



Municipality of Mississippi Mills

COUNCIL AGENDA

**Tuesday, April 17, 2018
6:00 p.m.**

Council Chambers, Municipal Office

PLEASE REMEMBER TO SET YOUR CELL PHONE TO SILENT AND THAT NO RECORDING DEVICES ARE PERMITTED.

A. CALL TO ORDER (5:30 p.m.)

B. CONSIDERATION OF A CLOSED SESSION

1. Follow up Minor Variance OMB Appeal - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. (*Municipal Act Section 239 (e)*).

REGULAR SESSION (6:00 p.m.)

C. O CANADA

D. ATTENDANCE

E. APPROVAL OF AGENDA

F. DISCLOSURE OF PECUNIARY INTEREST

G. APPROVAL OF MINUTES

Council Minutes dated April 3, 2018

Pages 6-14

H. PUBLIC MEETINGS

[None]

I. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

1. Mike O'Malley, Chair of MM2020 and Clem Pelot, Clayton Working Group

Pages 15-16

Re: Update on Clayton Broadband and Cellular Project

2. Rob Bell, President of Mississippi Lakes Association and Nader Nakhaei, Water Resources Engineer, MVCA

Pages 17-29

Re: Mississippi Lake Plan Update Spring 2018

J. COMMITTEE OF THE WHOLE

Motion to resolve into Committee of the Whole.

(J.1) CONSENT ITEMS

Motion to receive:

- CAO Report – April 2018 Pages 30-31
- Update on Fire Communications System Pages 32-33
- Drinking Water Quality Management Standards - 4th Quarter 2017 Pages 34-38

Minutes

Motion to receive:

- Library – December 13, 2017, January 31 & March 1, 2018 Pages 39-51
- Accessibility – January 9, 2018 Pages 52-53

(J.2) REPORTS**Planning and Development**

- a. Site Plan Control – Menzie Apartments, Honeyborne Street** Pages 54-67

Recommendation:

THAT Council approve the site plans for Menzie Almonte Inc. for the property described as Concession 10, Part Lot 16, Plan 27M-80, Block 2 subject to their technical revision to the satisfaction of the Municipality's Roads & Public Works and Planning Departments;

AND THAT the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

Public Works

- b. Snedden Road Renaming Update** Pages 68-70
(referred from March 6, 2018)

Recommendation:

THAT Council direct staff to prepare the necessary by-law to rename Snedden Road to Snedden Farm Road as outlined in the Director of Roads and Public Works' report dated April 17, 2018;

AND THAT Council direct staff to provide the requisite notification of the proposed road renaming in accordance with By-law 07-78 Public Notice Policy.

(J.3) INFORMATION ITEMS

- Mayor's Report Pages 71-72
- County Councillors' Report Pages 73-77
- Mississippi Valley Conservation Authority Page 78
- Information List (*Motion to receive*) Pages 79-83
- Meeting Calendars Pages 84-85

K. RISE AND REPORT

Motion to return to Council Session.

Recommendation:

That the recommendations of the Committee of the Whole for the meeting of April 17, 2018 be adopted as resolutions of Council.

L. BY-LAWS

That By-laws 18-45 and 18-46 be taken as read, passed, signed and sealed in Open Council.

- 18-45 Sale of Business Park Lands to Patrick Arbour in Trust Pages 86-87
- 18-46 Procedural By-law Amendment (Deputy Mayor) Pages 88-89

M. OTHER/NEW BUSINESS

1. User-Paid Daycare at AMO Conference – Councillor Lowry Pages 90-91

Recommendation:

WHEREAS diversity and inclusion is critical for effective political representation; and

WHEREAS people with children provide an important voice in municipal government; and

WHEREAS removing barriers to learning and networking opportunities is a positive step towards inclusion of a wider range of demographics than has traditionally been seen in government;

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls on the Association of Municipalities of Ontario to provide user-pay daycare services to delegates at their annual conference; and

THAT a copy of this Motion be sent to the Association of Municipalities of Ontario and all other Ontario Municipalities for their consideration.

2. Township of South Stormont – request for support
re: Landfill Approval We Demand the Right

Pages 92-93

Recommendation:

WHEREAS municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

AND WHEREAS this outdated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignore them;

AND WHEREAS proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

AND WHEREAS municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities;

AND FURTHER that the province has recognized the value of municipal approval for the siting of power generation facilities;

AND WHEREAS the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15% and unless significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

AND WHEREAS municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

AND WHEREAS other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads, and reduce the quality of life for local residents;

AND WHEREAS municipalities should be considered experts in waste management, as they are responsible for this within their own communities, and often have decades' worth of in-house expertise in managing waste, recycling, and diversion programs;

AND WHEREAS municipalities should have the exclusive right to approve or reject these projects, and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls upon the Government of Ontario, and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities, prior to June 2018;

AND THAT in the case of a two-tier municipality, the approval be required at both the upper-tier and affected lower-tier municipalities;

AND THAT the Municipality of Mississippi Mills encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

N. NOTICE OF MOTION

[None]

O. ANNOUNCEMENTS AND INVITATIONS

P. CONFIRMATORY BY-LAW – 18-47

Q. ADJOURNMENT



The Corporation of the Municipality of Mississippi Mills

Council Meeting #07-18

MINUTES

A regular meeting of Council was held on Tuesday, April 3, 2018 at 6:00 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor McLaughlin called the meeting to order at 5:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 177-18

Moved by Councillor Ferguson

Seconded by Councillor Wilkinson

THAT Council enter into an in camera session at 5:30 p.m. re: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Municipal Act Section 239 (e)) – Minor Variance OMB Appeal.

CARRIED

Resolution No. 178-18

Moved by Councillor Lowry

Seconded by Councillor Abbott

THAT Council return to regular session at 5:51 p.m.

CARRIED

Council recessed at 5:51 p.m. and reconvened at 6:00 p.m.

Rise & Report

1. Minor Variance OMB Appeal

Staff direction was provided in camera.

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE

PRESENT:

Mayor Shaun McLaughlin
Councillor Amanda Pulker-Mok
Councillor Denzil Ferguson

ABSENT:

Councillor Alex Gillis

Councillor Duncan Abbott
Councillor Christa Lowry
Councillor Jill McCubbin
Councillor Jane Torrance
Councillor John Edwards (left at 6:44 p.m.)
Councillor Paul Watters
Councillor Val Wilkinson

Shawna Stone, Acting CAO
Cynthia Moyle, Acting Clerk
Jennifer Russell, Acting Deputy Clerk
Rhonda Whitmarsh, Treasurer (left at 7:27 pm)
Andrew Scanlan Dickie, Junior Planner (left at 7:06 pm)
Guy Bourgon, Director of Roads & Public Works (left at 7:13 pm)

E. APPROVAL OF AGENDA

Resolution No. 179-18

Moved by Councillor Wilkinson

Seconded by Councillor Abbott

THAT the agenda be approved as amended, with consideration of Item M 1. prior to resolving into Committee of Whole.

CARRIED

F. DISCLOSURE OF PECUNIARY INTEREST

[None]

G. APPROVAL OF MINUTES

Resolution No. 180-18

Moved by Councillor Watters

Seconded by Councillor Ferguson

THAT the Council Minutes dated March 20, 2018 be approved as presented.

CARRIED

H. PUBLIC MEETINGS

[None]

I. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

[None]

CONSIDERATION OF ITEM M.1.

1. OVRT - Other Options

Mayor McLaughlin, Councillor Torrance and senior staff will be attending a meeting with County Officials and senior staff to further discuss the OVRT on April 6, 2018.

Key points for discussion:

- Accessibility
- Safety/risk analysis by Lanark County OPP of key intersections in Almonte; Snowmobile, ATV and Vessel Enforcement (SAVE) Unit; request assessment of Option 2 (which permits ATVs on roads)
- Compatible uses
- Enforcement
- Divided trail – width (e.g. bridge), cost
- Speed limit and signage
- Paving
- Urban Use Trail Policy
- ATV Parking at Library
- Plan for 2 year consultation, what does it look like; request for 1 year review

J. COMMITTEE OF THE WHOLE

Resolution No. 181-18

Moved by Councillor Abbott

Seconded by Councillor McCubbin

THAT Council resolve into Committee of the Whole, with Councillor Lowry in the Chair.

CARRIED

J.1 CONSENT ITEMS

Advisory Committee Minutes

Resolution No. 182-18

Moved by Councillor Ferguson

Seconded by Councillor McCubbin

THAT the minutes of the following committees be received:

- Accessibility – March 20, 2018
- Joint Recreation and Culture Cost Sharing – February 28, 2018.

CARRIED

J.2 STAFF REPORTS

Planning and Development

- a. Zoning Amendment Neville 952 Old Almonte Road

Resolution No. 183-18

Moved by Mayor McLaughlin

Seconded by Councillor Watters

THAT Council approve the necessary Zoning By-law Amendment to change the zoning of the retained agricultural parcel from Consent application B17/097 for part of the lands legally described as Concession 10, Part Lot 12, Plan 27R-5280, Part 1, Ramsay Ward, Municipality of Mississippi Mills, from the “Agricultural (A)” Zone to the “Agricultural Exception 29 (A-29)” Zone in order to reduce the minimum lot area requirement from 40ha (98.8ac) to 21.0ha (51.9ac) and to prohibit the construction of a residential use.

CARRIED

- b. Official Plan / Zoning Amendment J Jackson Lot 23 Ramsay County Road # 9 (Cameron Pit)

Resolution No. 184-18

Moved by Councillor Wilkinson

Seconded by Councillor Pulker-Mok

THAT Council approve Community Official Plan Amendment (COPA) 20 to change the subject land’s Community Official Plan designation from Aggregate Resource-Pit to Rural;

AND THAT Council approve Zoning By-law Amendment Z-08-17 to change the subject land’s zoning from Mineral Aggregate Pit (MP) to Rural (RU) within the Comprehensive Zoning By-law #11-83;

AND THAT Council direct Staff to provide the recommendation to the County of Lanark to approve Sustainable Communities Official Plan (SCOP) amendment to change the designation from Licensed Aggregate Extraction Operation to Rural.

CARRIED

- c. Site Plan Control – Ziai Semi-detached Infill Harold Street

Resolution No. 185-18

Moved by Councillor Watters

Seconded by Councillor McCubbin

THAT Council approve the site plans for Mr. Kazem Ziai for the property described as Plan 6262, Jamieson Section, Lot 9 subject to their revision to the satisfaction of the Municipality’s Roads & Public Works and Planning Departments;

AND THAT the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

CARRIED

Public Works

- d. Main Street Revitalization Initiative

Resolution No. 186-18**Moved by Councillor Abbott****Seconded by Councillor Ferguson**

THAT Council direct staff to utilize the funding under the Main Street Revitalization Initiative in the amount of \$49,290.22 to procure new benches, bike racks and waste receptacles for the downtowns of Almonte and Pakenham.

CARRIED**Finance and Administration**

- e. Council Compensation Review

Resolution No. 187-18**Moved by Councillor Wilkinson****Seconded by Councillor Pulker-Mok**

THAT the annual salary be established for the Mayor at \$34,140, the Deputy Mayor at \$20,678 and Councillors at \$17,435, effective December 1, 2018;

AND THAT a discretionary fund be established for the Deputy Mayor in the amount of \$2,100 and Councillors in the amount of \$1,260 each, subject to an approved expenditure policy;

AND THAT the Deputy Mayor be provided with a cell phone funded by the Municipality;

AND THAT the Association and Convention budget for Council be established at \$3,000 per member effective January 1, 2019.

REFERRED – ACTING CLERK

- f. Financing Nugent Bridge, Almonte Arena Roof and Pakenham Library

Resolution No. 188-18**Moved by Councillor McCubbin****Seconded by Councillor Abbott**

THAT the Treasurer be authorized to obtain financing from the Bank of Montreal in the amount of \$1,238,900 at a fixed rate of 3.31% for 10 years to finance the Nugent Bridge, the Almonte Arena Roof and the expansion of the Pakenham Library;

AND THAT the required borrowing by-law be passed.

CARRIED

J. 3 INFORMATION ITEMS

- **Mayor's Report**

The Mayor's report provided highlights from the RMFEO meeting on March 2, 2018.

- **County Councillors' Report**

[None]

- **Mississippi Valley Conservation Report**

[None]

- **Information List 05-18**

Resolution No. 189-18

Moved by Councillor Pulker-Mok

Seconded by Councillor Watters

THAT Information List 05-18 be received;

AND THAT Item 4 Township of South Stormont resolution re: Landfill Approval be brought forward to the next meeting for consideration.

CARRIED

- **Meeting Calendars**

April 2018

Library Board – Rescheduled to April 4, 2018 at 7:00 p.m.

Almonte Civitan Volunteer Appreciation – April 18, 2018, 5:00 p.m. – 7:00 p.m.

K. RISE AND REPORT

Resolution No. 190-18

Moved by Councillor Ferguson

Seconded by Mayor McLaughlin

THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

Resolution No. 191-18

Moved by Councillor Lowry

Seconded by Councillor Abbott

THAT the recommendations of the Committee of the Whole for the meeting of April 3, 2018 be adopted as resolutions of Council.

CARRIED

L. BY-LAWS**Resolution No. 192-18****Moved by Councillor Ferguson****Seconded by Councillor Lowry****THAT** By-law 18-39 to 18-43 inclusive be taken as read, passed, signed and sealed in Open Council.**CARRIED**

By-law 18-39

Resolution No. 193-18**THAT** By-law 18-39, being a by-law to authorize the borrowing from the Bank of Montreal the principal amount of \$1,238,900.00 for the financing of the Nugent Bridge, the Almonte Community Centre Roof and the Pakenham Library Expansion Project.**CARRIED**

By-law 18-40

Resolution No. 194-18**THAT** By-law 18-40, being a by-law to authorize the signing of a contribution agreement between the Corporation of the Municipality of Mississippi Mills and the Association of Municipalities of Ontario under the Main Streets Revitalization Initiative to provide funding for the Almonte downtown core project.**CARRIED**

By-law 18-41

Resolution No. 195-18**THAT** By-law 18-41, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for those lands described as Concession 10, Part Lot 12, Plan 27R-5280, Part 1, Ramsay Ward, municipally known as Neville 952 Old Almonte Road.**CARRIED**

By-law 18-42

Resolution No. 196-18**THAT** By-law 18-42, being a by-law to adopt Amendment No. 20 to the Mississippi Mills Community Official Plan, Concession 1, part lot 23, Ramsay Ward.**CARRIED**

By-law 18-43

Resolution No. 197-18**THAT** By-law 18-43, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for those lands described as Concession 1, Part Lot 23, Ramsay Ward, municipally known as Cameron Pit.**CARRIED**

M. OTHER/NEW BUSINESS**N. NOTICE OF MOTION**

1. User-Paid Daycare at AMO Conference – Councillor Lowry
(Other/New Business for April 17, 2018)

WHEREAS diversity and inclusion is critical for effective political representation;
and

WHEREAS people with children provide an important voice in municipal
government; and

WHEREAS removing barriers to learning and networking opportunities is a
positive step towards inclusion of a wider range of demographics than has
traditionally been seen in government;

THEREFORE BE IT RESOLVED THAT the Municipality of Mississippi Mills calls
on the Association of Municipalities of Ontario to provide user-pay daycare
services to delegates at their annual conference; and

THAT a copy of this Motion be sent to the Association of Municipalities of Ontario
and all other Ontario Municipalities for their consideration.

O. ANNOUNCEMENTS AND INVITATIONS

Mississippi Mills Public Library Board is recruiting a replacement for the retiring
CEO. Additional information will be available at the next meeting.

Congratulations to the Almonte Curling Club Little Rocks who won the regional
bonspiel.

P. CONFIRMATORY BY-LAW

By-law 18-44

Resolution No. 198-18

Moved by Councillor Abbott

Seconded by Councillor Lowry

THAT By-law 18-44, being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Mississippi Mills at its regular meeting held
on the 3rd day of April 2018, be read, passed, signed and sealed in Open Council
this 3rd day of April 2018.

CARRIED

Q. ADJOURNMENT

Resolution No. 199-18

Moved by Councillor Ferguson

Seconded by Councillor Watters

THAT the meeting be adjourned at 7:44 p.m.

CARRIED

Shaun McLaughlin
MAYOR

Cynthia Moyle
ACTING CLERK

MM2020 Clayton Working Group

- Formed in early February of 2018
- Help build community support for broadband service and improved cellular coverage to Clayton and surrounding area
- Large study area - about 600 homes
- Municipal data used to prepare a map/ house count
- Expenses covered by Municipal grant to MM2020



Community survey results

- Launched on Survey Monkey February 22
<https://www.surveymonkey.com/r/RPSLRBP>
- Hard copies at Clayton General Store
- 25 residents volunteering as road reps
- **275** completed surveys, representing **200 unique households**
- **34%** of all households in our study area responded so far
- Another **40** households outside our study area completed the survey
- **28%** have a home-based business and **36%** telecommute
- **87%** willing to sign a contract with a broadband service provider



Promotion of the Clayton project

- Information flyer and map of the study area
- Clayton General Store is main information hub
- Outdoor sign at Union Hall
- Clayton Hall Committee hosting our project online (claytonontario.ca)



Next Steps for the Clayton working group

- Recruitment of additional volunteer road reps
- Achieve our target of 450 homes (75%) completing the survey
- Communication strategy to tell our stories
- Community BBQ in late May to promote the project



Mississippi Lake Plan Update Spring 2018

Rob Bell

President, Mississippi Lake Association

Nader Nakhaei, PhD.

Water Resources Engineer, MVCA



Mississippi Watershed:

We all depend on it!

- Drinking water
 - Municipal water systems
 - Lake dwellers
- Recreation
 - Boating
 - Swimming
 - Fishing
- Fish and Wildlife

Spring 2018



The Mississippi Lake Plan

- Carleton Place, Mississippi Mills, Beckwith and Drummond North Elmsley all participated on the Lake Plan Committee and Technical Advisory Committee – Thank You!
- Adopted by the MLA May 2015
- 66 Actions

Spring 2018



6 Goals, 18 Objectives, 66 Actions

Water Quality	4 Objectives	16 Actions
Aquatic Vegetation / Algae	3 Objectives	8 Actions
Water Levels / Flooding	2 Objectives	5 Actions
Natural Environment	5 Objectives	19 Actions
Land Use and Development	2 Objectives	8 Actions
Social and Recreational Activity	2 Objectives	10 Actions

Spring 2018



Mississippi Lake Ecological Modelling Project

- Timeline
 - Began November 2017
 - Final report: October 2018
- Periodic progress reports: MLA website
- Funding
 - \$45K split between MVCA and MITAC
 - Facilitated by Queen's University

Spring 2018

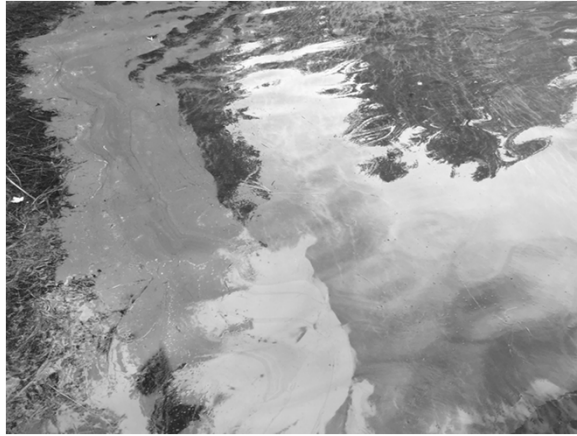


Why should we use a computer modelling approach?

- The project has undertaken to build a computer model of Mississippi Lake.
- This model lets us change environmental factors like temperature and simulate the possible effect.
- If the model predicts high levels of cyanobacteria we should consider new land use policies to mitigate the impact.

Spring 2018





Cyanobacteria (blue green algae)

Here's what we need to avoid if at all possible!!!

Spring 2018



Mississippi Lake Ecological Modelling Project

- Presentation

Spring 2018



Mississippi Lake Ecological Modelling Project

Spring 2018



Support of Mississippi Lake Association – what we do...

