of the Mississippi River between Spring Street and Patterson Road. Informal discussions with many dog owners in this area are strongly supportive of this request.

Currently, the central multi-use park with children's play structures and the walking path with river access/dock adjacent to the river are used for on-leash dog exercise and dog waste disposal. It should be noted that the waste containers are only

available between May and October whereas owners and dogs use these parks 365 days a year and most owners walk dogs at least twice a day.


Based on my experience in many towns and cities across Canada, I would suggest serious consideration of the following to achieve well behaved pets and owners.

- A fenced in area similar in size to the recently mowed area along the river behind the location of the banks of Post Office boxes between Jack Dalgity and Merrithew.
- Owner and dog access gates or passage ways at both ends of the enclosure and a wider gate at one end if municipal staff are able to mow grass with municipal equipment already used to mow adjacent park areas.
- Provision of a barrel with lid and doggy bag dispenser for pick up of excrement by owners as is currently done in other areas. Lids are preferred to keep out rain , snow and insects.
- No access from the fenced area to the river.
- While most owners walk dogs to the parks, provision of perhaps 6 angle parking spots to avoid parking along Spring Street. Parking slots similar to the parking available at the central park would be appreciated in any approved plan.

- Funding for purchase and installation of a chain link fence could be done through a portion of the current licencing fees for dogs or supported through contributions from local businesses (Home Hardware, Veterinary Clinics, dog Grooming) and pet owners.

Finally, area pet owners stand ready to meet with you or council to discuss this proposal further. We believe an off leash dog park can be an added benefit to the entire community . Better adjusted animals, separation of dog areas from public parks and children's play areas, and reduced complaints from non pet owners all contribute to a healthier, happier community.

Yours truly,

Terry Goodyear 

862 Jack Dalgity St

Almonte On K0A1A0

613-256-9756 or cell 819 429 1002

terrygoodyear123@gmail.com

In Support of the Mill of Kintail Museums:

In light of recent news by the Mississippi Valley Conservation Authority (MVCA) on the impact of Provincial Bill 108 (*More Homes, More Choice Act*), the Lanark County Museums Network was very shocked and disappointed to hear that the MVCA is considering transitioning away from the R. Tait McKenzie and James Naismith collections, and related programming at the Mill of Kintail Conservation Area.

The Mill of Kintail Museums, their collections, and their programmes serve an essential role in the communities of Mississippi Mills and Lanark County, drawing tourists to the area both locally and abroad. Should the museum close, countless programs would be lost, and thousands of people would be affected. This decision to be made by the MVCA will affect not only the Mill of Kintail Conservation Area and Mill of Kintail Museums but will also have a direct impact on tourism for the Municipality of Mississippi Mills and Lanark County. To lose these invaluable and irreplaceable collections would be a devastating loss to the County, and the MVCA.

On behalf of the Lanark County Museums Network, we hope that you will join us in supporting the Mill of Kintail Conservation Area, the Mill of Kintail museums, and their related collections and programming.

From: Minister of Infrastructure <Minister.MOI@ontario.ca>

Date: August 29, 2019 at 1:17:50 PM EDT

To: Undisclosed recipients;

Subject: A Message from the Minister of Infrastructure / Un message du Ministre de l'Infrastructure

Dear Mayor/Chief/Sir or Madam:

As Minister of Infrastructure, I am proud our government is investing in predictable, secure infrastructure funding to address community needs, while reducing the administrative burden on municipal partners and local government.

That is why I am pleased to announce that the Community, Culture and Recreation (CCR) stream of the Investing in Canada Infrastructure Program (ICIP) will launch on **September 3, 2019**.

Municipalities, First Nations and off-reserve Indigenous communities, broader public sector and non-profit organizations are all eligible to apply.

To be eligible for funding, projects must be community-oriented, non-commercial and open to the public.

The province is anticipating extremely high demand for funding under this program. You are encouraged to review program guidelines carefully to ensure projects align with federal parameters and to submit project proposals that maximize federal and provincial dollars and achieve the best value for money.

You can find detailed information about the CCR stream as well as guidelines on the Transfer Payment Ontario (formerly Grants Ontario) website at: www.grants.gov.on.ca/GrantsPortal/en, by clicking on Grant Opportunities.

The application deadline is **November 12, 2019 at 11:59 pm EST**.

Thank you for your support as we continue to fund and build better infrastructure for the people, and make smarter infrastructure investments for municipalities, Indigenous communities, broader public sector and non-profit organizations across Ontario.

I look forward to working with you to invest in infrastructure across our province and in your community.

Sincerely,

[original signed by]

The Honourable Laurie Scott
Minister of Infrastructure

777 Bay Street
5th floor
Toronto, Ontario
M7A 2E1

About Investing in Canada Infrastructure Program (ICIP)

The Investing in Canada Infrastructure Program (ICIP) is a 10-year federal-provincial infrastructure program that will invest up to \$30 billion in combined federal, provincial, municipal and other partner funding for infrastructure.

ICIP supports community, culture and recreation, green, public transit, and rural and northern infrastructure investments. It is bringing major infrastructure investments to communities across Ontario. It is growing our economy and ensuring Ontario is open for business and open for jobs.

To date, the province has nominated over 350 priority projects to the federal government for funding under ICIP's Rural and Northern and Transit infrastructure streams, and some projects have already received federal approval to begin construction.

The province is also currently accepting applications for transit projects from 11 municipalities inside the Greater Toronto and Hamilton Area (GTHA) and continues to pursue expedited project approvals from the federal government.



