



## The Corporation of the Municipality of Mississippi Mills

### Committee of the Whole Meeting #06-20

#### MINUTES

A special meeting of Committee of the Whole was held on Tuesday, February 18, 2020 at 3:00 p.m. in Council Chambers.

#### A. CALL TO ORDER

Councillor Dalgity called the meeting to order at 3:01 p.m.

#### B. ATTENDANCE

**Present:**

Committee: Mayor Lowry  
Deputy Mayor Minnille  
Councillor Dalgity (Chair)  
Councillor Holmes  
Councillor Guerard  
Councillor Ferguson

Staff: Ken Kelly, CAO  
Jeanne Harfield, Acting Clerk

**Absent:** Councillor Maydan

#### C. APPROVAL OF AGENDA

**Motion No. CW036-20**  
**Moved by Mayor Lowry**  
**Seconded by Councillor Holmes**  
**THAT** the agenda be approved as presented.

**CARRIED**

#### D. DISCLOSURE OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

None

**E. OTHER NEW BUSINESS****1. Advisory Committee – Terms of Reference**

The CAO provided an overview of the goal for the discussions regarding the existing non-statutory advisory committees such as their roles, budgets, public consultations, staff involvement, committee structure (standing committees, ad-hoc, etc.), value of advisory committees, reporting structure, expectations, and deliverables. Members discussed potential changes and provided input to the CAO.

The CAO will report back to Council with proposed changes to the advisory committee structure for future consideration.

**F. ADJOURNMENT**

**Motion No. CW037-20**

**Moved by Mayor Lowry**

**Seconded by Councillor Holmes**

**THAT** the meeting be adjourned at 4:52 p.m.

**CARRIED**

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Jeanne Harfield, Acting Clerk  
Recording Secretary