- Existing programs:
 - Navigation hazard markers from the Carleton Place boat launch to Innisville bridge
 - Public advisory of water quality issues through website and Facebook
 - Your Mississippi Minute (YMM) e-newsletter
 - Mississippilakesassociation.org
 - Water levels updated weekly
 - Progress reports on all Lake Plan issues

Spring 2018



Support of Mississippi Lake Association – New and Continuing for 2018

- Ecological Lake Modelling Report Oct 2018
- Lake and tributary water test sampling
- Public awareness programs
 - Invasive species identification (third year)
 - Signage at boat launches
 - Love Your Lake shoreline improvement program- The Natural Edge
 - Septic system workshop- May 26
 - Town Hall events – fishing tournaments, private road associations

Spring 2018



Thank-you for your attention!

Spring 2018



1



Mississippi Lake Modelling Project


Nader Nakhaei

*PhD.
Post doctoral fellow
Civil Engineering department, Queen's University*

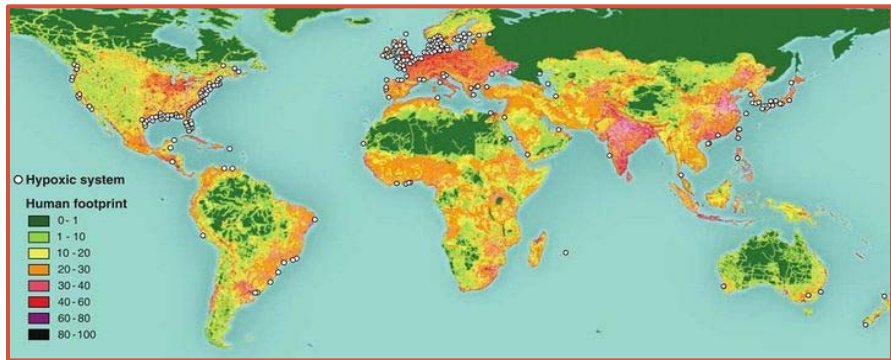


2

Introduction



- **Water quality** management
- **Eutrophication**
- **Algae** blooms



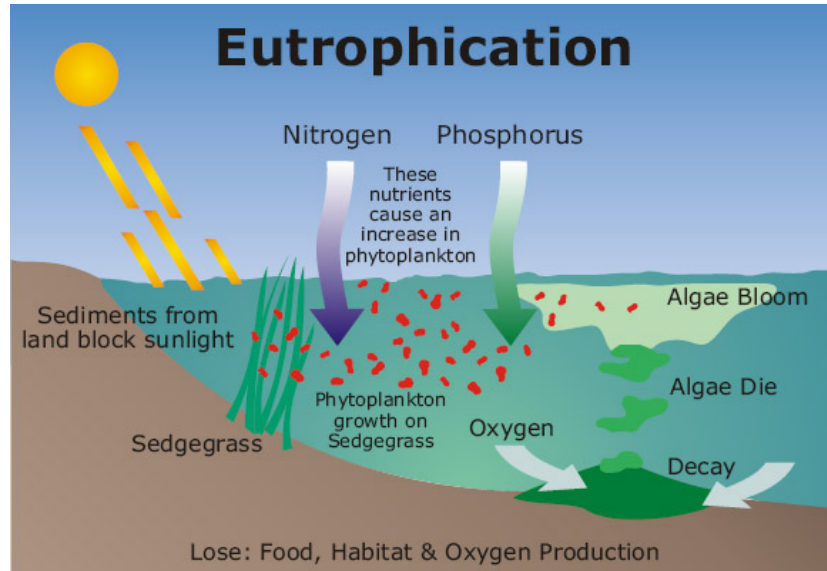
○ Hypoxic system

Human footprint

0-1
1-10
10-20
20-30
30-40
40-60
60-80
80-100

Diaz and Rosenberg (2008)

Why modeling?



4

➤ Objectives



- To determine main causes of **water quality issues** in **Mississippi Lake** by hydrodynamic & biogeochemical modeling
- To evaluate impact of different scenarios on the **water quality**
 - Nutrient (**P & N**) reduction
 - Septic tanks
 - Land use change
 - Future climate change scenarios



Model

Estuary & Lake Computer Model (ELCOM)

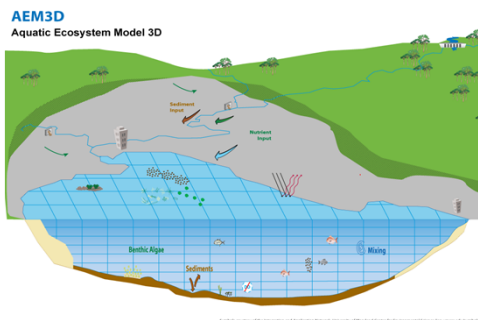
Computational Aquatic Ecosystem Dynamics Model (CAEDYM)

AEM3D

3D coupled Hydrodynamic-Aquatic Ecosystem Model

Nitrogen, Phosphorus, Oxygen, Phytoplankton, Zooplankton, fish, bacteria & ...

- > Initial condition & inflow water quality
- > Parameters calibration
- > 7even groups of Algae
- > Remediation scenarios



6

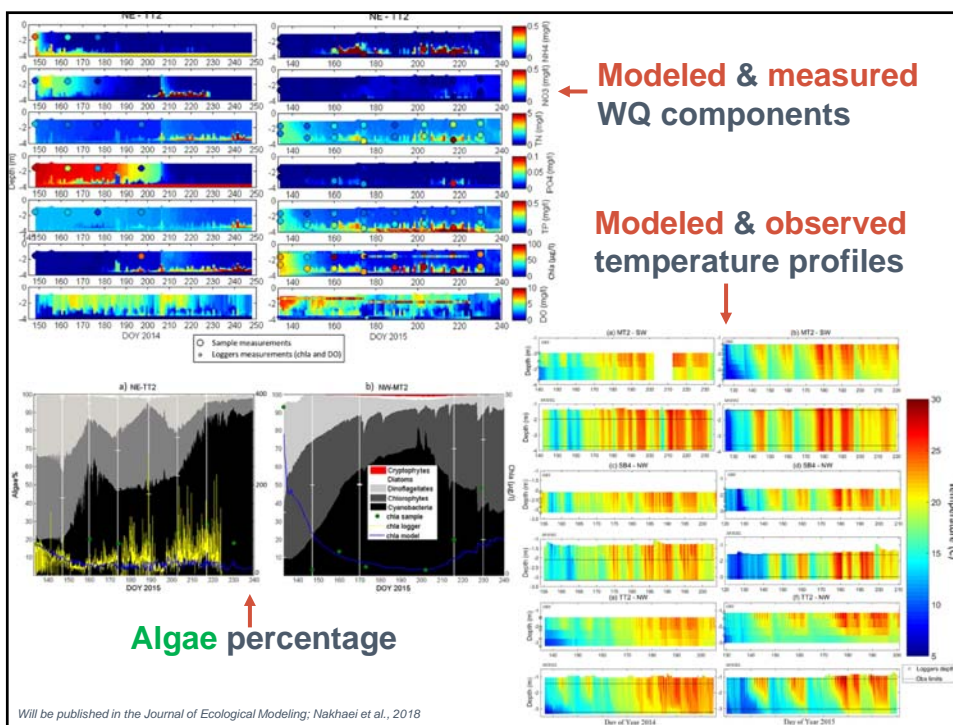
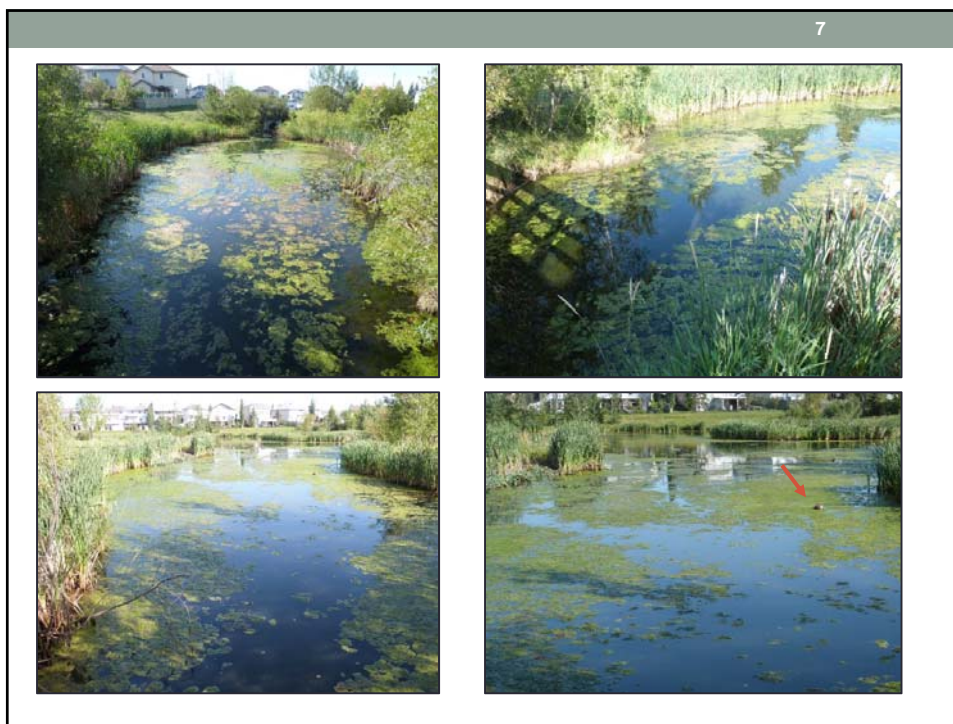
> **Edmonton** storm-water ponds

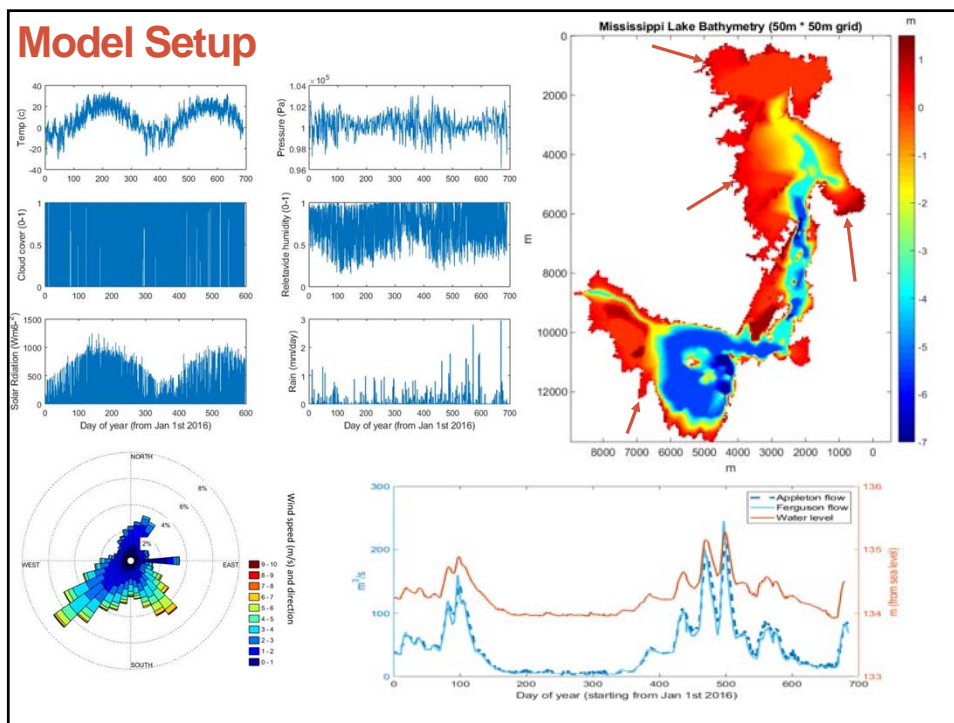
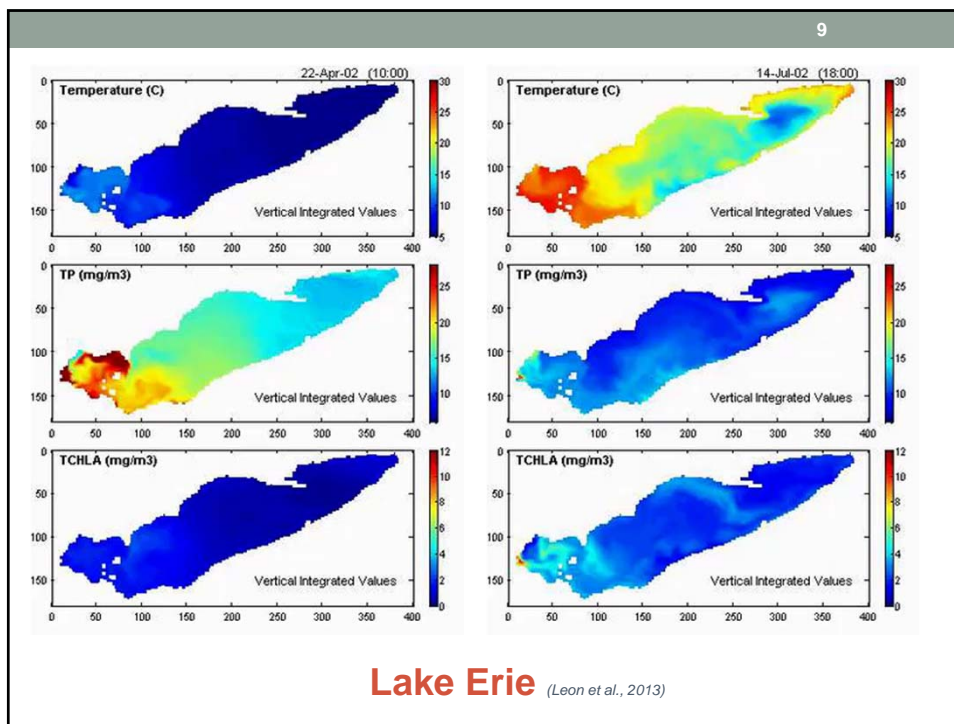
- > Mactaggart 2 (MT2), Terwillegar Towne 2 (TT2), Silverberry 4 (SB4)

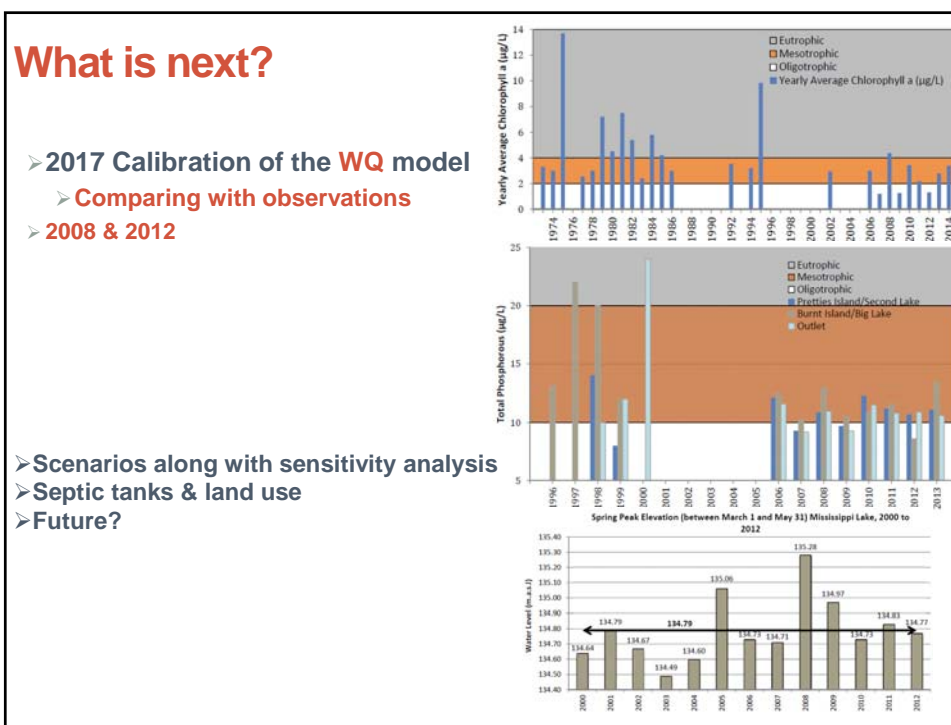
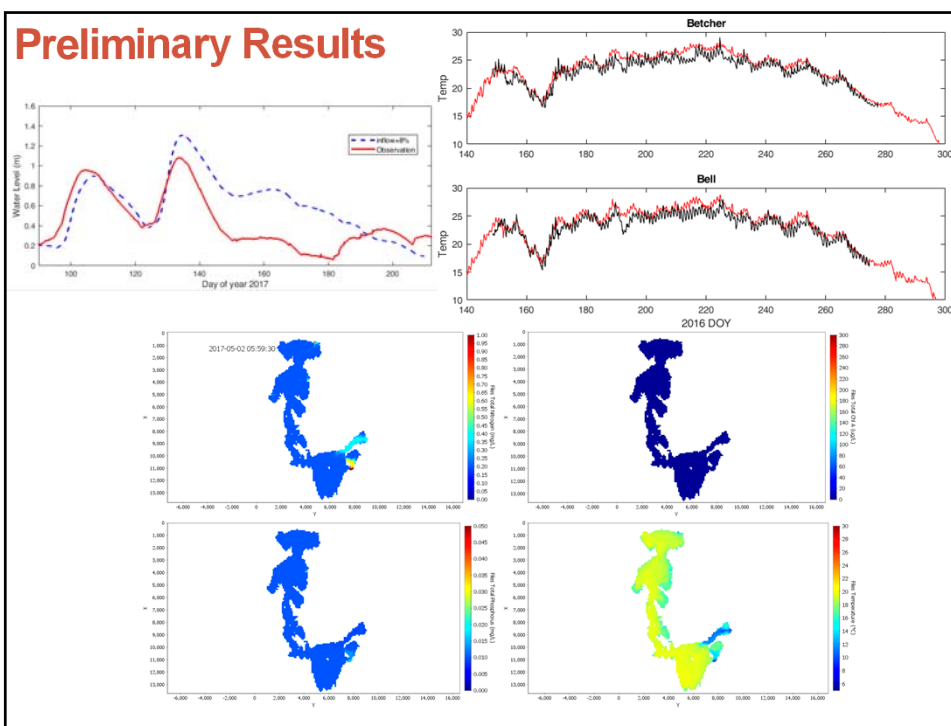
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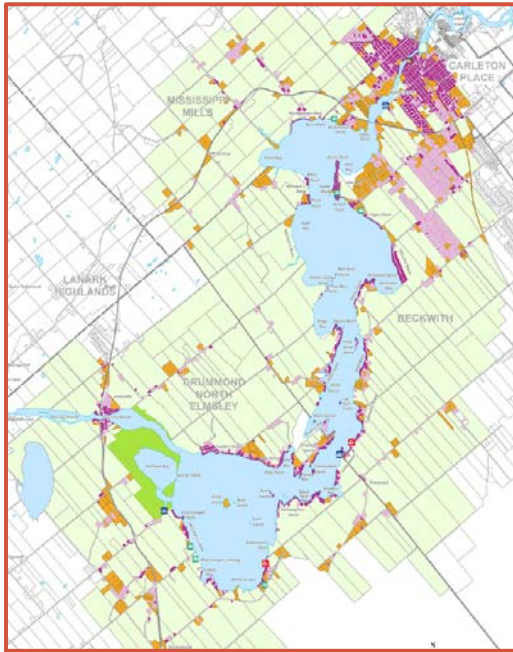
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**Thank you for
your attention!**



THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

INFORMATION REPORT

DATE: April 17, 2018
TO: Committee of the Whole
FROM: Shawna Stone, Acting Chief Administrative Officer
SUBJECT: CAO's Report April 2018

The following information is an update on delegated authority items approved under By-law 13-18, namely for tenders, requests for proposals, and staff hiring.