Photo: 2017 recipients of Young Heritage Leaders with The Honourable Elizabeth Dowdeswell (Credit: Ian Crysler)

Nominations for Lieutenant Governor's Ontario Heritage Awards now open!

Help us recognize and celebrate the outstanding people and projects that have shown leadership, commitment and creativity in heritage conservation across Ontario this past year.

The Lieutenant Governor's Ontario Heritage Awards recognize individual, group, and project-based achievements in four categories:

- [Youth Achievement](#)
- [Community Leadership](#)
- [Lifetime Achievement](#)
- [Excellence in Conservation](#)

The top individual recipient of the award for Youth Achievement also receives a \$3,500 post-secondary scholarship funded by the Ontario Heritage Trust and

Young Heritage Leaders program sponsor Canada Life.

In addition to Youth Achievement, youth may be nominated for recognition through the Trust's Young Heritage Leaders program, which has recognized thousands of youth since the year 2000 for their efforts to identify, preserve, protect and promote Ontario's heritage.

Canada Life has partnered with the Trust for 19 years to recognize the excellent contributions of young people to heritage conservation.

**Nomination deadline:
October 18, 2019**

[Contact us](#) or visit our [website](#) for more information.




**TOWN OF CARLETON PLACE
130th COUNCIL**

Motion No. 12-130-06

Communication: 130106

Moved by  SR

Seconded by  AT

WHEREAS Community Home Support Lanark County (CHSLC) has been providing support services to seniors in Carleton Place for many years with funding provided through the South-eastern Local Health Integration Network (LHIN);

AND WHEREAS 18.5% of the population (1,969 people) are seniors aged 65 years or older and according to Statistics Canada, 10.8% of the population in Lanark County aged 65 years or older are low-income based on the Low-Income Measure After Tax (LIM-AT)

AND WHEREAS Carleton Place receives very limited Assisted Living Services;

AND WHEREAS in 2018, CHSLC advised the Town in a letter of its intention to withdraw all services from Carleton Place and Pakenham by the end of March 2019;

AND WHEREAS the Mills Community Support Corporation (MCSC) currently provides home support services to Almonte and Ramsay areas of Mississippi Mills with funding provided through the Champlain LHIN;

AND WHEREAS due to the withdrawal of services in Carleton Place and Pakenham, the MCSC has been receiving an increased number of referrals/calls for service from these areas and do not have the financial or human resource capacity to absorb the clients left unserved by CHSLC;

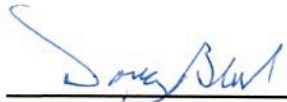
AND WHEREAS MCSC is concerned by the lack of planning, coordination and communication regarding the withdrawal of services which is causing confusion at the service, community and client levels;

AND WHEREAS it is imperative that Carleton Place residents receive the same services as residents in other areas of the County of Lanark;

NOW THEREFORE BE IT RESOLVED THAT a letter be forwarded to Hon. Christine Elliott, Minister of Health requesting equity, including funding, related to Home Support Services for Carleton Place residents; and

THAT a copy of this letter be forwarded to Premier Doug Ford and Mr. Randy Hillier, MPP, Lanark-Frontenac-Kingston.

Carried May 28, 2019



Doug Black, Mayor

ONTARIO WATERPOWER CHAMPIONS CHARTER

Our Council is committed to building the best possible quality of life for our residents. That means providing services, programs and amenities that make our community a great place to live, work, play and learn. It also means taking steps to think strategically about our future. Strategic thinking requires leadership, long term commitment and an unwavering responsibility to engage those we are elected to serve.

The **Ontario Waterpower Champions Charter** is a framework for Council to demonstrate its commitment to integrating and balancing its socio-cultural, economic and environmental goals.

The Commitment of Waterpower Champions:

- We support the use and expansion of local waterpower;
- We support historical infrastructure and refurbishment opportunities;
- We conserve and enhance our man-made and natural environment;
- We value the voices – all of the voices – of our community; and
- We work with others collaboratively to create opportunities.

Signed: _____

Municipal Resource Kit



WASTE
REDUCTION
WEEK
IN CANADA

Waste Reduction Week in Canada

Semaine canadienne de réduction des déchets

Welcome to the Waste Reduction Week Municipal Kit

By participating in Waste Reduction Week in Canada you are about to start your municipality on an exciting campaign of waste reduction that has become an annual event involving thousands of Canadians from across the country.

The Waste Reduction Week in Canada Municipal Resource Kit provides municipalities with information and tips on reducing, reusing and recycling in addition to educational and promotional materials and activities to use as a guide for your WRW initiatives.

The Waste Reduction Week in Canada Steering Committee would like to thank you for doing your part to carry on the tradition of WRW and safeguarding the environment. Use these resources and contacts to assist your community, school or business to make every week Waste Reduction Week!



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Too Good to Waste!

What is waste?

Historically, the definition of waste according to Webster's 1913 Dictionary was: "lying unused; unproductive; worthless; valueless; refuse; rejected".

Today, the Oxford English Dictionary defines waste as: "eliminated or discarded as no longer useful or required".

A waste not want not proverb:

"If you use a commodity or resource carefully and without extravagance you will never be in need".

This proverb reiterates the theme for WRW in Canada, "Too Good to Waste". So let's start thinking of items that we would otherwise discard as: "resources that we conserve, reuse or recycle to protect our environment".



What can I do?

