



Mississippi Mills Permit Application Form

Type of Permit (select all that apply)			
Water service connection <input type="checkbox"/>		Sewer Service Connection <input type="checkbox"/>	
		Other <input type="checkbox"/>	
Water and Sewer Service Connection (new build) <input type="checkbox"/>		Water and Sewer Service Connection (replacement) <input type="checkbox"/>	
Applicant			
Last name		First name	Corporation
Street Address (building number, street name, unit number)			Municipality
Postal Code	Email		Insurance Co.
			Policy No.
Primary Telephone No.		Expiry Date	
		NOTE: Insurance only required if work is expected to occur on Municipal property	
Owner (if different from applicant)			
Last name		First name	Email
Street Address (building number street name, unit number)			
Municipality		Postal code	Primary Telephone No.
Project information			
Address (Building number, street name, unit number)			Duration (Check Appropriate) Short (1 Day Or Less) Medium (2-7 Days) Long (Over 7 Days)
Other Description / Lot, Plan # (optional)			
Description of proposed work (including planned start and stop date)			Work Type Lane Closure Road Closure Sidewalk Closure Other
Related Permit Applications			
Removals and Reinstatements (check all that apply)			
Ditch/Culvert		Asphalt Road	
Sidewalk		Manhole	
Curb		Old sewer service	
Boulevard		Old water service	

Activity Description

Please include a sketch in the space provided (in metric) or attach a drawing with the following information:

- General site sketch showing all buildings, roadways, sidewalks and curbs, utility poles/boxes, entrances, and other site features
- Measured distance between house, edge of pavement, and sidewalk/curb
- Location of proposed services with measurements from existing landmarks (hydro poles, corners of house, manholes, etc.)
- Location of proposed removals and reinstatements with dimensions

If additional drawing provided, leave area below blank

Blank area for drawing or sketch.

Water & Sewer Service Connection (new build) Mandatory Documents

- Fully dimensioned Site plan showing proposed services and connection locations
- Grading and Drainage Plan showing drain spouts and direction of water flowing off the property

Declaration of applicant

I _____ Declare That:

Print Name

1. The information submitted in this application, attached plans, and documents is true and complete.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

_____ Date

_____ Signature of applicant

For Office Use Only			
Reviewed By _____		Permit Number	
Approved By		Application Fee Paid	Yes No
Approval Date	Expiry Date	Security Deposit Amount	\$ _____
NOTE: PERMITS ARE VALID FOR A PERIOD OF 6 MONTHS			
NOTE: Permits may be extended at the discretion of the Director of Roads and Public Works			
NOTE: The minimum Security Deposit for all service connections is \$1000			
NOTE: Securities must be posted prior to the start of any works, however, they do not need to be posted at the time of application. Permits shall not be issued until securities are posted			