Staffing
Summer Students: <ul style="list-style-type: none">• Nick Trimble, Administration/Records Management Assistant• Dakota Dumont, Engineering Assistant

Procurement	
Quote Ramsay Garage Office Flooring - Arnprior Floor Covering	\$ 3,184.73
Quote Building Department Vehicle - Smiths Falls Hyundai	\$27,732.00
Assignment of supply and installation of Paterson Street pedestrian crossover - Partham Engineering (Section IX 4b Procurement Policy)	\$26,111.62
Assignment of Fire Master Plan - TDC Group, Health Care & Emergency Management Consulting (Section IX 4b Procurement Policy)	\$9,600.00
Assignment 2018 Retroreflectivity Testing of Signage - Advantage Data Collection (Section IX 4b Procurement Policy)	\$7,887.06
Tender 18-08 Backhoe Loaders (x2) -Nortrax Canada Inc.	\$288,885.45
Tender 18-09 New 4 x 4, ¾ Ton Truck - Dilawri Auto	\$28,492.80

Tender 18-11 New 2018 Fire Apparatus Pumper-Tanker - Battleshield Industries Ltd.	\$426,590.13
Quote New 2018 8x16 Cargo Trailer (Fire Dept) – Via Trailers	\$16,123.87
Quote CET Drop-In Unit (Fire Dept) - Battleshield Industries Ltd.	\$13,178.58
Tender 18-15 New 2018 Kubota RTV-x1100C (Fire Dept) - Hartington Equipment	\$30,789.44
Quote Ramsay Garage Floor Grates - Branje Metal Works Ltd.	\$3,150.00
Assignment of internal equity, pay equity, market salary and benefits review - Burkart and Associates (Section IX 4b Procurement Policy)	\$14,125.00

*All items awarded within budget.

**All quotes and tenders awarded to the lowest compliant bidder.

***Section IX 4b Procurement Policy for specialty services, no competitor in area or substitute available, extension of a pre-existing contract resulting in time and cost savings.

Respectfully submitted,



Shawna Stone
Acting CAO

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

INFORMATION REPORT

DATE: April 9, 2018
TO: Committee of the Whole
FROM: Pascal Meunier, Fire Chief
SUBJECT: Update on Fire Communications System

BACKGROUND

In 2011, Lanark County improved upon the existing Fire Services communication infrastructure, with a new simultaneous broadcasting (simulcast) system of radio towers and equipment. The successful bid for this project came from Christie Walther Communications Inc. which has since been acquired by Turriss.

Radio communications for the Smiths Falls Fire Dispatch Centre are now relayed to a central hub at Rideau Ferry and then, via microwave signals, to a network of seven line-of-sight towers located throughout Lanark County. These towers are made up of a combination of municipally-owned structures and rental sites. The microwave signal is then converted to a VHF radio signal that can be received by local municipal Fire Departments and portable units.

A further improvement was recently added with the implementation of a separate tactical radio channel, to allow fire responders to communicate with each other, without the need for an entirely separate radio. The tactical channel frequency is separate from that used by dispatch but is now carried on the same equipment as the simulcast system.

In practical use of the simulcast system, it was found that there were some reception clarity problems in the northeastern part of Lanark County, north of the town of Carleton place. The affected areas also include key emergency response sites in various locations in Mississippi Mills. As the tactical channel broadcast has to be balanced in the same way as the simulcast system, these reception problems could not be addressed until the upgrade was complete.

A recent review of signal strength by Turriss, in Mississippi Mills area, has now provided a general indication of the affected area and confirmed some area have weak strength signal.

DISCUSSION

On February 14, 2018, I did a presentation to County Council regarding the reception problems in Mississippi Mills. After my presentation, County Council invited a representative from Turriss to a County Council meeting to explain, in detail, the issues with reception in Mississippi Mills and the options to rectify them.

ANALYSIS

Turriss has proposed two options that the County is presently investigating to determine which is the best solution. So far, Staff is pleased with the County approach and initiative to try to rectify the issue. They have been both supportive and proactive.

FINANCIAL IMPLICATIONS

The proposed upgrade does not impact the Mississippi Mills budget.

SUMMARY

Lanark County has an excellent fire dispatch and communications system which covers a large geographic area with a mix of rural and urban settings. When County Council decides on the option for fixing the reception problem in Mississippi Mills, communication problems in the Municipality should be eliminated.

Respectfully submitted by,

Reviewed by,

Pascal Meunier, Fire Chief

Shawna Stone, Acting CAO



4th Quarter 2017 Drinking Water Quality Management Standard Report to Members of Council

The purpose of this report is to summarize the activities of the Roads and Public Works Department (water distribution system) for the period of October 1st, 2017 through December 31st, 2017.

Operational Plan Revisions

There were no Operational Plan Revisions during this quarter.

Internal Audits

An Internal Audit took place December 14, 2017. The Auditor found the following five (5) minor non-conformances with review and corrective action to be addressed within the 2018 calendar year.

1. Documents and Records - Requested documents were not retrievable due to documents only being available on the Roads & Public Works Administration Assistant's computer.
2. Internal Audits - Corrective Action forms are not signed by QMS Rep or the Auditor.
3. Internal Audits - Internal Audit was completed within a 17 month period, not the required 12 month period.
4. Management Review - The Management Review was conducted on December 13th, however the results of the Internal Audit had not yet been provided.
5. Continual Improvement - Corrective Action Reports (CARS) indicate changes to the Operational Plan were to be completed as part of an annual update – the Operational Plan has not been updated since September 2016.

The Auditor found the following four (4) opportunities for improvement:

1. Documents & Records - May want to update DWQMS forms due to approvals from over five (5) years ago.
2. Internal Audits – Internal Audit Form does not indicate date completed or who performed the audit.
3. Internal Audits – CARS completed for Internal Audit were not completed within the same calendar year, may wish to address them within the same calendar year if able.
4. Continual Improvement - Consider the incorporation of the new requirements of the DWQMS Standard.

External Audits

There were no External Audits during this Quarter.

Status of License

The certificate of full-scope accreditation for our QMS – Operational Plan (OAP-178) currently posted with our sub-system licenses was received on March 2, 2015 and expires on March 4, 2018. The

DWWP 178-201 and License is in DRAFT format with the MOECC for amendment for the March 4, 2018 expiry date.

[Drinking Water Quality](#)

Customer Service Inquiries

During the 4th Quarter of 2017, nine (9) inquiries were received relating to water supply and/or quality and are summarized as follows:

- Water leak – 4
- Frozen water - 2
- Low pressure – 2
- Smell – 1

Adverse Water Quality Incidents

There were no reportable adverse quality incidents in the 4th Quarter (per Ontario Regulation 170/03).

[Management Review](#)

There was a management review meeting on December 13, 2017. Items addressed included the following:

- Staff changes;
- Personnel coverage;
- Change in Council (2018);
- Source Water Protection;
- Development;
- Amendments to Ontario's Drinking Water Quality Standards, aesthetic objectives and regulations that came into effect July 1, 2017; and
- Overall Responsible Operator (ORO) and Operator In Charge (OIC).

The next management review is scheduled during the 4th Quarter of 2018.

[Operational Activities](#)

The following operational activities have been initiated or completed during the 4th Quarter:

- October 10/17 – Water Service Repair – 285 Ottawa Street
- November 4/17 – Water Service Repair – 55 Daniel Street
- December 27/17 – Water Service Repair - 118 Marshall Street
- December 28/17 – Water Service Repair – 246 Maude Street
- December 30/17 – Frozen Water Service – 165 Augusta Street
- December 31/17 - Water Service Repair – 162 Adelaide Street
- December 31/17 – Frozen Water Service – 100 Main Street
- December – DWWP and License Amendment Application
- December – Thawing of water services

- Meter reading – billing cycle east of river
- Water meter change outs ongoing
- Leak detection activities ongoing
- Hydrant repairs ongoing
- Water main flushing ongoing

Water Production Statistics

- Refer to attached Table and Graph

Upcoming Events / Activities

January

Training

Main and Service Repairs

February

Dead End Flushing

DWQMS External Audit

Hydrant Flushing Program

Valve Turning Program

Training

March

Maintenance and Repairs – Fire Hydrants

Valve Turning Programs

Cc: All Licensed Waterworks Staff

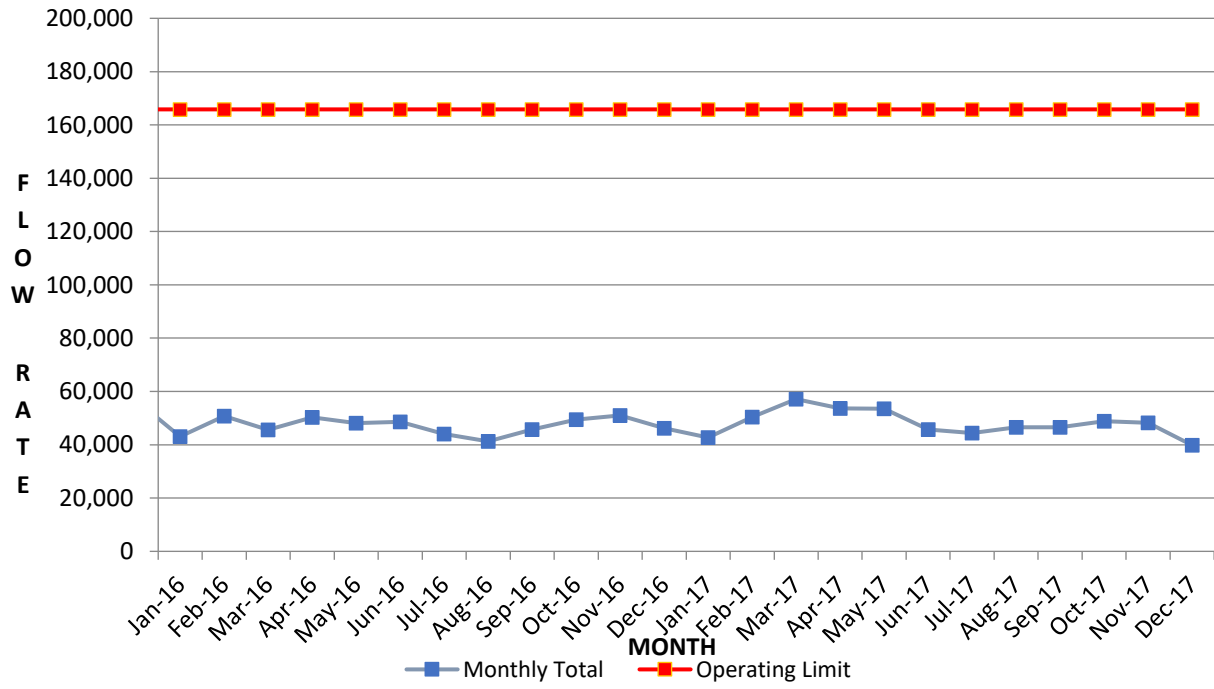


WATER TREATMENT PRODUCTION (2017 YEAR TO DATE)

Month/Year	Well 3 Monthly Total (m3)	Well 5 Monthly Total (m3)	Well 6 Monthly Total (m3)	Well 7 Monthly Total (m3)	Well 8 Monthly Total (m3)	Monthly Total (m3)	Operating Limit (m3)
Jan-17	9618.93	5899.81	12093.26	20844.34	345.52	48801.86	165826.8
Feb-17	4506.42	4643.45	8068.01	15550.3	15439.1	48207.28	165826.8
Mar-17	4154.59	3831.17	5987.92	12947.29	12903.71	39824.68	165826.8
Apr-17	2503.02	3936.97	5045.38	14992.13	14902.16	41379.66	165826.8
May-17	4834.28	2323.28	7090.04	16180.57	16151.61	46579.78	165826.8
Jun-17	5427.71	3437.29	8092.26	16337.88	16526.48	49821.62	165826.8
Jul-17	5764.37	4596.95	7289.92	15,422.11	15422.11	48495.46	165826.8
Aug-17	5847.6	4367.43	6584.22	15,183.21	15183.21	47165.67	165826.8
Sep-17	5713.01	4327.03	7079.86	14799.25	14975.91	46895.06	165826.8
Oct-17	5073.1	4252.71	7015.18	14283.56	14527.37	45151.92	165826.8
Nov-17	5430.58	3897.25	5567.8	13692.47	13557.43	42145.53	165826.8
Dec-17	5307.24	4262.09	6494.93	14635.16	14402.97	45102.39	165826.8



WTP Treated Water



**Mississippi Mills Public Library Board
Minutes**

**Regular Meeting
Wednesday Dec. 13, 2017, 7:00 pm
Pakenham Branch Meeting Room, MMPL**

Present:

Board: George Seibel (Meeting Chair)
Mary Lou Souter
Micheline Boucher
Wendy Hansen
Betty Mears
Anne Mason
Councillor Amanda Pulker-Mok
Councillor Val Wilkinson

Regrets: Danielle Wojtyniak
Micheline Boucher

Staff: Pam Harris, CEO/Chief Librarian; Recording Secretary

The Meeting Chair called the meeting to order at 7:05 pm.

1) APPROVAL OF AGENDA

Moved by Val Wilkinson
Seconded by Betty Mears
THAT the agenda be approved.

CARRIED

2) DISCLOSURE OF PECUNIARY INTEREST

a. None

3) APPROVAL OF THE MINUTES FROM NOVEMBER 29TH, 2017.

Moved by Danielle Wojtyniak
Seconded by Mary Lou Souter
THAT the MMPLB Regular Meeting minutes dated Nov. 29, 2017 be approved.

CARRIED

4) DELEGATIONS/PRESENTATIONS

a. None

5) STAFF PRESENTATIONS

None

6) CORRESPONDENCE

None

7) BUSINESS ARISING

a) Strategic Brochure

The overall consensus was for the blue themed brochure, retaining the content as present and tweaking the interior layout to make the numbers more clearly associated with their strategic direction.

Action: Pam to relay feedback to Danielle with a request for a revised draft which will be presented for approval at the Jan.'18 meeting.

8) REPORTS

a. Chair's Report

a. None

b. CEO/Chief Librarian Report

i. Pam summarized highlights from her report.

ii. A question arose around the fund line for the Almonte storage door – maintenance or capital

1. Action: Pam will follow up with the municipal treasurer for clarification

c. Financials

a. None

d. Incident Report

a. None

9) POLICY

As we are beginning our accreditation review, Pam suggested that we defer decisions regarding policy revisions to by-law and governance trillium policies until our January meeting. Pam invited Peggy Malcolm, our Southern Ontario Library Service (SOLS) representative to attend either the next board meeting or a special meeting pertaining to introduce the accreditation process after which the Board can strike an accreditation ad hoc committee as well as a policy ad hoc committee if appropriate. It was agreed to begin the accreditation process with our January meeting.

Wendy Hansen requested that in the future the Board be informed of invitations to the board prior to a board meeting.

10) OTHER/NEW BUSINESS

a) Report: Bill 148

Pam summarized her report highlighting changes to minimum wage and vacation pay in lieu as the two primary impacts from the implementation of Bill 148.

Discussion arose around where the money to cover these changes would be coming from – the library “pot” or municipal.

Action: Amanda Pulker-Mok will follow up with municipal treasurer.

b) In Camera

i) Personnel Matters

Moved by Betty Mears

Seconded by Wendy Hansen

THAT the Mississippi Public Library Board goes in camera at 7:51 p.m. to address a topic pertaining to personnel matters about an identifiable individual(s), including municipal or local board employees;

AND FURTHERMORE THAT the CEO remain in the room.

CARRIED

Moved by Wendy Hansen

Seconded by Mary Lou Souter

THAT the Mississippi Mills Public Library Board returns to regular session at 7:58 p.m.

Rise and Report

Moved by Wendy Hansen

Seconded by Mary Lou Souter

THAT the Mississippi Mills Public Library Board approve the hiring of employee number 0345 on a one (1) year temporary contract with the possibility of extension at Step 1 of Band 141-180.

CARRIED

Moved by Amanda Pulker-Mok

Seconded by Betty Mears

THAT the Mississippi Mills Public Library Board approve the hiring of employee number 0745 at the rate of \$20.62/hr up to a maximum of 483 hours or March 31, 2018.

CARRIED

Before concluding our meeting, Anne Mason inquired as to when the Annual Report would be coming out and whether it would be tied to our regular newsletter. Anne also asked when the strategic plan work plan will be delivered

Pam responded by saying a draft of each will be sent out early to -mid-January and that the Annual Report would not be tied to a newsletter.

11) NEXT MEETING January 31, 7 p.m. at the Almonte Branch

- a. The scheduled chair for the meeting is Wendy Hansen. Guest Peggy Malcom

12) ADJOURNMENT

Moved by Mary Lou Souter

Seconded Betty Mears

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 9:15 p.m.

Signed:

George Seibel (Meeting Chair)

Pam Harris, Recording Secretary

**Mississippi Mills Public Library Board
Minutes**

**Regular Meeting
Wednesday January 31, 2018, 7:00 pm
Almonte Branch Meeting Room, MMPL**

Present:

Board:

Wendy Hansen (Meeting Chair)
Mary Lou Souter
Micheline Boucher
Anne Mason
Betty Mears
George Seibel
Danielle Wojtyniak
Councillor Amanda Pulker-Mok
Councillor Val Wilkinson

Guest: Peggy Malcolm (Southern Ontario Library Service (SOLS) Representative)

Regrets:

Staff: Pam Harris, CEO/Chief Librarian
Katherine Pillsworth, Recording Secretary

The Meeting Chair called the meeting to order at 7:05.

1) APPROVAL OF AGENDA

Moved by George Seibel
Seconded by Amanda Pulker-Mok
THAT the agenda be approved as amended.

CARRIED

2) DISCLOSURE OF PECUNIARY INTEREST

a. None

3) APPROVAL OF THE MINUTES FROM DECEMBER 13TH, 2017.

Moved by Amanda Pulker-Mok
Seconded by George Seibel
THAT the MMPLB Regular Meeting minutes dated December 13th, 2017 be approved as amended.

CARRIED

4) DELEGATIONS/PRESENTATION

a. Peggy Malcolm (Southern Ontario Library Service – SOLS Representative)

- i. Peggy provided general information to the board on the library accreditation process.
- ii. Handouts included a 2 page document entitled “Ontario Public Library Guidelines 7th edition”; a 2 page document entitled “Policy Development at the Trent Hills Public Library”; a 3 page document entitled “List of Library Policies and Compliance requirements (January 2018)”.
- iii. Key points:
 - This is a voluntary process;
 - Accreditation does not impact provincial funding;
 - The process now includes an emphasis on planning not just policy;
 - There are some legislative items that must be included, including specific Occupational Health and Safety, and Accessibility policies;
 - MMPL scored well during the 2014 per-audit (74%) and at that time would have required an 80% score to pass. Under the new guidelines we would require a 90% to pass.
 - Peggy volunteered to provide the board with a revised template and recalculated scores which would provide the board with what needs to be completed to meet the accreditation standards.
 - Accreditation is done every 5 years;
- iv. Peggy responded to an enquiry from Anne regarding what the principle benefit from pursuing Accreditation would be by pointing out that it ensures a new administration can effectively begin where the previous administration finished.
- v. Discussion on the how to align MMPLB policies with accreditation requirements.
- vi. Clarification from Betty and Peggy was provided on how to use the SOLS Trillium library templates as models in preparing for the accreditation process.
- vii. SOLS is currently working on planning policies (e.g. collection and technology plans) which are not currently in the Trillium guidelines.
- viii. In an accreditation pre-audit the library scored well, but there are still policies that would have to be updated.
- ix. Mary Lou pointed out that some of the necessary policy changes have arisen since the board moved to handling business with ad hoc rather than standing committees.
- x. Discussion on the potential role of the town CAO in the appraisal process. Peggy pointed out that the CAO does not officially participate in the appraisal/assessment of a library CEO since the library is a separate entity under the Libraries Act, but could be invited to provide feedback as part of a broader audience.
- xi. The board agreed that the CAO could provide feedback as part of a broader audience.

5) STAFF PRESENTATION(S)

- a. None

6) BUSINESS ARISING

a. Approval of the Strategic Plan Brochure (Danielle Wojtyniak Reporting)

- i. The board consented to accept the brochure as presented.

- ii. The board agreed to go ahead with an order for 250 brochures.
- iii. Danielle will provide a print ready version to Pam for publishing and will also post the final version of the brochure to Web.

b. Distribution of the Annual Report (Pam Harris Reporting)

- i. The final report will include a more current picture of the Almonte branch on the last page.
- ii. The report won't be finalized until year end data has been received.
- iii. Discussion on the number and type of copies to be produced.
- iv. The exact number of full colour copies for distribution will be determined once a quote on the publishing costs has been received; however the current estimate is 50 copies.
- v. The board can send comments and/or minor changes to Pam until February 16th.

7) CORRESPONDENCE

- a. None

8) REPORTS

a. Chair's Report (Mary Lou Souter Reporting):

- i. The formal signing of the annual letter of agreement for cost sharing with the Carleton Place Public Library is scheduled for 3 p.m. on February 8th, 2018 at the Pakenham Branch.

b. CEO/Chief Librarian Report – Items arising from the Report (Pam Harris Reporting):

- i. A brief summary of the report was provided.
- ii. Clarification was given on the nature of the minor physical repair work required at both branches which was identified in the annual fire inspection.

c. Financial Statements YTD December 2017 (Pam Harris Reporting):

- i. Not yet available.

d. Incident Report(s):

- i. None.