Start practicing the 3Rs in everyday life. Whether you are at home, at school or at work, think about how you can reduce, reuse or recycle your waste to turn it into a resource. All of us have an important role to play in reducing waste.

1. Statistics Canada, Environment Accounts and Statistics Division

2. Environment Canada www.ns.ec.gc.ca

Why waste reduction?

If we can reduce the amount of waste that is produced in the first instance, we are conserving resources and limiting the need to reuse or recycle. Canadians produce more than 31 million tonnes of waste annually¹, that's 2.7kgs per person per day. In perspective, that's the same volume of waste being generated as piling up 31 million average family cars. Nearly 40% of this waste is generated at home with the remainder coming from commercial, industrial, construction and demolition sources. Of the waste we are generating, we are diverting less than 25%.

Most of our waste is buried in landfills. For waste to decompose in a healthy environment, such as your compost pile, it requires air and water. These are not present deep in the landfill, and as the waste slowly decomposes and reacts with what is around it, it can produce a leachate which may end up in our groundwater system, not to mention creating greenhouse gases such as methane and carbon dioxide. In properly managed landfills, leachate is collected and treated along with greenhouse gases. According to Environment Canada², landfill sites account for 38% of Canada's total methane emissions. It is up to each of us as individuals, communities, schools or businesses to consider what we are throwing away and the environmental impact this is causing. We need to look for alternatives that will promote waste reduction and help to protect our environment.

Too Good to Waste!

Reducing

Reducing the amount of waste produced in the first place, is by far the most efficient way of conserving resources and protecting our environment. We are all responsible for the waste we produce, so think: what do you throw away each day? When you avoid making waste in the first place, you don't have to worry about reusing it or recycling it later.

At work or school:

- Reduce paper use by using both sides
- Pack your lunch in reusable containers
- Rent items that are not used very often
- Purchase products with recycled content

When shopping:

- Reduce waste by avoiding over packaged or unnecessary disposable items
- Avoid food packaged in individual servings—where feasible and safe, buy in bulk
- Buy drinks in refillable containers where available
- Use your own cloth bags

As a community encourage your neighbors and friends to do the same. As a business reduce the amount of packaging you require for your products or the amount of materials used to make your product.

Reusing

Reusing items give the resources they were originally made from another life, while reducing pollution and conserving the energy that comes with the manufacturing process or recycling the items.

- Purchase durable products that can be repaired and reused.
- Donate things to or purchase household items and clothing from charity shops or have a yard sale. You will be amazed - one person's trash is another's treasure!

- Reuse jars and containers for storage.
- Donate reusable equipment to schools, churches or other charity organizations.
- When shopping consider buying used items. There are many "used" stores that offer refurbished items that work as good as new.

Recycling

Recycling and purchasing products made with recycled materials is the next way we can conserve resources. If we can't reduce waste by avoiding it, and it can't be reused, can we recycle it? 17 million Canadians (nearly 2/3 of us) have access to recycling.³

- Recycle in the garden by composting organics such as food scraps, leaves and yard trimmings.
- At work, separate items for recycling - this can save your business money in disposal costs.
- At school, consider setting up a recycling program.
- At home, use the recycling services provided by your municipality or take end-of-life items back to where they were purchased or other take-back centers.
- When shopping consider the material that the item is made from and packaged in. Have the resources already had a previous life? Are these resources renewable? How much of it is made up of recycled content? And only purchase materials which can be recycled again.

Register

Register your community, business, organization and school activities and events for WRW in Canada on the website at www.wrwcanada.com, view resources, download a kit and get more ideas on what else you can do to contribute to the success of Waste Reduction Week in Canada.

Municipal Waste Reduction in Canada

Municipalities all across Canada are affected by waste management issues every day. Reducing the amount of waste produced in a municipality is beneficial for a number of reasons:

- It reduces the need for landfill space
- Saves valuable natural resources
- Cuts down on greenhouse gas production
- Saves the community money by reducing disposal costs

Your municipality probably already has some form of waste reduction program in place. However, you may not be aware of all of the options that are available to you. Here is an overview of various waste reduction programs that are happening throughout the country and examples of where they have been a success.

Drop-Off Systems

In a drop-off system, residents deliver their recyclables to a central location or depot. Drop-off systems offer convenience and low operating costs. In most cases, the depots are located at frequently visited locations. Some of the materials collected through this system include mixed paper, cardboard, plastic bags, and metal cans.

Deposit/Refund

A deposit/refund system charges a fee on a container at the time of purchase. This fee is partially or fully refunded when the item is returned to a collection facility. An example of this system is the beverage container recycling system that is common in most regions in Canada. During the 2003-2004 fiscal year, Saskatchewan's beverage container recycling program collected 237 million designated beverage containers. That's a recovery rate of approximately 87%.



User Pay

User pay systems involve the application of a fee or tax. These systems support the “polluter pays principle” and are meant to encourage environmentally responsible behaviour. A user pay system has been implemented in several municipalities in BC such as Burnaby and Surrey, where residents are limited to one or two containers of garbage per week. Residents who need to dispose of more than the weekly garbage limit must purchase an over-limit ticket for \$2-\$3 per bag.

Special Collection Days

It is important to keep hazardous products, such as cleaners, paints, pesticides and electronics out of our landfills. In some provinces some of these items are not permitted in regular waste and are collected through stewardship programs or via special round-up days. For example, successful electronic waste round-ups have been held in a number of municipalities, including Whitehorse, Calgary and Winnipeg. Other municipalities and regional districts, in Nova Scotia and Alberta for instance, have permanent and mobile collection facilities for hazardous wastes.