9) OTHER/NEW BUSINESS

a. Follow-up Discussion on the Accreditation Process:

- i. Tabled for the next meeting.

b. CEO Evaluation (Mary Lou Souter Reporting):

- ii. Discussion on reviewing the current process for the 2017/18 CEO evaluation.
- iii. Mary Lou proposed maintaining the existing format to allow completion of the 2016/17 interim review, with a written rather than an oral report being presented to the board.
- iv. The board agreed to the proposal.
- v. A Review Committee was struck for the interim review.
- vi. Members of the Committee will be Danielle Wojtyniak Betty Mears, Anne Mason and Mary Lou Souter.

c. Letter of Agreement-Cost Sharing: Carleton Place Public Library

- i. See Item 8) a.
- ii. A copy of the letter was provided to members of the board for information purposes.

d. Community User Survey (Wendy Hansen Reporting):

- i. The completed document was distributed to the board.
- ii. It will be available in a PDF format as well as a limited number of hard copies.

Moved by Val Wilkinson

Seconded by Mary Lou Souter

THAT the MMPLB Accept the Community User Survey as information.

CARRIED

e. Technology Assistant Program (Anne Mason Reporting):

- i. Discussion on the current program and funding opportunities for continued support.

10) NEXT MEETING:

- a. February 28th, 2018, at the Pakenham Branch, 7:00 pm
- b. Val Wilkinson is the scheduled Meeting Chair.

11) ADJOURNMENT

Moved by George Seibel

Seconded Betty Mears

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 9:10 p.m.

Signed:

Wendy Hansen, Meeting Chair

Katherine Pillsworth, Recording Secretary

**Mississippi Mills Public Library Board
Minutes**

**Regular Meeting
Thursday March 1, 2018, 7:00 pm
Pakenham Branch Meeting Room, MMPL**

Present:

Board: Councillor Val Wilkinson (Meeting Chair)
Mary Lou Souter (Chair)
Micheline Boucher
Anne Mason
Betty Mears
Wendy Hansen

Regrets:

Councillor Amanda Pulker-Mok
George Seibel
Danielle Wojtyniak

Staff: Pam Harris, CEO/Chief Librarian
Katherine Pillsworth, Recording Secretary

The Meeting Chair called the meeting to order at 7:10 p.m.

1) APPROVAL OF AGENDA

Moved by Mary Lou Souter
Seconded by Betty Mears
THAT the agenda be approved.

CARRIED

2) DISCLOSURE OF PECUNIARY INTEREST

a. None

3) APPROVAL OF THE MINUTES FROM JANUARY 31, 2018.

Moved by Anne Mason
Seconded by Wendy Hansen
THAT the MMPLB Regular Meeting minutes dated January 31st, 2018 be approved as amended.

CARRIED

4) DELEGATIONS/PRESENTATION

a. None

5) STAFF PRESENTATION(S)

- a. None

6) BUSINESS ARISING

a. Bylaws (Mary Lou Souter Reporting)

- i. Last spring the board made a motion to have an ad hoc committee review policy and bylaws using the Southern Ontario Library (SOLS) Trillium policies as templates, which were to be modified or strengthened as needed.
- ii. Since that time the SOLS Trillium sample bylaws have been reviewed, vetted and updated as of January 2018, reducing them from 6 bylaws to 4.
- iii. The board agreed to table the board's intention to adopt the Trillium bylaws until the next meeting.

b. Accreditation (Pam Harris Reporting)

- i. The next step toward accreditation would be the selection of a subcommittee to work on the elements highlighted by SOLS representative Peggy Malcolm in her presentation.
- ii. Mary Lou suggested the work be portioned out to a number of subcommittees rather than just one, and then have the individual parts brought together.
- iii. The subcommittees would look at the 7th edition guidelines, with an emphasis on those items identified as good but still in need of some work.
- iv. The board agreed to add accreditation subcommittee(s) selection to the next meeting agenda.

7) CORRESPONDENCE

a. Letter of Resignation: CEO/Chief Librarian

Moved by Mary Lou Souter

Seconded by Micheline Boucher

THAT the MMPLB accepts the resignation of CEO Pam Harris, effective June 29, 2018, with regrets.

CARRIED

b. CEO/Chief Librarian Search Subcommittee

- i. Pam provided to the board with some SOLS documents to assist with the recruitment process: "Your CEO/chief Librarian is Going to Retire: are you ready for it?" and "CEO Recruitment Guide".
- ii. The Recruitment Guide outlines 19 steps for recruitment, which essentially matches the steps followed by the board for the previous hire.
- iii. There are basically 4 options to work with for the CEO Search: have the town CAO act as the search manager (Diane Smithson performed this function for the previous hire); have the outgoing CEO act as the search manager; have a consultant act as manager/administrator with the board leading; hire a search firm to fulfill the task.
- iv. Discussion focused on the pros and cons of each option, the process and next steps.
- v. General consensus was that there was no need to deviate significantly from the previous

search process; however the recent vacancy in the town CAO position may require a change in how the search could be managed.

- vi. Mary Lou indicated she did not want to chair the committee but will sit on it as a resource.
- vii. Mary Lou volunteered to put out inquiries to other Library board chairs who have hired in the last 5 years to see how they managed the process.
- viii. The board agreed to have Mary Lou put together a chart of her findings to provide information.
- ix. The board agreed that Pam should be involved with the process as a resource.
- x. The board agreed that no information submitted to the board would go offsite, but rather would be kept and reviewed on library premises.
- xi. A number of current board members were part of the process undertaken for the previous search, and Wendy felt that much of the documentation would still be available.
- xii. The board agreed that in the interests of time a hiring committee should be established to start acting immediately.

Moved by Mary Lou Souter

Seconded by Wendy Hansen

THAT the MMPLB formally authorizes the establishment of a CEO/Chief Librarian Selection Subcommittee to undertake the search for the new CEO/Chief Librarian of Mississippi Mills Public Library, with the expertise and assistance from retiring CEO/Chief Librarian, as appropriate,

And Further,

That the CEO/Chief Librarian Selection Subcommittee be comprised of Board members Wendy Hansen, Danielle Wojtyniak, Anne Mason, Val Wilkinson, Mary Lou Souter and Pam Harris.

CARRIED

8) REPORTS

a. Chair's Report (Mary Lou Souter Reporting):

- i. The meeting with the Carleton Place Library Board representatives took place in Pakenham as scheduled, and the 2018 agreement was signed.
- ii. The CEO evaluation package was presented to committee members. Mary Lou would like to meet with the group within the next 7 days to have the final draft completed by March 21st, so it is ready to be submitted for approval at an In Camera meeting on March 28th.

b. CEO/Chief Librarian Report – Items arising from the Report (Pam Harris Reporting):

- i. The foyer art gallery will need a review in the in the coming year when the current administrators step down. Pam suggested this be included in the upcoming space needs assessment.
- ii. The contract for services of Library Tech has been extended by the Elizabeth Kelly Foundation Inc. until December 31st, 2018.
- iii. Discussion on changes to some lights at the Pakenham branch and options for payment.

c. Financial Statements YTD December 2017 (Pam Harris Reporting):

- i. Not yet available, but expected next week.
- ii. Once the December 2017 figures are available Pam will have them inserted into the annual

report and have the report printed.

d. Incident Report(s):

- i. Provided for information only.

9) OTHER/NEW BUSINESS

a. Report: Deferred Funds (Pam Harris Reporting):

- i. Report 1b replaces the original 1a.
- ii. Decision on how the deferred funds should be allocated.

Moved by Mary Lou Souter

Seconded by Betty Mears

THAT the MMPLB approves the allocation of the deferred revenues as described in the CEO's report of March 1st 2018 and showing \$6,446.66, to be applied to the Pakenham debt.

CARRIED

b. Local City and Town Council Motions Supporting the FOPL/OLA Budget Ask (Mary Lou Souter Reporting):

- i. It has been 30 years since the Ontario government has increased library funding
- ii. The Federation of Ontario Public Libraries (FOPL) and the Ontario Library Association (OLA) are requesting all individual library boards take a motion to their councils in support of a funding request. .

Moved by Mary Lou Souter

Seconded by Betty Mears

THAT the MMPLB write a letter in support of FOPL/OLA to convince the Ontario government to increase operating and pay equity grants to local public libraries.

CARRIED

Moved by Wendy Hansen

Seconded by Betty Mears

THAT the MMPLB request the Mississippi Mills Town Council to write a letter in support of FOPL/OLA to convince the Ontario government to increase operating and pay equity grants to local public libraries.

CARRIED

10) NEXT MEETING:

- a. 7:00 p.m. March 28th, 2018 at the Almonte Branch.
- b. Danielle Wojtyniak is the scheduled Meeting Chair.

11) ADJOURNMENT

Moved by Mary Lou Souter
Seconded by Wendy Hansen
THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:45 p.m.

Signed:

Val Wilkinson, Meeting Chair

Katherine Pillsworth, Recording Secretary

A meeting of the **Mississippi Mills Accessibility Advisory Committee** was held on **Tuesday, January 9, 2018 at 2:30 p.m.** at the Municipal Office.

PRESENT:

Committee: Councillor Jill McCubbin, Chair
Myrna Blair
Araina Clark
Jim Lowry
Betty Preston

Staff/Others: Shawna Stone, Clerk
Jennifer Russell, Acting Deputy Clerk
Calvin Murphy, Recreation Manager (left at 3:05 pm)

Regrets: Paul Crozier

Councillor McCubbin called the meeting to order at 2:37 p.m.

A. APPROVAL OF AGENDA

Moved by Araina Clark
Seconded by Betty Preston
THAT the agenda be accepted as presented.

CARRIED

B. DISCLOSURE OF PECUNIARY INTEREST

None were declared.

C. DELEGATIONS/PRESENTATIONS/TOURS

None

D. APPROVAL OF MINUTES

Moved by Betty Preston
Seconded by Myrna Blair
THAT the minutes dated November 9, 2017 be approved as presented.

CARRIED

E. BUSINESS ARISING OUT OF MINUTES

None

F. ROUND TABLE

Araina – the OVRT report was well written and comments addressed accessibility matters very well.

G. REPORTS

1. Recreation Report – Commemorative Bench, Bike and Tree Donation Policy

Members reviewed and discussed the various bench options available.

Moved by Betty Preston

Seconded by Myrna Blair

THAT the Commemorative Bench, Bike and Tree Donation Policy include benches with 3 arm rests as the preferred option.

CARRIED

2. 2018 Budget Summary

2018 accessibility budget - \$1,300 to be used for education, awareness and promotional activities.

H. INFORMATION/CORRESPONDENCE

1. 2017 Accessibility Compliance Report

Completed.

I. OTHER/NEW BUSINESS

None

J. MEETING ANNOUNCEMENTS

February 13, 2018 at 2:30 p.m.

K. ADJOURNMENT

Moved by Araina Clark

Seconded by Myrna Blair

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 3:11 p.m.

Jen Russell, Deputy Clerk

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: April 17, 2018
TO: Committee of the Whole
FROM: Andrew Scanlan Dickie, Junior Planner
Niki Dwyer, Director of Planning
SUBJECT: **Site Plan Control – Menzie Apartments
(D11-ME-17 & D11-96-18)
Concession 10, Part Lot 16, Plan 27M-80, Block 2
Almonte Ward, Municipality of Mississippi Mills**
OWNER/APPLICANT: 9695443 Canada Inc. / ZanderPlan Inc.

RECOMMENDATION:

THAT Council approve the site plans for Menzie Almonte Inc for the property described as Concession 10, Part Lot 16, Plan 27M-80, Block 2 subject to their technical revision to the satisfaction of the Municipality’s Roads & Public Works and Planning Departments;

AND THAT the Mayor and Clerk be authorized to enter into a Site Plan Control Agreement for the proposed works.

SITE PLAN CONTROL APPLICATION SUMMARY

ZanderPlan Inc. has filed two (2) Site Plan Control Applications for Block 182A of the Mill Run Subdivision within the Almonte Settlement Boundary to build two (2) low-rise apartment dwellings for a total of 48 dwelling units. The lot is legally known as Concession 10, Part Lot 16, Plan 27M-80, Block 2 and is subject to the development standards of the “Residential Fourth Density (R4)” Zone. The development would use municipal water and sewer infrastructure.

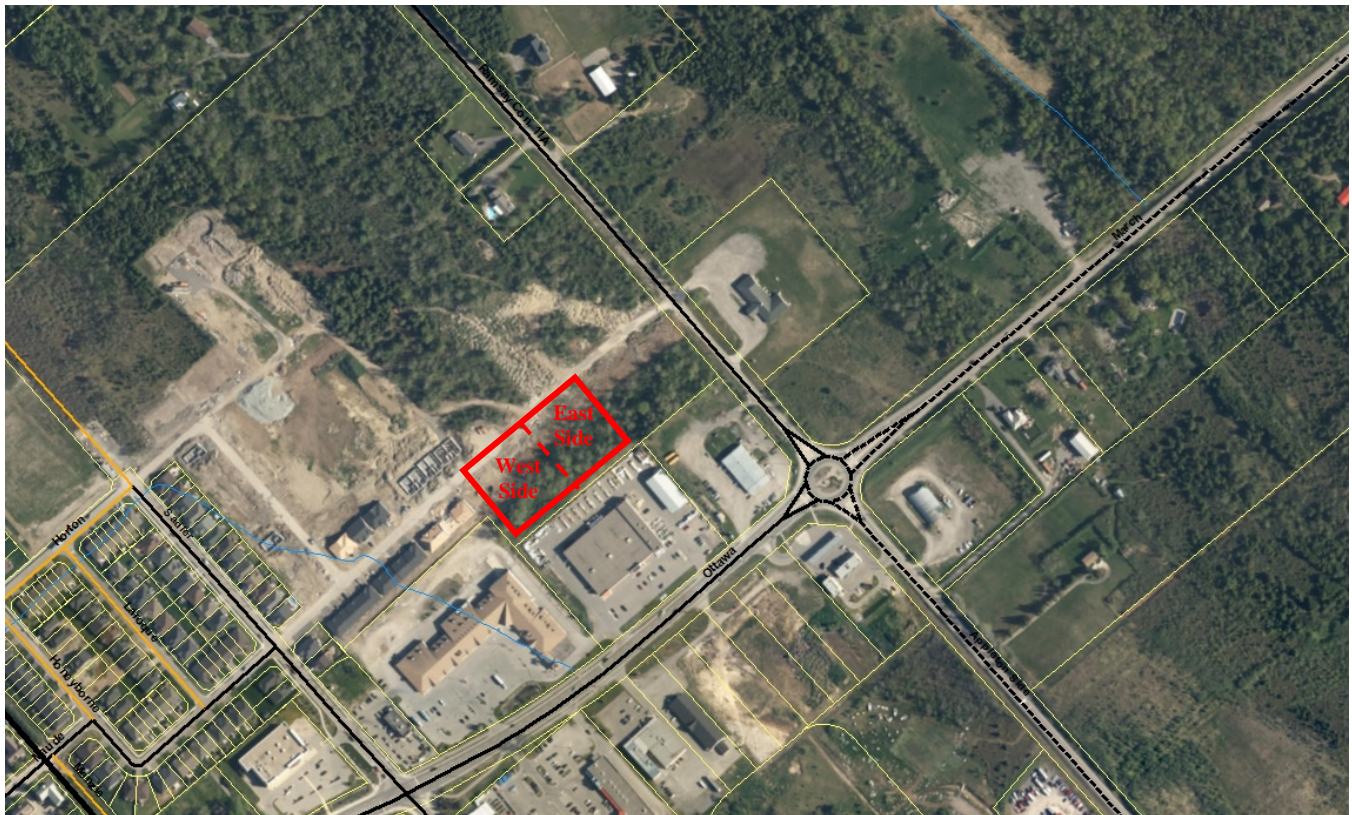
Application D11-ME-17 was originally submitted in Fall 2017. However, the proposal for two (2) dwellings did not conform to Section 8.13 of the Comprehensive Zoning By-law #11-83 which indicates that no more than one dwelling shall be located on a lot; the definition of dwelling includes low-rise apartments. The applicant has since resubmitted new plans that reflect the division of Block 2 into two (2) subsequent lots. As such, Part Lot Control would be required after Site Plan Approval to divide the lands into separate holdings. The two lots would share parking and access infrastructure but would have their own designated amenity spaces.

LOCATION AND DESCRIPTION OF SUBJECT LANDS AND SURROUNDING AREA

The lands form part of the Mill Run Subdivision and are located in Phase 3 of the development. Phase 3 is intended to include a mix of single, semi, row and apartment dwelling houses in the

eastern quadrant of the subdivision. For the purpose of this application, the Site Plan Control Applications shall be known as “West Side” and “East Side” of the site; each to be treated independently under their own applications. The “West Side” of the subject lands represents a frontage of 53.1m on the proposed Honeyborne extension and an area of approximately 3,668.2m². The “East Side” of the property represents a frontage of 63.7m and an area of approximately 4,302.0m². Both sites share a rear yard lot line with the property known municipally as 467 Ottawa Street (Home Hardware) and zoned Highway Commercial (C3). The lands within the Mill Run Subdivision adjacent to the site are presently vacant but are proposed to include low-rise multi-residential units to the north-east of the site, and residential townhomes located across Honeyborne Street. The subject lands have been planned and designed through the subdivision process to accommodate the proposed multi-residential apartment dwellings.

Figure 1 – Site Location (Aerial 2017)



COMMUNITY OFFICIAL PLAN (COP)

The subject lands are designated “Residential” in the local Community Official Plan, which aims to direct development to provide for a broader range of housing options in terms of housing types and rental opportunities. The goal of residential land use policies is to “*promote a balanced supply of housing to meet the present and future social and economic needs of all segments of the community.*” The proposed development provides additional high density rental units to a market that has been deemed deficient of shorter-term, high density housing options. The development would fulfil the following objectives and policies:

Residential Objectives

1. *Promote and support development which provides for affordable, rental, and/or increased density of housing types.*
4. *Direct the majority of new residential development to areas where municipal sewer and water services are/will be available and which can support new development.*
5. *Ensure that residential intensification, infilling and redevelopment within existing neighbourhoods is compatible with surrounding uses in terms of design.*

The applicant has proposed a development of 48-units, split evenly between two (2) adjacent lots, on land that would be serviced and adequately supported by municipal sewer and water infrastructure. Rental apartment units are uncommon for the Almonte Ward, which is characterized predominantly as a single-detached dwelling community. Similar developments have occurred of late, such as the Mills Community Support apartments and the Hyde Park condominiums, but the demand for alternative, non-ownership forms of housing remains. Furthermore, the development adheres to the intensification principles of the Provincial Policy Statement, 2014, and the Community Official Plan.

The property is situated to the rear of commercial land presently occupied by Home Hardware and would face townhouse dwellings to the north. Consequently, the medium-density housing type does not impose itself on low-density uses such as single-detached or semi-detached dwellings.

3.6.5 Range of Housing Types

1. *The Town shall support a wide range of housing types, zoning standards and subdivision design standards.*
4. *Medium density residential development shall include four-plex housing, townhouses, 3 storey apartments converted dwellings of three or more units and similar multi-unit forms of housing. In general, medium density residential development shall have a maximum net density of 35 units per net hectare (15 units per net acre).*
5. *All medium density residential development proposals shall address the following criteria:*
 - (i) *Proximity to shopping, parkland, health care, education and other community amenities;*
 - (ii) *compatibility with existing land uses in the immediate area and the historical character of existing buildings;*
 - (iii) *designed with a maximum of three (3) stories and where possible, a building profile which conforms visually with the surrounding residential structures;*
 - (iv) *availability of adequate off-street parking and appropriate access and circulation for vehicular traffic, including emergency vehicles;*
 - (v) *necessary buffering from abutting uses;*
 - (vi) *suitable landscaping, lot grading, drainage and on-site amenities; and*
 - (vii) *the availability of full municipal services to accommodate the proposed density of development.*

- Does not meet 35 units per hectare general maximum, but meets the maximums set out by the Zoning By-law (1 unit per 137m²). Since the zone was not capped according to the COP general maximum, the Zoning By-law is the final say. Subdivision was

approved with the understanding of 72 units, which was altered to 96. [See Phase3 Redline Report].