Municipal Waste Reduction in Canada

Curbside Systems

Curbside systems collect recyclables at curbside through the use of various sorting methods, including multi-coloured containers, and take them to a central processing facility. Markham, Ontario has recently implemented a “3-Stream” curbside program to reach its diversion goal of 70%. This means that each household sorts its waste into three streams: recyclables are put into a blue box, organic materials go into a green bin and leftover garbage is placed in garbage bags.

Organics Collection

Many municipalities have a program for diverting organic waste from landfills. In some cases, there are drop-off sites for leaves and yard waste and in others curbside pick-up of organic material is available. Some municipalities rely on backyard composting programs and supply households with composters. Residents in Halifax and other municipalities in Nova Scotia are supplied with green carts for collecting organics. These are picked up once every two weeks and once a week in July and August.



Christmas Tree Recycling

Once Christmas is over each year, many municipalities provide temporary depots to collect Christmas trees for recycling. Through the “Lets Chip In Program” in Winnipeg, Manitoba residents can drop off their trees to be recycled and then return later for free wood chips. Aside from these programs, there are lots of things your municipality can do to participate in Waste Reduction Week. Following are a series of suggestions, tips and specific tools for conducting a waste aware activity or holding your next community event.

Proclaim Waste Reduction Week!

Issue a proclamation of Waste Reduction Week and your municipality's participation in it. See the sample proclamation form in the next page.



(Name of Municipality)

hereby recognizes

Waste Reduction Week in Canada

As a municipality, we are committed to conserving resources, protecting the environment and educating the community.

We recognize the generation of solid waste and the needless waste of water and energy resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability.

We have declared _____ Waste Reduction Week in
Date

Municipality

Signed

Date

Name and Position

evaluation

Conduct a Waste Assessment

Waste assessments can be helpful in determining the effectiveness of current waste management systems and in identifying opportunities for improvement in waste management strategies. They provide estimates of the amount of material available for source reduction, reuse, recycling and compost initiatives. The information here can help you perform waste assessments in your municipality. Additional sources of information are available in the resource section of this kit.

Basic equipment for Assessment:

- Scale for weighing garbage
- Gloves for each assessor
- Tarp or plastic sheet for sorting garbage
- Containers or extra bags for sorting and weighing sorted materials
- Copies of the worksheets

During the Assessment:

- Collect samples and be sure to label samples with important information, such as the location from which the sample was taken
- Use a different worksheet for each location
- Sort materials from each bag into categories and weigh each category
- Enter data into worksheets

After the Assessment:

- Analyze the assessment data and make recommendations for a waste management strategy

You can also try measuring your municipal waste. GAP refers to the "Generally Accepted Principles" for measuring municipal waste flow. Although this tool is not utilized in all Canadian jurisdictions, it does allow municipalities to report their waste flow information in a consistent manner and to compare their results to those of other municipalities.



Before the Assessment...consider:

- Existing waste reduction and disposal activities, including recycling and waste separation activities and methods of waste collection currently employed
- Whether or not waste generation increases or decreases at certain times of the year
- If waste flow has a daily/weekly pattern
- What types of waste are generated and where it is generated

Also ensure:

- The selection or appointment of an assessment Coordinator
- Support from the community and approval from management
- Availability of staff or volunteers to help with the assessment
- A plan that indicates a clearly identified study area
- Selection of representative samples - consider factors such as sources of waste and seasonal variations
- The samples are appropriately collected and labelled for identification purposes
- Adequate time for the assessment. Depending on the detail of the assessment and the size of the study area the assessment may take several days to complete
- Safety! If it is necessary to handle waste make sure to take the necessary precautions, such as wearing gloves and other appropriate safety equipment

Too Good to Waste!

Date: _____

Sample Location: _____

Waste Assessment Sheet

Material	Weight of Each Sample				Recyclable	Reusable	Compostable	Total Weight
	1	2	3	4	Y/N	Y/N	Y/N	
Cardboard								
Newsprint								
Non-recyclable paper								
Compostable waste								
Scrap tires								
Paint								
Glass containers								
Beverage containers								
Wood								
Textiles								
Low-density polyethylene plastic								
High-density polyethylene plastic								
Other plastics								

Please feel free to add your own materials in the blank rows.

This assessment tool can also be used in municipal building activities to assess the amount of waste being generated, disposed of and recycled. The data can then be used to develop a Waste Reduction Action Plan with practical steps to address each material. A good resource with information on where to start can be found at:

action

Waste Reduction Action Plans

Here is a sample of what your action plan may look like.

Material	Source	Quantity	Current Management	Opportunity	Actions	Priority
Cardboard	Incoming components	100 m ³ /year	Sent to landfill	Reduce	Approach component suppliers re: the possibility of introducing a reusable and returnable packaging system.	1
				Reuse	Approach companies about the possibility of purchasing cardboard boxes for reuse in other applications	2
				Recycle	Implement a recycling system. This will require a dedicated bin for cardboard combined with staff training/education—periodic visual checks will also be required to determine if (& how much) cardboard is being disposed to general waste.	3
Paper	Office copy paper (A4 & A3)	200 reams per year	Estimated that 2/3rds of the paper would end up as waste	Reduce	“Audit” current copier and printer technology to determine which machines are capable of double siding.	2
				Reduce	Introduce purchase or lease policy requirement that all new copier and printer technology has double-side capability.	3
				Reduce	Implement paper reduction methods such as: <ul style="list-style-type: none"> • Default double side printing/copying • Training staff to edit documents electronically rather than in hard copy • Maximize use of electronic circulation for documents • Evaluate hard copy distribution lists to ensure only those that actually use the information are on the list. 	1
				Reduce	Ongoing training/awareness raising for staff on reducing paper usage (e.g., not printing out emails, etc.)	4
				Reduce	Monitor and report paper usage on regular basis (reams per person and total usage).	5
				Reuse	Printing draft reports, etc. on paper already used on one side.	6
					Reuse of paper for notes, etc.	7
				Recycle	Introduce paper recycling bins to areas that generate waste paper.	8
				Buy Recycled	Consider purchasing paper with recycled content.	9

Source: http://www.ecorecycle.vic.gov.au/resources/documents/action_plan_template.doc

buying green

Implement or Investigate Green Procurement

Green procurement is the selection of products or services that have a reduced effect on human health and the environment compared to competing products or services that serve the same purpose. There are a number of benefits associated with buying “green”. Environmental purchasing links directly to local environmental improvements, stimulates business for environmentally responsible companies, sets a strong example for local businesses and other purchasers, and can save money for businesses, organizations and governments. Green procurement can be achieved by considering product characteristics such as energy efficiency, packaging, waste disposal, resource use, transportation, and pollution generated to make the product.

Start a Green Procurement Program for Your Municipality:

Before you implement a green purchasing plan, make sure that you rally support from all levels of management and from all department and divisions. You should then evaluate your current purchasing program to identify areas of improvement. Successful environmental purchasing policies generally include the following elements:

- A specific policy objective
- A policy statement
- Quantifiable goals with set deadlines
- Key definitions
- Policy requirements
- Set priorities for which product categories should be addressed first and over time
- Guidelines based on the life cycle approach
- Monitoring and reporting
- Relationship and affect with other policies
- References
- Example specifications

Environmental Purchasing Challenges:

Lack of Support

An organization must have commitment from all levels, including senior management, the purchaser and the supplier in order to successfully implement a green procurement program.

Lack of Understanding/Knowledge

Many organizations are not familiar with the concept of green purchasing or with the options that are available to them. Purchasers may receive inconsistent messages about environmental purchasing and believe that green products are unavailable, unreliable or too expensive.

Availability of Green Products

Organizations may not know how to find suppliers of green products and local distributors may only carry small amounts of these products.

Purchasing Habits

When purchasing has been done a certain way for a long time it may be difficult to adopt a new mentality. Also, relationships may have been formed between the purchaser and certain suppliers that are difficult to break.

There are many resources that can help you organize your new procurement program. For links to suppliers of green products and services visit www.ecologo.org/en/

Check out an existing municipal procurement policy to get you started at:

www.region.halifax.ns.ca/legislation/adminorders/documents/procurementpolicy.pdf

green events

Other ideas to reduce waste in your community

Organize a Community Yard Sale

Everyone has items in their homes that they no longer want or need. One way to keep them out of the landfill is to organize a yard sale in which the whole community can participate. Advertise your plan to hold a community yard sale throughout the municipality to find out who would like to participate. Pick a date and get everyone involved in making signs with the date, time and location of your sale. Use tags or stickers to pre-price each item. Group the merchandise and display them so shoppers can easily see everything. Make sure that you have a cash box on-hand with lots of change and small bills. If there are still items left when the sale is over you may want to save them for your next community yard sale or donate them to a charity.

Host an Industrial Materials Exchange

Businesses often produce waste products that could be useful as raw materials for other industries. Industrial material exchanges are becoming very popular as a way to reduce the amount of industrial waste produced within a community. Municipalities can organize a one-day materials exchange conference during Waste Reduction Week. Local businesses can be invited to come and list the wastes they produce and the raw materials they require. As a result, a number of material exchange opportunities or new business ideas may become apparent. Businesses can then contact each other to arrange pick-up of various waste products. The National Materials Exchange Network is a useful source of information which provides contact details for a number of operating Materials Exchange Programs across Canada. Visit their website at:

www.recycle.net/recycle/exch/

Some provincial/territorial contact details are available in the resource list.



Consider waste reduction and recycling at Special Events

There are many opportunities when conducting special events to reduce waste and recycle materials. A special event may be anything from a street fair, to a concert or a sporting event. Managing waste diversion and recycling services will enhance the profile of an event and result in the public, sponsors and the media supporting your environmentally responsible event. The Sydney 2000 Olympic experience has shown that waste diversion from landfill from special events can reach up to 75% by recycling cardboard, paper, food and drink containers and composting organic material such as food scraps, paper plates and biodegradable cutlery (Resource NSW). More recently, London's (UK) bid to host the 2012 Olympic Games has emphasized green credentials by making a commitment to recycle, and to buy recycled by signing up to the Mayor's Green Procurement Code.

Of course, recycling can be successful at any sized event given a few steps are followed to ensure proper management. For example, the Essex-Windsor Solid Waste Authority in Ontario will work with the organizing committee at a special event to ensure maximum capture of recyclables and minimum contamination levels (www.ewswa.org/recycling/special-event-recycling/)



Guidelines for a successful Waste Wise Event

Commitment

Firm policies must be in place for others to follow. Insert a clause into an event application or agreement which states that events seeking to be held within your municipal area must prepare a waste management plan for the event.

Event Packaging

By controlling the materials to be used by your suppliers, caterers, stall holders and retailers, you are able to use packaging that suits the recycling system.