- Sits directly adjacent to commercial area. Future upgrades to Concession 11A would provide safer access via sidewalks.
- Maximum three stories. The apartment is unique compared to surrounding residential structures (typically townhomes). Meets the middle-ground of the commercial building size and townhouse development.
- Parking, access, and circulation space appropriate
- Grading and drainage approved by Director of Roads and Public Works. Landscaping meets tree conservation guidelines. Sufficient amenity space allocated, includes all landscaped areas but primarily associated to a children’s play area.
- Will be on full municipal services

ZONING BY-LAW

The subject property is zoned “Residential Fourth Density (R4)” within the Municipality’s Zoning By-law #11-83. The R4 Zone allows for the highest density residential types, inclusive of apartments and townhouses. The primary use of the development is that of a low-rise apartment dwelling. The R4 Zone contains various development standards. The following table outlines the associated zoning provisions and the proposed development specifications.

Residential Fourth Density (R4) Provisions			
Development Standard	Required	West Lot	East Lot
Lot Area, minimum (m ²)	600	3,668.2	4,302.0
Lot Frontage, minimum (m)	30	53.1	63.7
Front Yard Setback, minimum (m)	5	7.3	10.9
Rear Yard Setback, minimum (m)	7.5	26.9	19.4
Side Yard Setback, minimum (m)	6	6	6
Exterior Side Yard Setback, minimum (m)	6	n/a	n/a
Height, maximum (m)	11	7.7	7.7
Density (unit/137m ²), maximum	26.8/31.4	24	24
Lot Coverage, maximum	45%	19.8%	16.9%
General Standards			
Development Standard	Required	West Lot	East Lot
Amenity Area, minimum (m ²)	144	146.7	172.1
Children’s Play Area (m ²)	142/169	146.7	172.1
Landscaped Buffer (m)	3	3	3
Landscaped Island Width (m)	2.5	2.5	2.5
Parking Standards			
Development Standard	Required	West Lot	East Lot
24-units (including accessible)	28.8	38	41
Visitor	4.8		
Total	33.6 (34)		

REVIEW

Comments received based on the circulation of this application have been summarized below:

INTERNAL CIRCULATION:

CAO: No comments received.

Chief Building Official: No comments received.

Director of Roads and Public Works: Comments in Attachments.

Fire Chief: No comments received.

Recreation Coordinator: No concerns or objections.

EXTERNAL AGENCY CIRCULATION:

Bell Canada: No comments received.

Catholic District School Board of Eastern Ontario: No comments received.

Canada Post: No comments received.

Enbridge: No objections.

Ottawa River Power Corp.: No comments received.

Mississippi Valley Conservation Authority: Comments in Attachments.

Rogers Cable Communications Inc.: No comments received.

Upper Canada District School Board.: No comments received.

Parking, Loading, and Circulation

The applicant proposes two (2) 24-unit apartment that vary between one- to three-bedroom units. Regardless of unit size, the Comprehensive Zoning By-law #11-83 requires a minimum of 1.2 spaces per unit, equating a total of 28.8 spots. Furthermore, the Zoning By-law requires 0.2 spaces per unit for visitor parking, resulting in an additional 4.8 spaces for a grand total of 33.6. Inclusive within this total is the requirement of two (2) accessible spaces. The west and east apartment dwellings provide 38 and 41 spaces, respectively; each with three (3) accessible spots. Both are above their respective requirements and total 79 spaces, 11 higher than the cumulative requirement of both dwellings.

The Zoning By-law requires that the minimum parking space width for an accessible parking stall shall be 3.9m, with no size requirement for unobstructed access aisles. Each 24-unit apartment dwelling proposes two (2) 3.4m stalls, one (1) 2.4m stall, and two (2) 1.5m aisles in between as per Ontario Regulation 191/11, Integrated Accessibility Standards, under the Accessibility for Ontarians with Disabilities Act, 2005. The total allocated width for accessible parking would be 14.6m, 2.9m greater than the minimum width of three (3) adjacent 3.9m stalls. The variation meets the cumulative minimum while addressing required access aisles as per Ontario law.

Since the lot would be divided in approximately half to accommodate the one-dwelling per lot by-law, circulation would be required to occur between both properties. To ensure this ability remains possible and uncontested, a Reciprocal Access Agreement will be required as a condition of Site Plan Approval and registered on title of the lands prior to the lifting of Part Lot Control. In addition, the Fire Department did not have any concerns or objections regarding the proposal.

Servicing and Grading

The development would use municipal water and sewer, and was thus subject to the review of Roads and Public Works. All grading and drainage, servicing, and stormwater management plans have been reviewed, commented on, and approved by the Director.

Storage & Garbage

Snow storage would occur to the rear of the property between the two (2) garbage locations and should be adequate for capacity. If not, additional space is available between the garbage areas of each lot and the respective amenity areas.

As per Section 9.4.2 of the Zoning By-law, outdoor refuse must be 9m from a lot line abutting a street and 3m from all other lot lines. The garbage enclosure is setback 3.2m from the rear lot line and will be surrounded by an enclosed privacy fence to screen the bins. Notwithstanding, the Site Plan Agreement will include a special condition stipulating that the garbage be screened from view by an opaque screen with a minimum height of 2m.

Landscaping

In reviewing the original submission, staff advised the applicant that the landscaping design would be subject to the provisions of the Guidelines for Tree Conservation and Planting policy, which would require at least 25% of the composition to represent coniferous trees on each site. While this provision is provided for on the East side of the site at 33%, the West side of the site only features of composition of 21% coniferous species. Staff are not of the opinion that this design represents a significant departure from the policy as cumulatively across the subject lands the composition represents 25% coniferous tree coverage. As such, staff recommend that this deviation be addressed through exception wording in the Site Plan Control Agreement.

Details regarding the Children`s Play Area / private amenity area are unavailable at this time.

Building Configuration/Façade

The proposed design features a three-storey apartment block with a steep roof of 12:6 slope with gable dormers on the front and side elevations. The dormers feature a shingled banding across the eave return plane and have been filled with a shake finish.

The first floor of the elevation on all four sides of the dwellings include a stone veneer finish with a pre-cast sill topper which acts to provide human scale to the massing of the building.

The front and rear facades are anchored by a centered at-grade front porch. The front porch is scaled to give prominence to the primary point of access and exhibits further design features such as an open gable peak with accent trim, stone door trim, and built out column footings that visually anchor the width of the porch. The width of the front porch is carried through the second and third floors with the continuation of the cultured stone, with a central stripe of accent stone. The majority of the façade on the second and third stories is intended to be clad in vinyl siding.

Colour elevations of the proposed elevations are unavailable at this time.

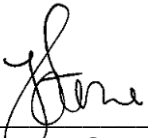
In general staff are of the opinion that the proposal generally conforms to the provisions of the Mississippi Mills Urban Design Guidelines.

CONCLUSION:

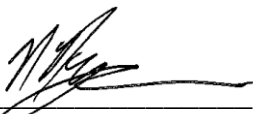
The proposed site plans satisfy the provisions and intent of the Zoning By-Law #11-83 and are consistent with relevant planning policies of the Community Official Plan. Revisions of submitted plans have been conducted and comments have been provided. Any remaining changes to be made are technical in nature and would be finalized prior to entering into Site Plan Agreement.

All of which is respectfully submitted,

Andrew Scanlan Dickie
Junior Planner



Shawna Stone
Reviewed by Acting CAO



Niki Dwyer, MCIP, RPP, MA BES
Reviewed by Director of Planning

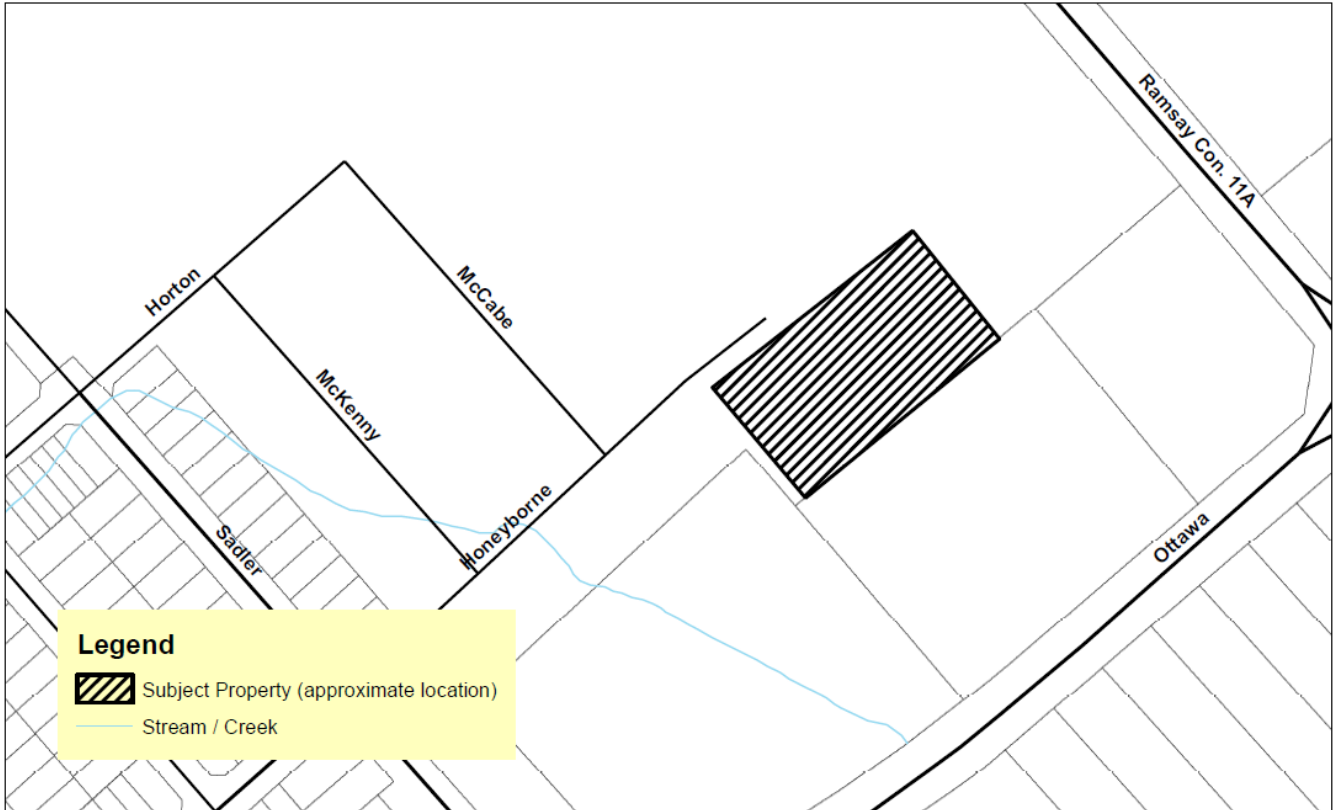
ATTACHMENTS:

- Schedule A – Location Map
- Schedule B – Staff and MVCA Comments
- Schedule C – Landscape/Site Plan
- Schedule D – Grading & Drainage
- Schedule E – Servicing
- Schedule F – Elevations

SCHEDULE A – Location Map



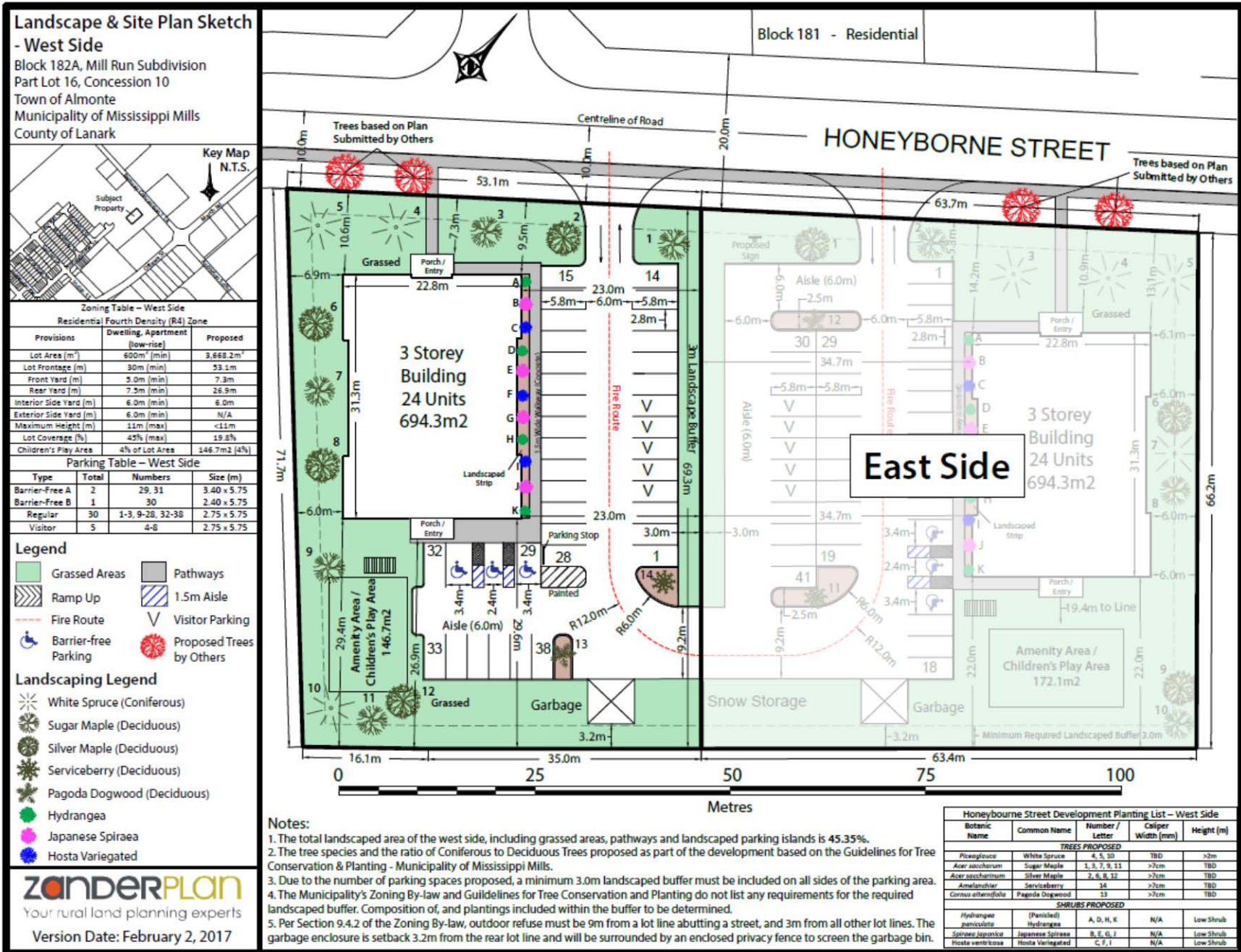
**Site Plan Control Application
Part Lot 16, Block 182A, Concession 10
Almonte Ward, Municipality of Mississippi Mills
Honeyborne Street**



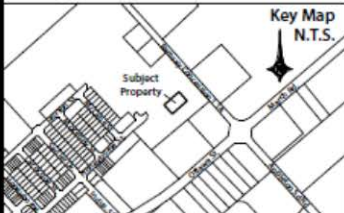
SCHEDULE B – Comments

Comments – MVCA

SCHEDULE C – Landscape/Site Plan



Landscape & Site Plan Sketch - West Side
 Block 182A, Mill Run Subdivision
 Part Lot 16, Concession 10
 Town of Almonte
 Municipality of Mississippi Mills
 County of Lanark



Zoning Table – West Side
 Residential Fourth Density (R4) Zone

Provisions	Dwelling, Apartment (low-rise)	Proposed
Lot Area (m ²)	600m ² (min)	3,668.2m ²
Lot Frontage (m)	30m (min)	53.1m
Front Yard (m)	5.0m (min)	7.3m
Rear Yard (m)	7.5m (min)	26.9m
Interior Side Yard (m)	6.0m (min)	6.0m
Exterior Side Yard (m)	6.0m (min)	N/A
Maximum Height (m)	11m (max)	<11m
Lot Coverage (%)	45% (max)	19.8%
Children's Play Area	4% of Lot Area	146.7m ² (4%)

Parking Table – West Side

Type	Total	Numbers	Size (m)
Barrier-Free A	2	29, 31	3.40 x 5.75
Barrier-Free B	1	30	2.40 x 5.75
Regular	30	1-3, 9-28, 32-38	2.75 x 5.75
Visitor	5	4-8	2.75 x 5.75

- Legend**
- Grassed Areas
 - Pathways
 - Ramp Up
 - 1.5m Aisle
 - Fire Route
 - Visitor Parking
 - Barrier-free Parking
 - * Proposed Trees by Others

- Landscaping Legend**
- White Spruce (Coniferous)
 - Sugar Maple (Deciduous)
 - Silver Maple (Deciduous)
 - Serviceberry (Deciduous)
 - Pagoda Dogwood (Deciduous)
 - Hydrangea
 - Japanese Spiraea
 - Hosta Variegated

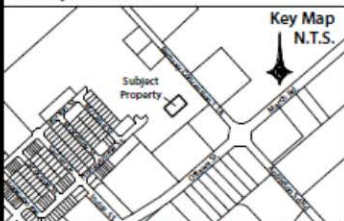
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 Version Date: February 2, 2017

- Notes:**
- The total landscaped area of the west side, including grassed areas, pathways and landscaped parking islands is 45.35%.
 - The tree species and the ratio of Coniferous to Deciduous Trees proposed as part of the development based on the Guidelines for Tree Conservation & Planting - Municipality of Mississippi Mills.
 - Due to the number of parking spaces proposed, a minimum 3.0m landscaped buffer must be included on all sides of the parking area.
 - The Municipality's Zoning By-law and Guidelines for Tree Conservation and Planting do not list any requirements for the required landscaped buffer. Composition of, and plantings included within the buffer to be determined.
 - Per Section 9.4.2 of the Zoning By-law, outdoor refuse must be 9m from a lot line abutting a street, and 3m from all other lot lines. The garbage enclosure is setback 3.2m from the rear lot line and will be surrounded by an enclosed privacy fence to screen the garbage bin.