Event Equipment

Selection of equipment is very important in helping the public separate their waste into recyclable groups and reducing contamination. Be flexible, and have an equipment supervisor on-site to coordinate extra bins or moving bins.

Management System

Bins and equipment need to be positioned strategically and regularly checked. When and where should equipment be installed? When should it be cleared and who is responsible for what?

Standard Signage

Signs for waste and recycling bins should be clear and easy to read. Consider developing a suite of uniform signage that can be used at home, at work or in public places. This way, wherever people go they will quickly recognize which bin is for what type of waste.

Communication & Promotion

Communicating your activities before the event will be crucial to your program's overall success. It alerts the community to your efforts and contributes to the positive perception of the event.

Evaluation

What benefits were gained? How much material was successfully diverted from landfill? A meeting with event participants will also provide you with some good feedback. Conduct a waste audit to quantify and promote your achievements in the media.

Source: Resource NSW

Your Waste Reduction Week

Planning Your Waste Reduction Week Activities

Kits have been designed specifically for municipalities, schools and businesses. They are full of information, resources and ideas to help you plan your WRW activities. For the individual, resources are available online including such tools as shopping guides, instructions to build a home composter, energy conservation advice and even a survey to measure your ecological footprint. There are also a number of steps you can take when planning your WRW activities and events to ensure your time and resources are spent effectively.

STEP 1: Proclaim Waste Reduction Week

- Local governments have been asked to declare the third week of October as Waste Reduction Week. Has the week been declared in your area? If not, encourage your Mayor and council to do so.
- You can also proclaim WRW in your school, organization or place of business to raise the profile both internally and to those people you deal with day-to-day.

STEP 2: Set objectives

- Identify the waste issues you want to address and the specific actions you want people to take.
- Set the objectives you want to meet, ensuring that they are measurable and achievable.

STEP 3: Develop partnerships

- Determine what help you will need to meet your objectives and identify organizations and people that can assist you.
- Partnerships help you share financial/human resources, provide a larger pool of knowledge, skills and contacts and raise the profile of your event.
- Potential partners may include local businesses, schools, manufacturers, government or environmental groups.

STEP 4: Become informed

- Learn about existing programs in your local area and design your activities to build on them.
- Gather information as specific as possible to your community and use this to measure the success of your activities.

STEP 5: Target your audience

- Decide who you want to target or motivate to help you identify potential motivators and barriers. Is it staff, local government, students, management, neighbours or some other group?

STEP 6: Use an approach that will encourage longer term behavioural change

- Quantify your results in environmental impact as well as economic savings.
- Challenge your audience to meet or beat a challenge or initiatives taken by another group or competitor.
- Build on people's motivations for reducing waste and provide information on the larger scale impact of participating - personalize your communication to make it vivid. Raise the profile of your activities through the media and offer discounts, prizes or financial incentives to participants.
- Obtain a commitment from people to participate as most will then be more likely to follow through.
- Use word-of-mouth as a form of free advertising, this also fosters a sense of ownership.

STEP 7: Measure achievement and remember to say Thank You

- Your measure of success will be determined by the objectives you set. Measure your achievements directly and ensure that all who participate in your activities or events are given feedback on the success of their efforts.
- Thank everyone who helped you make your WRW activities and events happen. People who feel appreciated will be more willing to participate again.

References and Resources

References

1. Statistics Canada, Environment Accounts and Statistics Division

2-3. Environment Canada www.ns.ec.gc.ca

Government of Canada
www.ns.ec.gc.ca
Environment Canada
www.ec.gc.ca/education

Introduction to Waste Audit Guide
The Resource and Recovery Fund Board
www.rrfb.com/pdfs/RRFB_Waste_Audit_Guide.pdf

Purchasing Management
Association of Canada (PMAC)
777 Bay Street, Suite 2701
P.O. Box 112
Toronto, Ontario, M5G 2C8
Tel: (416) 977-7111 Fax: (416) 977-8886
Email: info@pmac.ca
www.pmac.ca

Resources

Municipal Waste Management

Extended Producer Responsibility Toolkit
Federation of Canadian Municipalities
http://www.sustainablecommunities.fcm.ca/files/Capacity_Building_-_Waste/EPR_Toolkit.pdf

The National Waste Reduction Handbook:
An Introduction to Source Reduction and
Recycling for Municipal Decision-Makers,
1991, National Round Table on the Environment
and the Economy
[openlibrary.org/b/OL18778613M/
National_waste_reduction_handbook](http://openlibrary.org/b/OL18778613M/National_waste_reduction_handbook)

Pitch-In Canada
www.pitch-in.ca

Green Procurement

Buy Green: A Handbook on Environmental
Public Procurement
[ec.europa.eu/environment/gpp/pdf/
buying_green_handbook_en.pdf](http://ec.europa.eu/environment/gpp/pdf/buying_green_handbook_en.pdf)

Environmental Choice Program
www.terrachoice.com

Waste Audits

Ontario Ministry of Environment and Energy:
A Guide to Waste Audits and Reduction
Work plans for Industrial, Commercial and
Institutional Sectors
[http://www.ene.gov.on.ca/environment/en/resources/
STD01_076174.html](http://www.ene.gov.on.ca/environment/en/resources/STD01_076174.html)

Federation of Canadian Municipalities
24 Clarence St.
Ottawa, ON K1N 5P3
www.fcm.ca

Municipal Waste Association
127 Wyndham St. N., Suite 100
Guelph, ON, N1H 4E9
Tel: (519) 823-1990 Fax: (519) 823-0084
www.municipalwaste.ca

Industrial Materials Exchange

Canadian Chemical Exchange
(514) 229-6511

BC Industrial Materials exchange
(604) 683-6009
www.bcimex.ca

Manitoba Waste Exchange
(204) 257-3891

Canadian Waste Materials Exchange
(416) 822-4111

Ontario Waste Exchange
(416) 822-4111, ext. 512

Bourse Quebecoise des Matieres Secondaires
(514) 762-9012

Acknowledgements

The information presented in this Waste Reduction Week kit has been drawn extensively from many different organizations, publications and websites. We wish to say thanks to all the individuals who have provided time and advice in the writing of this publication.