Honeyborne Street Development Planting List – West Side

Botanic Name	Common Name	Number / Letter	Caliper Width (mm)	Height (m)
TREES PROPOSED				
<i>Picea glauca</i>	White Spruce	4, 5, 30	TBD	>2m
<i>Acer saccharum</i>	Sugar Maple	1, 3, 7, 9, 11	>7cm	TBD
<i>Acer saccharinum</i>	Silver Maple	2, 6, 8, 12	>7cm	TBD
<i>Amelanchier</i>	Serviceberry	34	>2cm	TBD
<i>Cornus alternifolia</i>	Pagoda Dogwood	33	>7cm	TBD
SHRUBS PROPOSED				
<i>Hydrangea paniculata</i>	(Panicle) Hydrangea	A, D, H, K	N/A	Low Shrub
<i>Spiraea japonica</i>	Japanese Spiraea	B, E, G, J	N/A	Low Shrub
<i>Hosta ventricosa</i>	Hosta Variegated	C, F, I	N/A	Low Shrub

Landscape & Site Plan Sketch - East Side
 Block 182A, Mill Run Subdivision
 Part Lot 16, Concession 10
 Town of Almonte
 Municipality of Mississippi Mills
 County of Lanark



Zoning Table - East Side
 Residential Fourth Density (R4) Zone

Provisions	Dwelling, Apartment (low-rise)	Proposed
Lot Area (m ²)	600m ² (min)	4,302.0m ²
Lot Frontage (m)	30m (min)	63.7m
Front Yard (m)	3.0m (min)	10.9m
Rear Yard (m)	7.3m (min)	19.4m
Interior Side Yard (m)	6.0m (min)	6.0m
Exterior Side Yard (m)	6.0m (min)	N/A
Maximum Height (m)	11m (max)	<11m
Lot Coverage (%)	45% (max)	16.9%
Children's Play Area	4% of Lot Area	172.1m ² (4%)

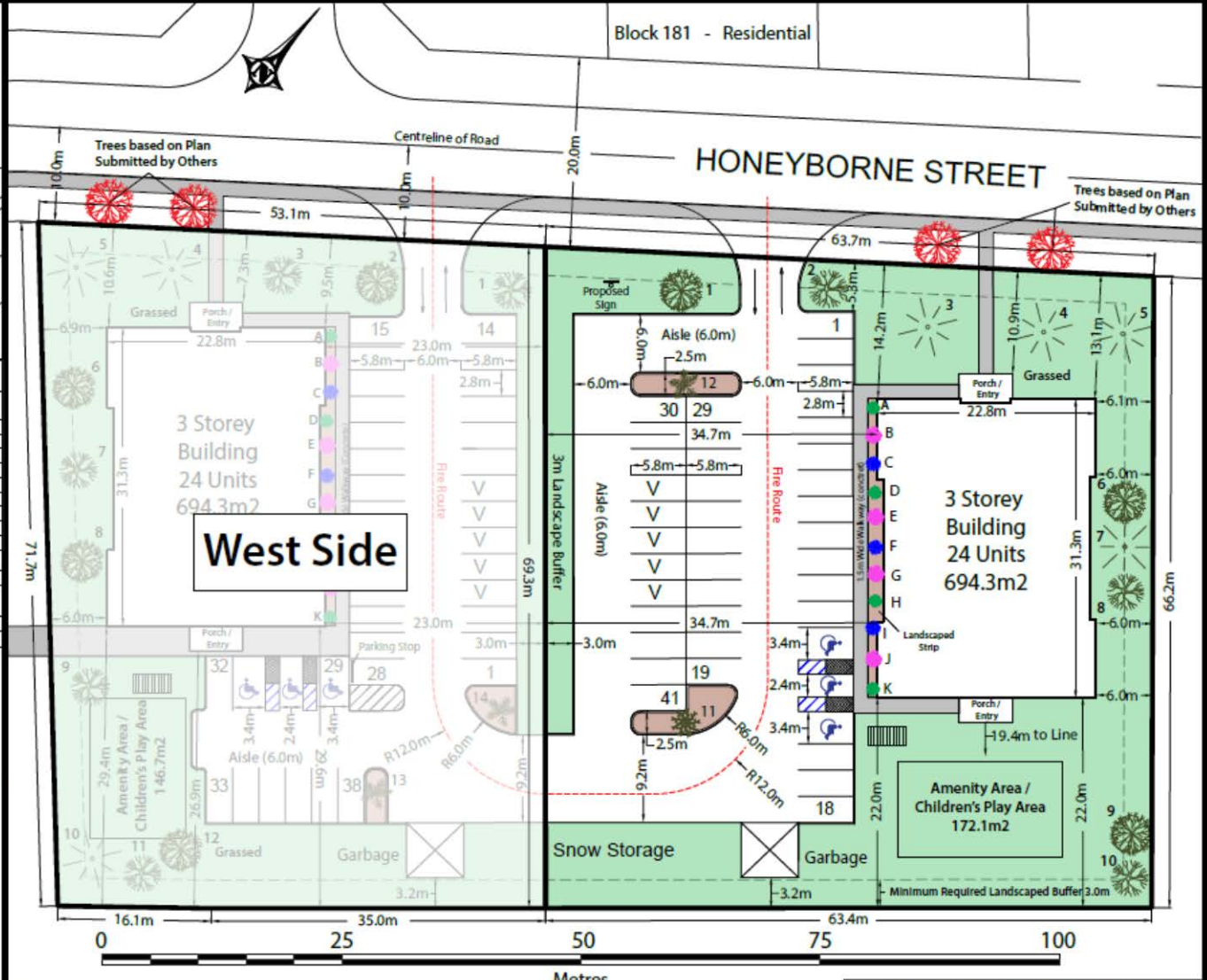
Parking Table - East Side

Type	Total	Numbers	Size (m)
Barrier-Free A	2	13, 15	3.40 x 5.75
Barrier-Free B	1	14	2.40 x 5.75
Regular	33	1-12, 16-32, 38-41	2.75 x 5.75
Visitor	5	33-37	2.75 x 5.75

- Legend**
- Grassed Areas
 - Pathways
 - Ramp Up
 - 1.5m Aisle
 - Fire Route
 - Barrier-free Parking
 - Visitor Parking
 - Proposed Trees by Others

- Landscaping Legend**
- White Spruce (Coniferous)
 - Sugar Maple (Deciduous)
 - Silver Maple (Deciduous)
 - Serviceberry (Deciduous)
 - Pagoda Dogwood (Deciduous)
 - Hydrangea
 - Japanese Spiraea
 - Hosta Variegated

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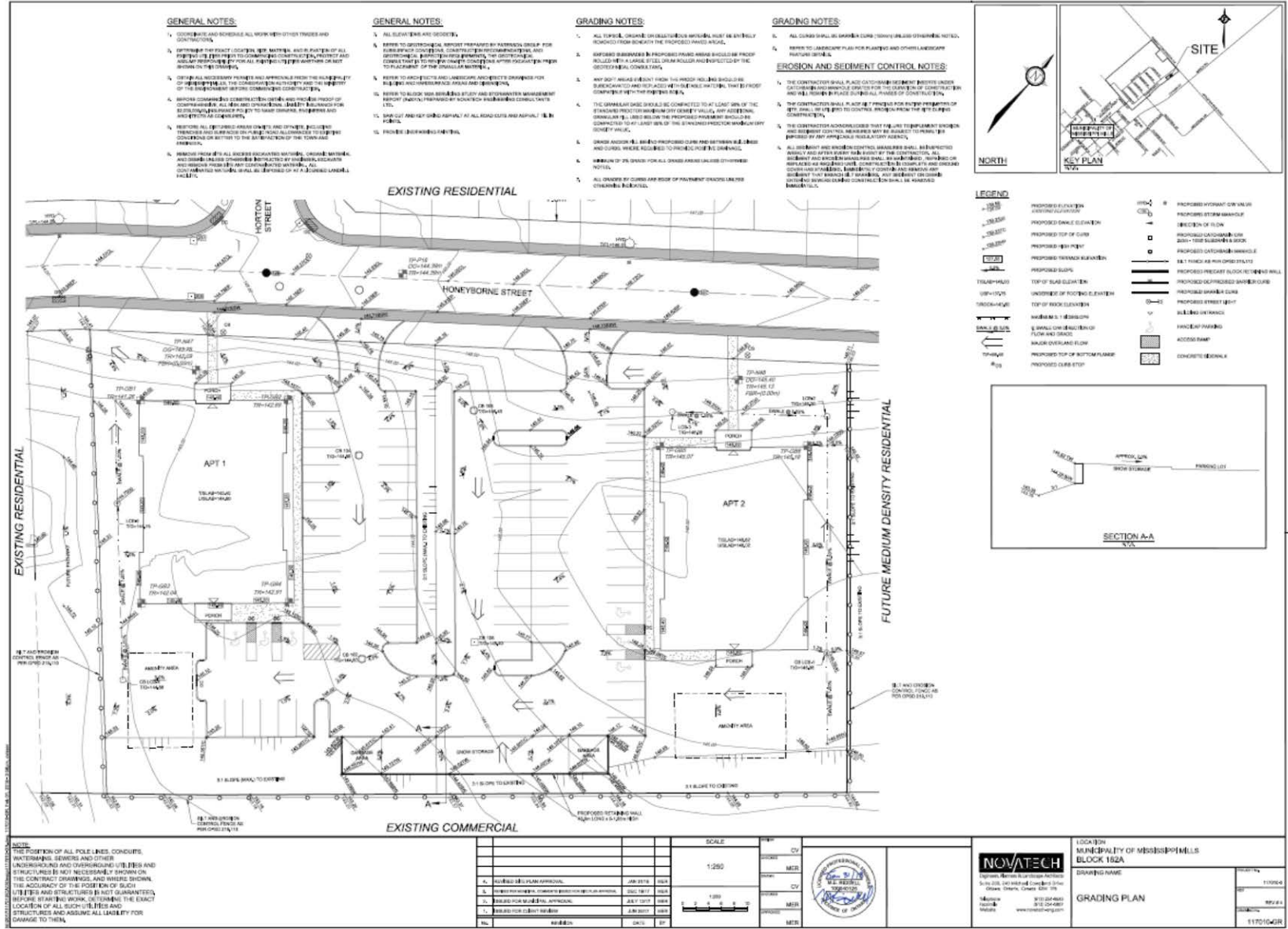


- Notes:**
- The total landscaped area of the east side, including grassed areas, pathways and landscaped parking islands is 45.66%.
 - The tree species and the ratio of Coniferous to Deciduous Trees proposed as part of the development based on the Guidelines for Tree Conservation & Planting - Municipality of Mississippi Mills.
 - Due to the number of parking spaces proposed, a minimum 3.0m landscaped buffer must be included on all sides of the parking area.
 - The Municipality's Zoning By-law and Guidelines for Tree Conservation and Planting do not list any requirements for the required landscaped buffer. Composition of, and plantings included within the buffer to be determined.
 - Per Section 9.4.2 of the Zoning By-law, outdoor refuse must be 9m from a lot line abutting a street, and 3m from all other lot lines. The garbage enclosure is setback 3.2m from the rear lot line and will be surrounded by an enclosed privacy fence to screen the garbage bin.

Honeybourne Street Development Planting List - East Side

Botanic Name	Common Name	Number / Letter	Caliper Width (mm)	Height (m)
TREES PROPOSED				
<i>Platanus</i>	White Spruce	3-5, 7	TBD	>2m
<i>Acer nasicharum</i>	Sugar Maple	2, 8, 10	>20m	TBD
<i>Acer saccharinum</i>	Silver Maple	1, 6, 9	>20m	TBD
<i>Amelanchier</i>	Serviceberry	11	>20m	TBD
<i>Cornus alternifolia</i>	Pagoda Dogwood	12	>20m	TBD
SHRUBS PROPOSED				
<i>Hydrangea paniculata</i>	(Panicled) Hydrangea	A, D, H, K	N/A	Low Shrub
<i>Spiraea japonica</i>	Japanese Spiraea	B, E, G, J	N/A	Low Shrub
<i>Hosta variegata</i>	Hosta Variegated	C, F, I	N/A	Low Shrub

SCHEDULE D - Grading & Drainage



GENERAL NOTES:

1. CORRECT AND REGRADE ALL WORK WITH OTHER TRADES AND CONTRACTORS.
2. OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM THE JURISDICTION OF ALL AGENCIES INVOLVED IN THE PROJECT, INCLUDING BUT NOT LIMITED TO THE MUNICIPALITY OF MISSISSAUGA, THE PROVINCE OF ONTARIO, AND THE FEDERAL GOVERNMENT.
3. OBTAIN ALL NECESSARY PERMITS AND APPROVALS FROM THE JURISDICTION OF ALL AGENCIES INVOLVED IN THE PROJECT, INCLUDING BUT NOT LIMITED TO THE MUNICIPALITY OF MISSISSAUGA, THE PROVINCE OF ONTARIO, AND THE FEDERAL GOVERNMENT.
4. MAINTAIN EXISTING UTILITIES AND STRUCTURES UNLESS OTHERWISE NOTED.
5. PROTECT ALL EXISTING UTILITIES AND STRUCTURES FROM DAMAGE DURING CONSTRUCTION.
6. REMOVE FROM ALL AREAS EXISTING UTILITIES, FOUNDATION MATERIALS, AND OTHER OBSTRUCTIONS AS SHOWN ON THIS PLAN. ALL REMOVED MATERIAL SHALL BE RECYCLED OR AT A LICENSED LANDFILL FACILITY.

GENERAL NOTES:

1. ALL ELEVATIONS ARE IN METERS.
2. REFER TO GEOLOGICAL REPORT PREPARED BY PARKINS GROUP FOR EXISTING CONDITIONS. CONSULT WITH ENGINEER AND ARCHITECT FOR ANY CHANGES TO THE DESIGN OR CONSTRUCTION OF THE PROJECT.
3. REFER TO ARCHITECTURAL DRAWINGS AND SPECIFICATIONS FOR THE PROJECT AND FOR ANY CHANGES TO THE DESIGN OR CONSTRUCTION OF THE PROJECT.
4. REFER TO ALL APPLICABLE REGULATIONS AND BY-LAWS OF THE MUNICIPALITY OF MISSISSAUGA, THE PROVINCE OF ONTARIO, AND THE FEDERAL GOVERNMENT.
5. PROTECT EXISTING UTILITIES AND STRUCTURES FROM DAMAGE DURING CONSTRUCTION.

GRADING NOTES:

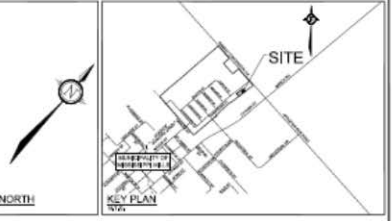
1. ALL TOPSOIL, GRAVEL, OR OTHER FILL MATERIAL MUST BE PROPERLY PLACED AND COMPACTED TO THE REQUIRED DENSITY.
2. EXISTING GRAVEL AND OTHER FILL MATERIAL SHALL BE PROTECTED FROM BEING DISRUPTED BY THE PROPOSED CONSTRUCTION.
3. ALL SOFT AREAS MUST BE PROTECTED FROM THE PROPOSED CONSTRUCTION.
4. THE GRADUAL SLOPE SHOULD BE MAINTAINED AT ALL TIMES.
5. DRAINAGE OF ALL AREAS MUST BE MAINTAINED AT ALL TIMES.

GRADING NOTES:

1. ALL GRADING SHALL BE DONE IN ACCORDANCE WITH THE NOTES.
2. REFER TO LANDSCAPE PLAN FOR PLANTING AND OTHER LANDSCAPE FEATURES.

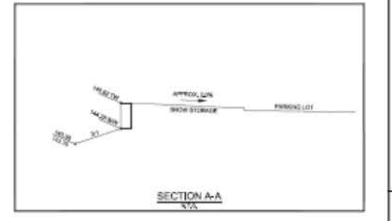
EROSION AND SEDIMENT CONTROL NOTES:

1. THE CONTRACTOR SHALL PLACE EROSION CONTROL MEASURES UNDER CONSTRUCTION AND MAINTAIN THEM FOR THE DURATION OF CONSTRUCTION AND WILL REMOVE THEM AT THE END OF CONSTRUCTION.
2. THE CONTRACTOR SHALL IN PLACE EROSION CONTROL MEASURES AT THE START OF CONSTRUCTION.
3. THE CONTRACTOR SHALL MAINTAIN ALL EROSION CONTROL MEASURES THROUGHOUT CONSTRUCTION AND WILL REMOVE THEM AT THE END OF CONSTRUCTION.
4. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT CONSTRUCTION AND WILL BE REMOVED AT THE END OF CONSTRUCTION.



LEGEND

	PROPOSED ELEVATION		PROPOSED HYDRAULIC SOIL VALVE
	PROPOSED GRADE ELEVATION		PROPOSED SECTION OF FLOW
	PROPOSED TOP OF CURVE		PROPOSED CATCHMENT AREA
	PROPOSED SLOPE		PROPOSED PRECAST BLOCK RETENTION WALL
	PROPOSED TOP OF SLAB ELEVATION		PROPOSED DEPRESSED STORM DRAIN
	PROPOSED TOP OF ROOF ELEVATION		PROPOSED STREET GULLY
	PROPOSED TOP OF WALK ELEVATION		BLOCK ON TRACK
	PROPOSED TOP OF FOUNDATION ELEVATION		HANDICAP RAMP
	PROPOSED TOP OF FOUNDATION ELEVATION		ACCESS RAMP
	PROPOSED TOP OF FOUNDATION ELEVATION		CONCRETE BLOCK



REVISIONS:

THE POSITION OF ALL POLE LINES, CONDUITS, UNDERPASSING SEWERS AND OTHER UNDERGROUND AND OVERGROUND UTILITIES AND STRUCTURES IS NOT NECESSARILY SHOWN ON THIS PLAN. THE ACCURACY OF THE POSITION OF SUCH UTILITIES AND STRUCTURES IS NOT GUARANTEED, BEFORE STARTING WORK, DETERMINE THE EXACT LOCATION OF ALL SUCH UTILITIES AND STRUCTURES AND ASSUME ALL LIABILITY FOR DAMAGE TO THEM.

NO.	REVISION	DATE	BY
1.	ISSUED FOR PUBLIC APPROVAL	JULY 10/17	SEA
2.	ISSUED FOR CLIENT REVIEW	AUG 20/17	SEA

NO.	REVISION	DATE	BY
1.	ISSUED FOR PUBLIC APPROVAL	JULY 10/17	SEA
2.	ISSUED FOR CLIENT REVIEW	AUG 20/17	SEA

SCALE: 1:250

1 2 3 4 5 6 7 8 9 10

NOVATECH
 Design, Marine & Geotechnical Services
 2400 20th Ave, Unit 104, Mississauga, Ontario, Canada L4X 2M9
 Phone: 905-276-6888
 Fax: 905-276-6889
 Website: www.novatechengineering.com

LOCATION: MUNICIPALITY OF MISSISSAUGA, BLOCK 182A

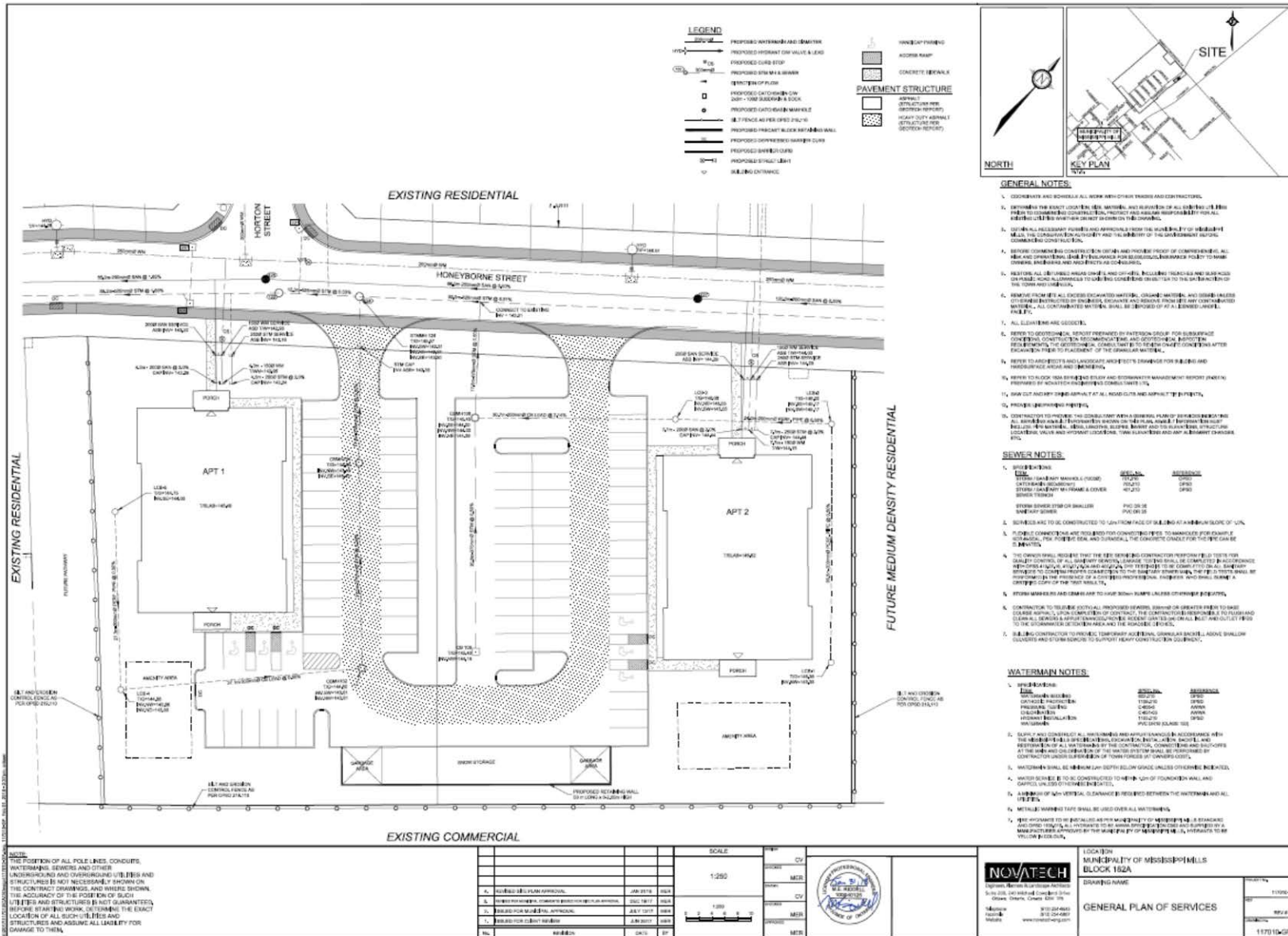
DRAWING NAME: GRADING PLAN

DATE: 2017/08/24

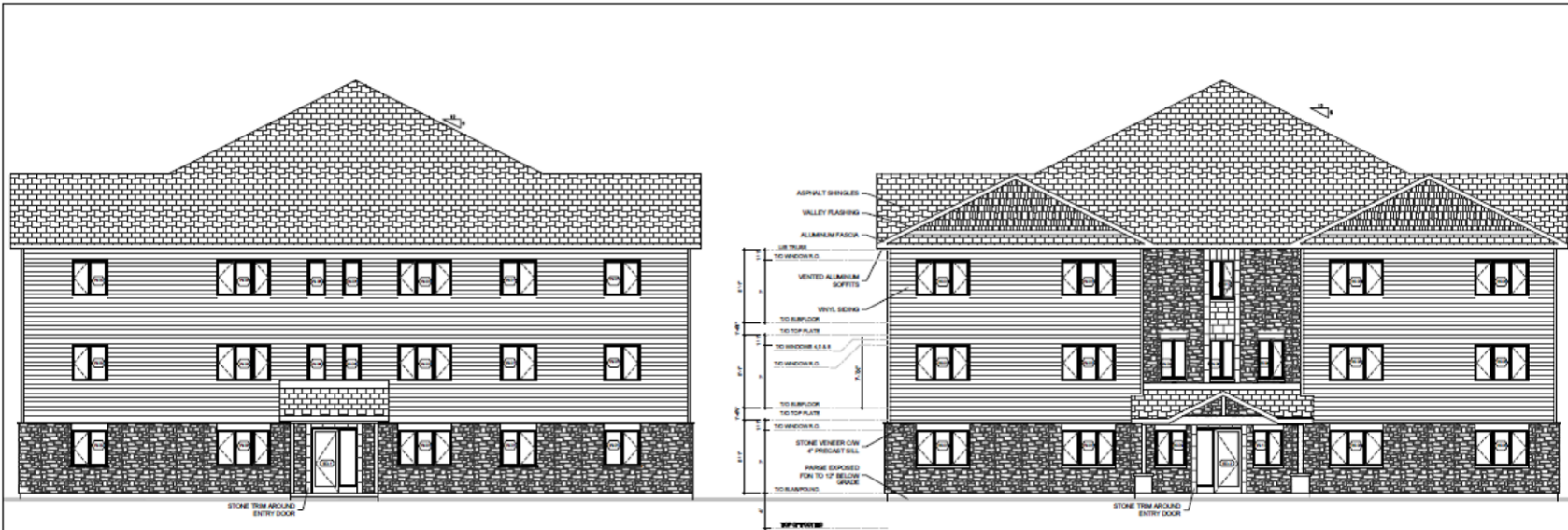
REV: 1

1171016GR

SCHEDULE E – Servicing

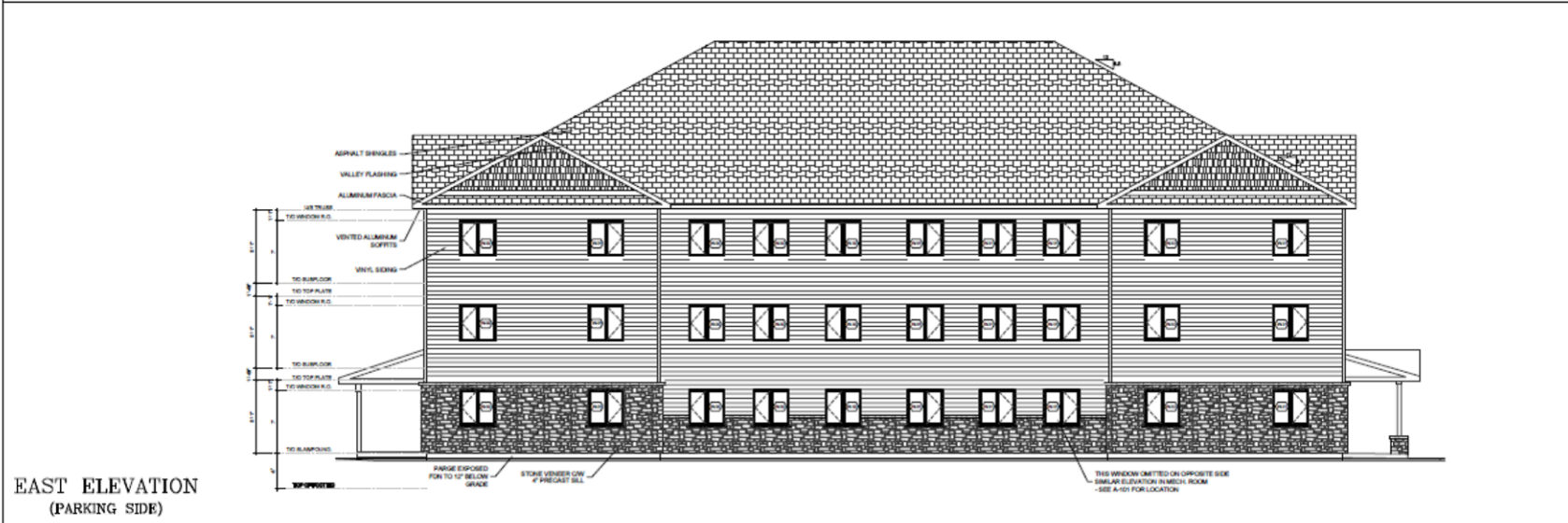


SCHEDULE F - Elevations



REAR ELEVATION

FRONT ELEVATION



EAST ELEVATION
(PARKING SIDE)

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

STAFF REPORT

DATE: April 17, 2018
TO: Committee of the Whole
FROM: Guy Bourgon, P.Eng., Director of Roads and Public Works
SUBJECT: Snedden Road Renaming Update

RECOMMENDATION:

THAT Council direct staff to prepare the necessary by-law to rename Snedden Road to Snedden Farm Road as outlined in the Director of Roads and Public Works' report dated April 17, 2018;

AND THAT Council direct staff to provide the requisite notification of the proposed road renaming in accordance with By-law 07-78 Public Notice Policy.

BACKGROUND:

Within the Municipality, there exist two streets with very similar names, Snedden Road and Snedden Drive. Recently, an incident was reported where emergency responders mistakenly went to Snedden Drive when the emergency was actually situated on Snedden Road. In order to prevent a similar occurrence, it is recommended that the name of one of the streets be modified to provide more differentiation between the two street names.

DISCUSSION:

As the Snedden family continues to own and operate a farm on Snedden Road, it is being recommended that "Snedden Road" be renamed "Snedden Farm Road". This will provide sufficient differentiation for emergency services while maintaining the historical relevance of the street name. Emergency Services have been consulted and approve of the proposed name change.

A notice was issued on January 19, 2018, to the twelve affected landowners on Snedden Road notifying them of the proposed name change and soliciting comments by February 23rd, 2018. The notice was hand delivered to the owners currently residing on Snedden Road and was mailed out to the other landowners. At the deadline for comments, 7 responses were received and are summarized below:

- Two (2) landowners phoned and expressed their support for the name change. They commented as follows:

- They have also encountered confusion with respect to the two streets with the same name in Mississippi Mills.
- In support of the continued recognition of a local name.

Subsequently, one of these landowners called back to indicate that, after speaking with their neighbor and the impact on their neighbor's business, they no longer supported the name change.

- Five (5) other residents replied that they opposed the name change for the following reasons:
 - Very inconvenient and costly to change address for residences and especially businesses.
 - Never had issues with emergency services in the past.
 - The incident reported was human error on the part of the responder and respondent and does not reflect an issue requiring a name change.
 - GPS and Google are accurate when used properly.
 - This road has been renamed from RR#1 to Boundary Road to Snedden Road. It should not be renamed again.

In summary, half of the twelve (12) landowners oppose the renaming, one (1) expressed support, while five (5) did not provide any reply to the circulation.

Subsequent to the first circulation, staff circulated the Snedden Drive residents to gauge whether a street name change would be better received on this roadway. Residents indicate that the Snedden name is historically significant in Appleton as the Snedden family owned the lands on which the present Snedden Drive is located and operated a farm equipment and garage on these lands. In the late 1970's, Snedden Drive was named in honor of the contributions made by the Snedden family in Appleton over the years, which included not only business contributions but also representation on Ramsay Council.

The 9 property owners were circulated a notice on March 2, 2018, with comments being due March 26, 2018. At the deadline for comments, five (5) responses had been received, four (4) of which opposed the renaming for the following reasons:

- Inconvenience and cost of address change
- There is no issue with the names being the same as the property numbers are different
- No issues in the past.
- Snedden Drive already existed when Boundary Road was changed to Snedden Road. (A search of the municipal archives was not successful in validating this assertion).
- A petition was provided to Council in the past opposing a name change to Snedden Drive when this issue arose before. (A search of the municipal archives was conducted, no petition found).
- Historical significance of the name in Appleton.

One (1) resident supported the name change and suggested the road be renamed to commemorate Vimy Ridge. The remaining four (4) property owners did not respond to the circulation.

While it is recognized that address changes are inconvenient, renaming of streets in municipalities to avoid duplication is a common practice to improve emergency response and was done extensively at the time of amalgamation. While human error no doubt contributed to the reported incident, the renaming of the street is recommended to avoid future human error to ensure timely emergency response to the correct location during future emergency situations.

Alternative Options

Council could choose not to rename Snedden Road or Snedden Drive. This is not recommended from an emergency response perspective.

Council could choose to not rename Snedden Road and initiate a proposed name change for Snedden Drive. There is similar opposition to the renaming of this street.

FINANCIAL IMPLICATIONS:

There would be minimal costs to the Municipality in providing a new road name sign which would be covered under the existing Operating budget. With respect to the cost to individual property owners, address change costs through Canada Post for four months are listed on their website as \$54.25 for residences and \$161.65 for businesses.

SUMMARY:

In order to correct an existing street name duplication to avoid any future emergency response issues, it is recommended that "Snedden Road" be renamed "Snedden Farm Road".

Respectfully submitted,

Reviewed by,

Guy Bourgon, P.Eng.
Director of Roads and Public Works

Shawna Stone, Acting CAO

Mayor's Report for April 17, 2018

On April 6, I attended a meeting of the Rural Mayors Forum of Eastern Ontario (RMFEO) in Perth, hosted by Brian Stewart, Mayor of Lanark Highlands. Nine Mayors/Reeves attended.

Two of the three main topics from the March 20 agenda were discussed again at this event, but in more detail. The repeat of topics was for the benefit of several invited guests:

- Randy Hillier, MPP Lanark-Frontenac-Lennox & Addington
- Denis Doyle, Mayor of Frontenac Islands and chair of Kingston-Frontenac-Lennox & Addington (KFL&A) Public Health
- Kelly Pender, CAO County of Frontenac
- Kurt Greaves, CAO Lanark County
- Dr. Paula Stewart, Medical Officer of Health Leeds, Grenville & Lanark District Health Unit
- Dr. Kieran Moore, Medical Officer of Health KFL&A Public Health
- Carol Koob, Executive Assistant MOH KFL&A Public Health

Guest speakers Stacie Lloyd, Lanark EDO, and Richard Schooley, former Chair of the Perth-Smith Falls District Hospital Board of Directors, again discussed the economic and societal importance of healthcare services recruitment, retention & repatriation.

Richard Schooley said a healthcare action plan requires bottom up activities and local partnerships. He discussed how population aggregation drives available services (high-end services go to more populous areas). He says the root of the problem of providing specialized services is a shortage of primary-care physicians. It is they who refer patients to specialists. If patients must go outside the region for a family doctor, that doctor naturally refers patients to outside specialists. For example, hip replacement at SF/Perth Hospital is often overlooked by doctors who only look to Ottawa. If you lose a specialist, you lose the good technician and support staff jobs that go with that person. He suggested politicians get involved in the LHIN sub-region committees to work on keeping specialists close to home.

Regarding health issues, Randy Hillier said trends in aging mean more people are shipped to other centers for major medical work. Keeping them in Lanark is good for their health and our economic health, an opinion also stated by Mr. Schooley.

Dr. Paula Stewart said poor housing and poor diet (from low income) creates unhealthy lives and a strain on healthcare. Improve these items to improve overall health.

Dr. Moore said we need to reduce silos and spread resources into communities; healthy living is key to affordable healthcare - even 1/2 hour walking brings benefits.

John Hall, Deputy Mayor of Lanark Highlands, again presented data showing the massive inequity of business education tax (BET) applied to industrial/commercial

properties. Whereas the ratio to municipal taxes for commercial property compared to residential is 1.8, the ratio for school taxes is 7.2 in Lanark County. For a property assessed at \$300,000, a residence would pay \$537 but a business would pay \$3857. Another problem is the disparity between counties and cities. The Renfrew ratio is 7.8 but the Ottawa ratio is 6.3—that makes rural counties less competitive.

Randy Hillier said there is no rationale for the wide difference in the BET. It creates unfairness.

Kathy Blake from MPAC explained to the forum that the ratios are old rates set in 1998 during the Mike Harris days and never changed. The Liberals promised to both reduce the ratio and even them out, but have not fulfilled that yet. In 2010, the province began to reduce the BET for new construction or renovation over 50%.

Beverley Disney from MPAC explained the enumeration mechanism and how the voter lookup websites from the municipal and provincial elections work. MPAC collects data on property owners and tenants, and provides a preliminary list of electors, which is used by clerks to create final list.

People can use Voterlookup.ca to see if they are on the list for the October municipal election. They can visit <https://eregistration.elections.on.ca/en/search/confirm> to check if they are listed as a voter for the June provincial election. Both sites have instructions on how to add your name if it's missing.

Here are the highlights from the regular Lanark County Council meeting held Wednesday, Feb. 21.

- **Council Approves Lodge's Quality Improvement Plan:** Council has approved the Quality Improvement Plan (QIP) 2018/19 for Lanark Lodge, which is part of the requirement of the service accountability agreement between the home and the South East Local Health Integration Network. At the community services committee meeting earlier this month, Lanark Lodge Director Deborah Pidgeon presented a status report on the home's QIP performance. She explained the plans "are essential to driving health-care quality in an organization" and are a way to communicate to residents, families, staff, the community and the public on the leadership's commitment to quality. The plan is required under the Excellence for Care Act and helps to identify priority improvements. The Lodge had a high rate of success in 2017/18 in areas such as residents recommending the home to others, a reduction in the number of residents receiving unneeded anti-psychotic drugs, staff listening to residents, and improvements regarding pressure ulcers. The Lodge performed consistently in areas such as fall prevention and reducing emergency department visits for certain conditions. "It is anticipated with the addition of our funded nurse practitioner and greater on-site physician time with scheduled weekly blocks of time by our new physicians, we will continue to improve in this area," Ms. Pidgeon said. She added the 2018/19 plan highlights how revised team structures will support goal attainment. "We have met with residents, families and staff to identify performance targets for our indicators, including strategies for change." Councillors commended Ms. Pidgeon and the Lanark Lodge staff for the excellent results. The QIP will be submitted to Health Quality Ontario for review and approval. For more information, contact Deborah Pidgeon, Director of Lanark Lodge, at 1-888-9-LANARK, ext. 7101.
- **Upcoming Meetings: County Council, Wednesday, April 11, 5 p.m.;** Community Services, April 11 (following County Council); Corporate Services, April 11 (following Community Services). **County Council, Wednesday, April 25, 5 p.m.;** Public Works, April 25 (following County Council); Economic Development, April 25 (following Public Works). All meetings are in Council Chambers unless otherwise noted. For more information, contact 1-888-9-LANARK, ext. 1502. Like "LanarkCounty1" on Facebook and follow "@LanarkCounty1" on Twitter!

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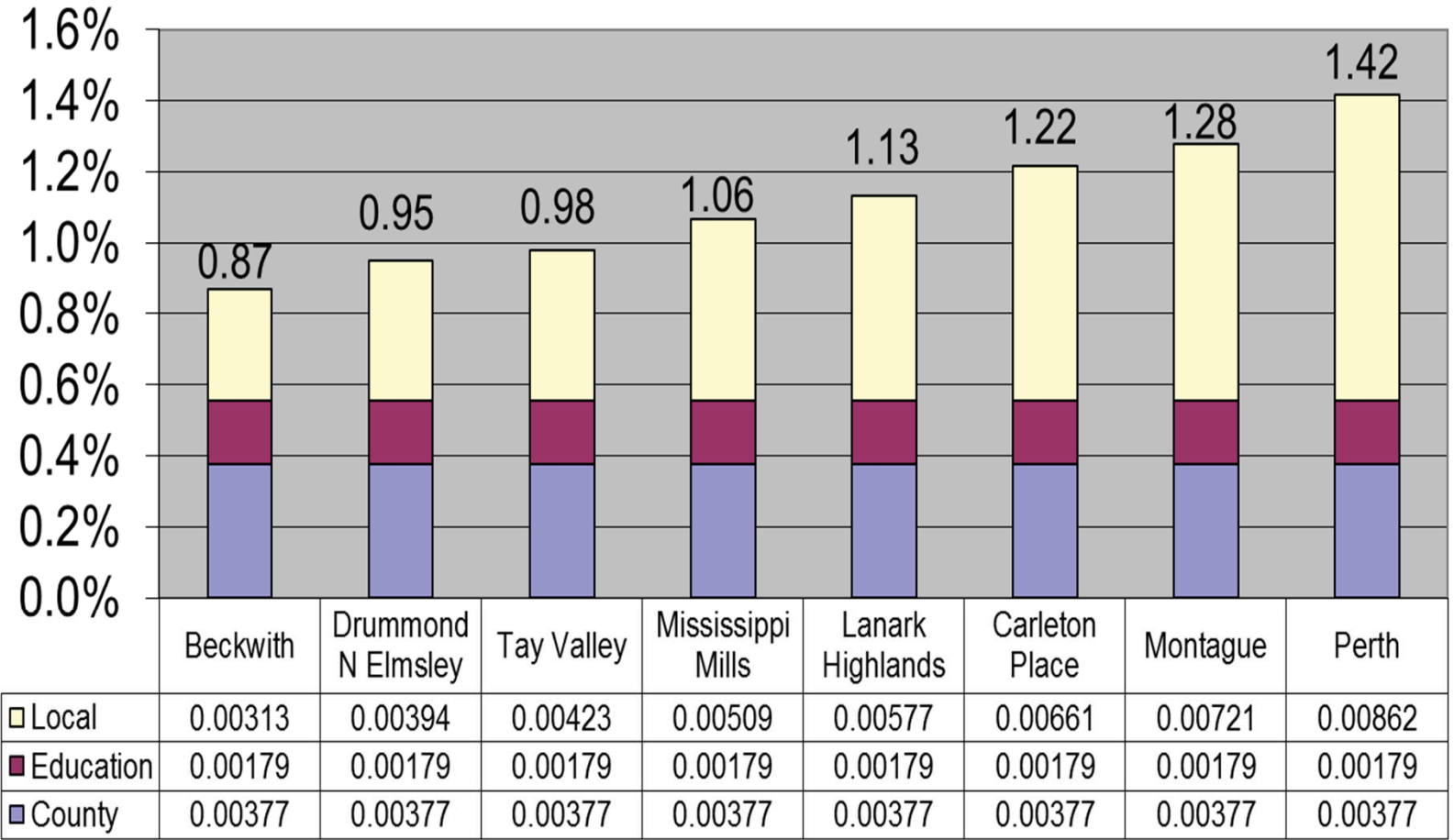
Here are the highlights from the regular Lanark County Council meeting held Wednesday, April 11.