Ken Kelly,

As discussed in our meeting, we are seeking your help in pursuing our current efforts to connect your citizens to high-speed Internet service as quickly as possible. The purpose of this e-mail is to provide you with some background about our present application for funding, and to explain why this matter must be dealt with urgently.

Background

In reference to our initial contacts, at which time we shared with you the subsidy programs to be announced soon (CRTC, *Universal Broadband Fund*, etc.), **we are pleased to announce that Mississippi Mills is on the list of projects that Cogeco Connexion has prioritized, and wishes to submit, as part of these programs.**

Action required

With this in mind, and also with the aim of maximizing government interest in considering the project(s) submitted, **we are respectfully asking you to reiterate your support for our efforts by signing the “Letter of support – Access to high-speed Internet and telecommunications services” attached to this e-mail.**

You will notice, in reading this *Letter of Support* that it is very detailed and explicitly asks the different government bodies to consider the projects submitted by Cogeco. We also wish to help you voice your support by personalizing the letter and adding, among other elements, your logo and a list of the locations that Cogeco is planning to serve as part of the project submitted. Please note that this *Letter of Support* and its contents are offered to you as a template only; you can adjust its contents as you see fit.

In this way, we are hoping to demonstrate to the government and the CRTC that your municipality absolutely and strongly supports Cogeco’s efforts to improve high-speed Internet coverage in your region. This will maximize the chances for quick acceptance of the projects submitted, and certainly fulfill your expectations for “connecting” your residents as soon as possible.

We thank you in advance for taking the necessary steps to respond to our request; your quick action will improve the chances of your region’s project being approved, for the great benefit of your fellow citizens.

Mobility / Wireless / Cellular file

We would also like to take advantage of this timing to inform you that **Cogeco is presently studying the possibility of offering mobility (wireless/cellular) service.** While our current effort is focused on Broadband Expansion, we believe it is as important to improve the geographic mobile coverage within your municipality. Cogeco plans to leverage our Broadband network to expand coverage areas and increase competition for wireless services within your Municipality.

You may be aware that the CRTC recently announced a consultation to determine the relevance of opening the wireless services market to greater competition. The government is considering easing the regulatory barriers to entering this market with the hope that this will lead

to increased competition and lower prices for consumers, while at the same time maintaining private-sector investment.

Cogeco supports this initiative. We have submitted our observations as part of this consultation and are preparing for the second and final round of comments, scheduled for this fall.

We are currently seeking the backing of municipalities so that we can include letters of support in our final brief, due September 2019. We believe that residents and businesses would benefit from greater competition.

We at Cogeco are proposing a new policy and innovative regulatory model, called Hybrid Mobile Network Operator (HMNO). The introduction of this new model would increase competition in the retail market and encourage investments in telecommunications facilities, while requiring limited regulatory intervention, and would provide Canadians with more choice and greater value.

Consequently, in order to minimize the number of requests for assistance to your municipality, we are taking the liberty of **immediately seeking your support on this file**. In fact, your support is needed to encourage the CRTC to consider this model proposed by Cogeco. You will note that this *Letter of support* (ref: *Telecom notice of consultation CRTC 2019-57: Review of mobile wireless services*), also attached to this e-mail, is addressed to CRTC Secretary General Claude Doucet.

Our suggested *Letter of support* provides more details about the proposed model. We do realize, however, that you may have some questions about signing the aforementioned documents; we remain entirely available to you, if need be, to explain their nature and necessity at this stage of the process.

Once again, we wish to thank you in advance for treating this request, which will benefit your fellow citizens, with the utmost urgency.

Trusting that the above is to your entire satisfaction, please accept our kindest regards.

Sincerely,

MICHAEL HENNESSY

Director, Commercial Sales

970 Syscon Road
Burlington, Ontario L7L 5S2 Canada
cogeco.ca





September 12, 2019

Mr. Claude Doucet
Secretary General
Canadian Radio-Television and
Telecommunications Commission
Ottawa (Ontario) K1A 0N2

**Re: Telecom Notice of Consultation CRTC 2019-57
Review of mobile wireless services**

Dear Mr. Doucet,

We are writing to express our support for Cogeco's position which is presented to the Canadian Radio-television and Telecommunications Commission (CRTC) as part of the agency's review of the mobile wireless services in Canada.

Cogeco is proposing a new policy and regulatory model, called Hybrid Mobile Network Operator (HMNO), which would reduce barriers of entry for smaller regional broadband operators who want to create new wireless choices for consumers, while fostering innovation and investments in enhanced network infrastructure. This balanced approach would increase mobile options for communities like ours through smaller regional broadband companies, such as Cogeco, who would now have access to portions of national incumbent wireless networks through the HMNO proposal.

As a municipality, we look to collaborate with private operators like Cogeco to improve access to wireless services at affordable rates for our residents and ensure they can access essential services at any time.

More precisely, we support the HMNO model as a key enabler to achieve our goals as it would:

- offer more flexible development of wireless in regional/rural areas which are often best served by smaller and more local players;
- open the door to Canadian regional players like Cogeco, which already serve regional communities, to offer new wireless services and bring new competition;
- incentivize new investments in network improvements and expansions which are important drivers for local economic development.
- provide more choices when it comes to tools and solutions that unlock opportunities for our residents and businesses.

We strongly encourage the CRTC to consider the proposed HMNO model as a means for all communities to fully engage with each other, the rest of Canada, and the global economy.

Christa Lowry, Mayor
The Town of Mississippi Mills



September 12, 2019

Cogeco Connexion
950 Syscon Road
Burlington, ON
L7R 4S6

Re: Letter of Support - Collaboration for Granting Access to Broadband Internet and
Telecommunication Services in The Town of Mississippi Mills

Dear Mr. Shiu,

We are writing to confirm the support of The Town of Mississippi Mills for Cogeco Connexion's project(s) and Governmental funding application(s) intended to ensure that all residents of our community have access to Broadband connectivity.

Cogeco Connexion has demonstrated its:

- interest in Mississippi Mills by seeking meaningful consultation to proactively discuss opportunities for providing broadband internet and mobility services within our community;
- desire for mutual collaboration by sharing data, maps, speed test facilities and project relevant information;
- understanding of Mississippi Mills's connectivity gap and proposing a plan to address it;
- interest to provide the necessary broadband access to the Mississippi Mills's anchor institutions.

As a municipality, we seek to collaborate with private operators, like Cogeco Connexion, to improve access to broadband services at affordable rates for our residents and ensure they can access essential services at any time. The economic development of our town depends on the availability of the services that Cogeco has proposed. Specifically, we support Cogeco Connexion to:

- propose projects to significantly increase the overall connectivity within the Mississippi Mills .
- jointly identify key anchor institutions, currently underserved or unserved, to be prioritized within our community.
- submit these projects for funding to all relevant broadband and/or infrastructure funding programs.
- actively collaborate with the Mississippi Mills and its residents, to improve access to telecommunication services in our community, in particular to high speed internet services as well as mobility services.

Mississippi Mills strongly encourages the governments of Canada and Ontario, including the CRTC, through funding programs such as the Universal Broadband Fund, the CRTC Broadband Fund and the Broadband and Cellular Infrastructure Program, to consider Cogeco Connexion's proposed projects as a means for our community to fully engage with other municipalities, the rest of Canada, and the global economy.

We look forward to working in mutual collaboration with Cogeco Connexion.

Christa Lowry, Mayor
The Town of Mississippi Mills

September , 2019

Investing in Canada Infrastructure Program,
Community, Culture and Recreation Funding Stream

Dear Selection Committee:

Re: Community, Culture and Recreation Application

On behalf of the insert name of your organization, I am pleased to provide you with this letter of support regarding the application by the Town of Carleton Place under the Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream to provide capital funding to complete change room and entrance improvements to Arena 1 at the Neelin Street Community Centre. The grant will be used to:

- enlarge the facility to incorporate new change rooms;
- renovations to existing change rooms so that they meet today's accessibility and health standards;
- create a welcoming and inclusive environment for all users; and
- make improvements to the facility entrance to incorporate all accessibility elements.

Arena 1 was built 50 years ago in 1969 and included four (4) very small change rooms with showers and washroom facilities but no sinks, which poses a health concern for the users. The renovations to this arena are necessary to not only meet today's accessibility requirements but also to accommodate the needs of players who use the facility. The size and amount of equipment used for hockey today for example, greatly exceeds that used when the facility was first built. With the number of players on a team and the size of equipment bags, the current change rooms are inadequate.

In addition, with many teams incorporating girls, boys and LGBTQ members, the current facility does not allow for separate change rooms to meet users' needs which is a necessity today. Meeting this requirement is particularly difficult when there are tournaments being held in the facility and we have many teams needing to prepare for their games while the teams on the ice still have change rooms in use.

The name of community entered into a Cost Sharing Agreement with the Town of Carleton Place in 1987. This Agreement allows our residents to use the Town of Carleton Place's recreation (Neelin Community Centre), library and pool facilities in

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exchange for a financial contribution towards operating and capital expenditures. As the proposed project will greatly benefit our residents and as we are a financial partner with the Town with respect to the Neelin Street Community Centre, we strongly support the proposed renovations to the facility.

This change room and entranceway facility improvements to Arena 1 will not be possible without financial support from other levels of government. Like many organizations are realizing, it is becoming more and more difficult to find sources of funding to assist with these types of projects. It is for this reason that the Town of Carleton Place is applying to the Investing in Canada Infrastructure Program – Community, Culture and Recreation Funding Stream. I hope you will give due consideration to the Town's application. I will be happy to respond to any questions you may have regarding our municipality's support for this application.

Yours truly,



Municipality of Mississippi Mills
PENDING LIST
October 1, 2019

Title	Department	Comments/Status	Report to Council (Date)
Community Official Plan (COP) Registry	Planning	Quarterly Updates	Every Quarter
Service Delivery Review	Administration	Staff to schedule a special meeting to review the final service delivery review report	Q4
Parking Study	Planning	Survey has been published, parking study underway. Final report to be presented to Council	15-Oct
Paterson St. Crossovers	Public Works	Staff to bring forward staff report as per Council direction provided on Aug 13, 2019 (Resolution No. 432-19)	Q4