- **County Moving Ahead with Trail Improvements:** Council has approved motions that will see work undertaken on two bridges in Almonte that are now part of the Ottawa Valley Recreation Trail. At the economic development committee meeting last month, Public Works Director Terry McCann presented reported on the results of a request for proposals for design-build services for the bridges, with a contract being awarded to DW Building Restoration Services Inc. for \$352,310 plus HST and additional work estimated to be \$162,000. The RFP was issued on Jan. 29 and closed on March 6, with three proposals received and scored by an evaluation committee. The work involves installing deck panels on top of the existing two bridge decks to provide the new wearing surface and anchorage for the new railing system. A wood/steel hybrid consisting of black powder-coated steel posts with locally sourced brown pressure-treated wood rails has been recommended for the railing system. Mr. McCann explained it is lower cost, features local material, is easily handled, is versatile in the field and can be easily maintained. "Aesthetically, the wood is better suited for preserving the heritage appeal of the structure compared to modern galvanizing steel," he said. Savings are to be applied to concrete repair work on the deteriorated areas of the soffit and face of the existing concrete girders. "Replacing these two bridges will allow the OVRT to be open throughout the year, thereby generating economic activity within communities connected by the trail," Mr. McCann said. Council also approved a motion recommending four contract awards for the supply and place of granular "M" quarry source trail surface on the trail. This portion of the work is funded by the Ontario Municipal Commuter Cycling Program in the amount of \$548,289. The tender was issued on March 3 and closed on March 19, with five tenders received. The work includes pre-grading about 56 kilometres of existing trail surface before supplying and placing about 43,500 tonnes of material on the trail to a finished granular width of four metres. Grading, watering and compaction of the new surface will occur, and it is expected to take place between May 14 and Oct. 26. The tender was broken into four schedules: Sturgess Road to Beckwith 10th Line (Crains' Construction Limited, \$302,100); Beckwith 10th Line to Bridge Street in Almonte (Crains' Construction Limited, \$155,150); Carss Street to Needham Side Road (Crains' Construction Limited, \$122,950) and Waba Road to Highway 417 (Thomas Cavanagh Construction Limited, \$142,680). A granular base is required regardless of the finished trail surface treatment, e.g. asphalt, treated granular or stone dust. The 2018 budget includes \$1.5 million for work on the OVRT. After awarding the contracts for these bridges and the trail surface, and with the addition of the OMCC funding for the surface portion, there is almost \$790,000 remaining. "Completing the granular surface on the trail is an integral part of its completion, which will connect the communities within Lanark County and beyond," Mr. McCann said. For more information, contact Terry McCann, Director of Public Works, at 1-888-9-LANARK, ext. 3190.
- **Feature Municipality Chosen for Harvest Festival:** Council passed a motion supporting a request from Beckwith Township to be the feature municipality for the 2018 Lanark County Harvest Festival. The sixth annual festival will be held at Beckwith Park on Sunday, Sept. 9. Each year a Lanark County municipality is highlighted. The event celebrates the bounty of the county's harvest with local producers, food seminars, cooking demonstrations, children's activities, music, displays and more. Anyone interested in becoming a vendor can contact admin@twp.beckwith.on.ca or call 613-257-1539. More info is also available at www.harvestfestival.ca. For more information, contact Marie White, Tourism Manager, at 1-888-9-LANARK, ext. 1530.

- **Upcoming Meetings: County Council, Wednesday, April 25, 5 p.m.;** Public Works, April 25 (following County Council); Economic Development, April 25 (following Public Works). **County Council, Wednesday, May 9, 5 p.m.;** Community Services, May 9 (following County Council); Corporate Services, May 9 (following Community Services). All meetings are in Council Chambers unless otherwise noted. For more information, contact 1-888-9-LANARK, ext. 1502. Like "LanarkCounty1" on Facebook and follow "@LanarkCounty1" on Twitter!

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2017 Residential Tax Rates By Municipality



Levy Apportionment

Local Municipality	County Levy	2018	2008
Mississippi Mills	\$7,157,381	21.5%	20.0%
Carleton Place	\$5,594,978	16.8%	14.9%
Tay Valley	\$4,635,088	13.9%	15.7%
Beckwith	\$4,353,649	13.1%	11.2%
Drummond N Elmsley	\$4,021,749	12.1%	12.8%
Perth	\$3,162,540	9.5%	11.5%
Lanark Highlands	\$3,016,687	9.0%	9.5%
Montague	\$1,414,931	4.2%	4.5%
<i>Total</i>	\$33,357,002	100%	100%

Source Water Protection

Meeting April 5 2018

Manotick RVCA

As Chair of the MVCA I attend the meetings of the Source Water Protection Authority for the Mississippi Rideau area.

Observations:

1. A report was presented giving the objectives and accomplishments in the area for the first three years (to Sept 2017). Each municipality had responded to the questionnaire. Mississippi had 2 inspections with one issue that has been resolved.
2. The reports will now be annual.
3. Source Water Funding has now been extended for 5 years.
4. Provisions of SWP plan have to be incorporated into the COP.
5. There were no reports of any threat to any municipal water source.

Councillor Abbott

INFORMATION LIST #06-18
April 17, 2018

The following is a list of information items received as of April 9, 2018.

Item #	Date	Originator	Subject
1	5-Mar-18	Township of Madawaski Valley	Resolution Re: Financial Resources for Asset Management Planning for Small, Rural Municipalities
3	28-Mar-18	Carleton Place & District Memorial Hospital	CPDMH Patients & Members Invited to Join Advisory Committee



**THE CORPORATION OF THE TOWNSHIP
OF MADAWASKA VALLEY**

P.O. Box 1000
85 Bay Street
Barry's Bay ON K0J 1B0
Ph 613-756-2747 Fax 613-756-0553
info@madawaskavalley.ca

Moved by: Councillor Archer 2018-32-0305
Seconded by: Councillor Peplinski 05 March 2018

BE IT RESOLVED:

THAT the Council of the Township of Madawaska Valley does hereby find as follows:

WHEREAS: Small, rural Municipalities face significant resource capacity challenges in the collection and maintenance of accurate data for asset management planning, standardized tools should be developed at the cost of the provincial government;

AND WHEREAS: These standardized tools should be piloted in a number of small rural municipalities with provincial government guidance and resources to ensure evidence based outcomes that satisfy the regulatory frameworks outlined in O. Reg.588/2017, and the expectations of the province going forward;

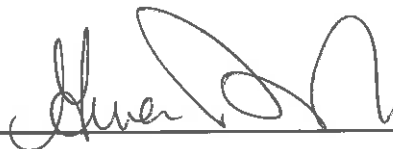
AND WHEREAS: These standardized tools should be designed with service level metrics for baseline data and automatic calculations and formulas that bring forward the data required to update the asset management plan in prescribed 5 year intervals and, with built in verification of data to be uploaded electronically for reporting.

NOW THEREFORE BE IT RESOLVED THAT The Township of Madawaska Valley strongly urges Premier Kathleen Wynne and the Province of Ontario to provide adequate financial resources for both staff and infrastructure to ensure successful compliance and implementation of the required municipal function for asset management planning in small, rural municipalities.

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca

AND FURTHER THAT a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Mr. John Yakabuski, MPP Renfrew-Nipissing-Pembroke, Mr. Vic Fedeli, Interim Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, the Rural Ontario Municipal Association, and all Ontario municipalities.

X CARRIED.



Gwen Dombroski, Acting Clerk

Replies to this correspondence can be forwarded electronically to gdombroski@madawaskavalley.ca



MEDIA RELEASE

March 28, 2018

CPDMH INVITES PATIENTS AND FAMILY MEMBERS TO JOIN ADVISORY COMMITTEE

Carleton Place & District Memorial Hospital's (CPDMH) Patient and Family Advisory Committee (PFAC) is looking for new community members to get involved.

"We know that the patient's voice is the most important one," explains Rachel de Kemp, Chief Nursing Executive. "They are a vital part of the health care team and we want to hear from them."

Advisors reflect on their own experiences, or those of their family members, to offer meaningful input on all aspects of care. The committee acts in an advisory capacity to ensure the patient and family voice is integrated in the planning, delivery and evaluation of health services. Advisors make a difference by sharing their ideas and experiences.

Dawn Fortin is the new PFAC Chair at CPDMH. Thank you to outgoing Chair Peter Litster for his leadership. Dawn moved to the area 10 years ago and says she wants to be involved in her community and make a difference. "It is so interesting and it's amazing how many good ideas emerge when we brainstorm together. And we learn as well."

Dawn says the committee has worked on many projects from improved signage to a new Family Presence policy to replace the traditional visiting hours. "Some of us have also been part of the planning of the new Emergency Department, sitting on focus groups to provide a patient perspective. And we are even looking at a pet visitation policy."

Advisors do not need special qualifications. Any required training will be provided. The committee meets a minimum of four times per year.

Interested community members are invited to complete an application form, found on the main page of the CPDMH website at www.cpdmh.ca. They may also contact Angie Kelly at 613-257-2200 ext. 829 or akelly@carletonplacehosp.com for more information.

"The ideas that our patients and family members provide help to shape the care that is delivered at CPDMH," adds Rachel de Kemp. "The Patient and Family Advisory Committee is a key part of our quality and safety program – and another way we are connecting with our local communities."

Media Contact:

Jane Adams

Communications Lead

613-729-4864

jane@brainstorm.nu

COUNCIL CALENDAR

April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 Easter Monday	3 8:00am CEDC 6:00pm Council	4 7:00pm MMPL	5	6	7
8	9 6:30pm EAC	10 6:00pm ATAC	11 5:30pm COA	12	13	14
15	16	17 8:00am CEDC 2:30pm AAC 6:00pm Council	18 7:00pm Daycare 5:00 pm Volunteer Appreciation	19 8:00am Beautification	20	21
22	23	24 6:00pm Special Council – COP Comments	25 7:00pm MMPL 7:00pm Heritage	26	27	28
29	30					

COUNCIL CALENDAR

May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 8:00am CEDC 6:00pm Council	2	3	4	5
6	7 6:30pm EAC	8	9	10	11	12
13	14	15 8:00am CEDC 6:00pm Council	16	17 8:00am Beautification	18	19
20	21 Victoria Day	22 6:00pm Public Meeting - COP	23 5:30pm COA 7:00pm Heritage	24	25	26
27	28	29 6:00pm ATAC	30 7:00pm Library FCM Halifax	31 FCM Halifax		

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 18-45

BEING a by-law to authorize the sale of certain lands described as Part Lot 15, Concession 10, being Lot 23 as identified on the concept plan of the Business Park lands located at the end of Industrial Drive, Almonte Ward (Part of PIN 05090-0231).

WHEREAS Section 5.3 of the *Municipal Act, 2001* (S.O. 2001, c.25) authorizes that municipal powers, including municipality's capacity, rights, powers and privileges under Section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the *Municipal Act, 2001* (S.O. 2001, c.25), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

WHEREAS Section 268(1) of the *Municipal Act, 2001* (S.O. 2001, c.25), authorizes municipal councils to pass by-laws for establishing procedures, including the giving of notice to the public, governing the sale of land;

AND WHEREAS the Council of the Corporation of the Municipality of Mississippi Mills deems it appropriate to pass a by-law to sell such land;

NOW THEREFORE, the Council of the Corporation of the Municipality of Mississippi Mills enacts as follows:

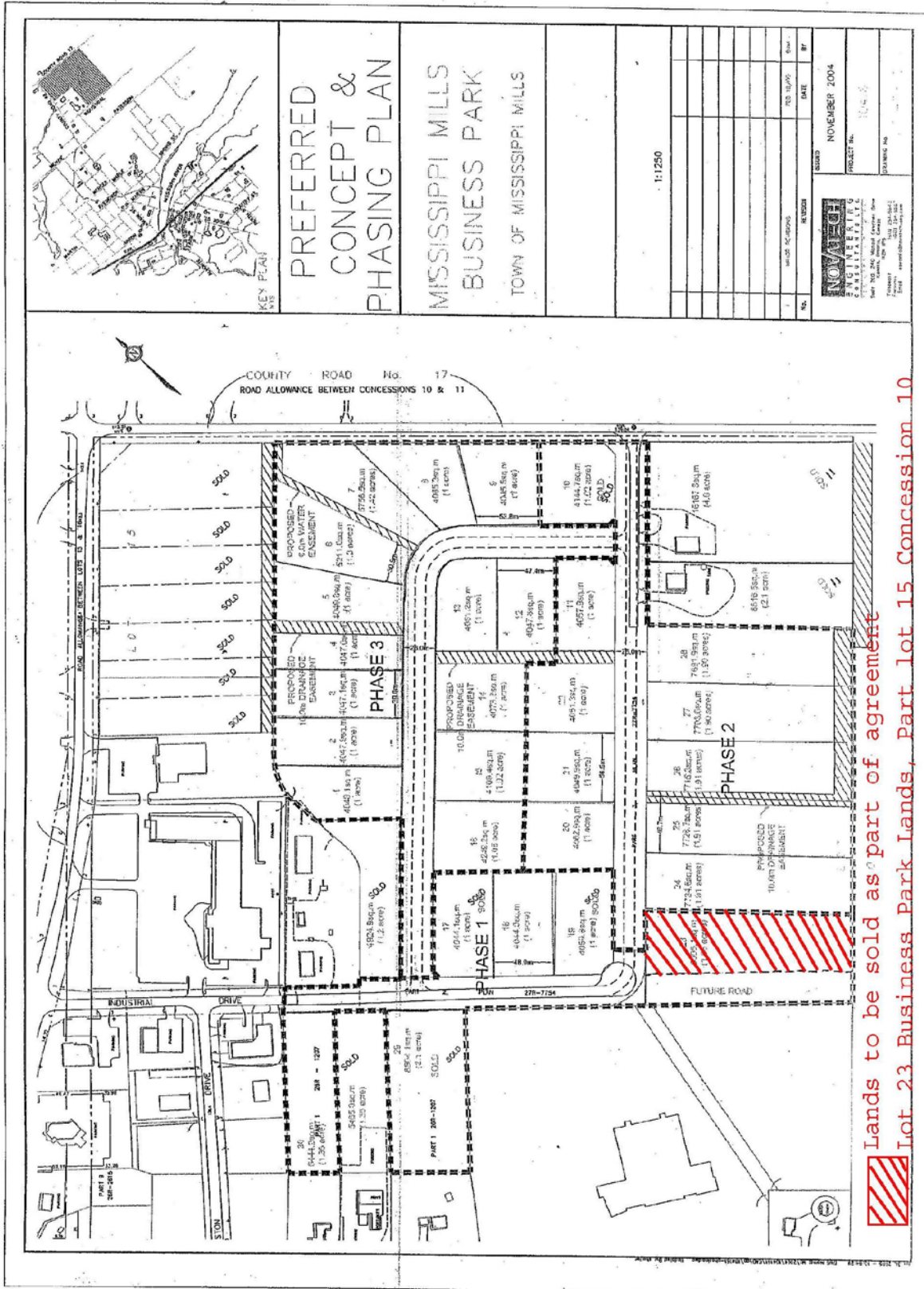
1. That the lands described as Part Lot 15, Concession 10, being Lot 23 as identified on the concept plan of the Business Park lands, Almonte Ward, as shown on Schedule 'A' be sold to Patrick Arbour In Trust for the consideration of \$92,000.00 plus HST.
2. That the Mayor and Clerk are hereby authorized to execute such documents on behalf of the Corporation and to affix the seal of the Corporation thereto as may be necessary to give effect to the said sale.

BY-LAW READ, passed, signed and sealed in open Council this 17th day of April, 2018.

Shaun McLaughlin, Mayor

Cynthia Moyle, Clerk

SCHEDULE 'A' TO BY-LAW NO. 18-45



**PREFERRED
CONCEPT &
PHASING PLAN**

**MISSISSIPPI MILLS
BUSINESS PARK**

TOWN OF MISSISSIPPI MILLS

SCALE	1:1250
NO.	
DATE	
DESIGNED BY	
DRAWN BY	
CHECKED BY	
APPROVED BY	
DATE	
NOVEMBER 2004	
PROJECT NO.	
DRAWING NO.	
 NOVA ENGINEERING & CONSULTING 1000 Highway 10 West, Suite 100 Mississauga, Ontario L4X 1G7 Phone: (905) 881-8888 Fax: (905) 881-8889 Email: nova@nova-engineering.com	

Lands to be sold as part of agreement
Lot 23 Business Park Lands, Part lot 15 Concession 10

THE CORPORATION OF THE MUNICIPALITY OF MISSISSIPPI MILLS

BY-LAW NO. 18-46

BEING a by-law to amend Procedural By-law 17-03.

WHEREAS section 238 of the *Municipal Act, 2001* requires that every Municipality and local board shall pass a procedure by-law for governing the calling, place and proceedings of Meetings and that the by-law shall provide for public notice of Meetings;

AND WHEREAS Council passed Procedural By-law No. 17-03 on January 17, 2017 and an amendment to the Procedural By-law No. 18-16 on January 30, 2018;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Municipality of Mississippi mills enacts as follows:

1. The deletion of the Definition “Acting Head of Council” in its entirety.
2. The addition of (or Deputy Mayor) in the Definition of “Head of Council” to be replaced as follows:

“Head of Council” means the Mayor (or Deputy Mayor) of the Municipality of Mississippi Mills.

3. The revision of the Definition of “Quorum” specific to number of Council Members that constitute a Quorum of Council to be replaced as follows:

Four (4) Council Members shall constitute a Quorum of Council.

4. The addition of Role of the Deputy Mayor under Part II, Roles & Duties:

Role of the Deputy Mayor

It is the Role of the Deputy Mayor to fulfil his/her normal duties as a member of Council pursuant to Section 224 of the *Municipal Act* and shall assist the Mayor in carrying out the Mayoral responsibilities pursuant to Section 225 of the *Municipal Act*.

- a) The Deputy Mayor shall act as the Head of Council and assume certain duties of the Mayor outlined in Sections 19, 20 and 22 for the duration requested by the Mayor, should the Mayor be absent from the Municipality, and notice is provided to the Clerk by the Mayor.
- b) Notwithstanding the previous Sections, the Deputy Mayor shall act as the Head of Council and assume the necessary duties of the Mayor the necessary duration, should the Mayor be unable to perform his/her duties as

a result of illness, incapacity, or the office of the Mayor becomes temporarily vacant and filed in accordance with the *Municipal Elections Act*.

- c) The Deputy Mayor shall sit on the Council of the County of Lanark as a County Councillor.
- d) For the purposes of the Municipal Community Control Group, the Deputy Mayor shall be the alternate for the Mayor if he/she is unavailable.

- 5. The deletion of Section 62, Call to Order and Quorum and replaced therein with the following:

The Mayor shall chair Council Meetings unless he/she is unavailable or has a conflict. In the absence of the Mayor and if a quorum is present, the Deputy Mayor shall call the Members to order and shall preside during the Meeting or until the arrival of the Mayor. If the Deputy Mayor is also not present within fifteen (15) minutes after the time set for the Meeting and a quorum is present, the Clerk, or designate, shall call the Meeting to order and the Members present shall appoint a Chair until the arrival of the Mayor or Deputy Mayor, whoever is the first to arrive and is able to assume the Chair.

- 2. **THAT** this By-law will come into effect on the day of its passing.
- 3. **THAT** By-law 17-03 shall be and is hereby amended.

BY-LAW READ, passed, signed and sealed in open Council this 17th day of April, 2018.

Shaun McLaughlin, Mayor

Cynthia Moyle, Acting Clerk

Essex councillor who wants daycare at municipal conferences upset over local opposition

“I’m just incredibly upset that in this day and age the mentality is still around,” Town of Essex Coun. Sherry Bondy said.



CHRIS THOMPSON, WINDSOR STAR

Published on: March 25, 2018 | Last Updated: March 25, 2018 5:49 PM EDT

An Essex town councillor who is also the mother of three young children is advocating for daycare at annual conferences of the Association of Municipalities of Ontario, but she’s finding some resistance in her own backyard.

Sherry Bondy brought forward a motion at the Feb. 20 Essex town council meeting that requests that AMO and the Federation of Canadian Municipalities provide user-pay daycare for attendees of their annual conferences.

“So that people with children, not just women, so that people with children can go to conferences and have equal opportunities,” said Bondy.

The Federation of Canadian Municipalities, which has its annual conference in Halifax at the end of May, already provides daycare for attendees.

Essex council voted unanimously in favour of the request, but on Tuesday night Lakeshore council had a tie 4-4 vote, so the motion did not pass.

Lakeshore Mayor and County Warden Tom Bain voted against the request, noting that he attended many municipal conferences with two young children who were taken care of by his wife.

“Mayor Tom Bain voted against the motion adding he understands the stresses of being a parent. He’s done it for years, but he brings his wife, and his wife has looked after them” Bondy said.

“Why I’m upset is there’s an election coming up in 2018. We want to bring down barriers so that younger people think of running for council. And really the comments from the warden are showing there really is still that glass ceiling out there.”

The request has been sent to all 444 municipalities across Ontario.

Lakeshore Coun. Linda McKinlay also opposed the motion.

“These are work conferences and we’re there, the schedule is very tight, and I just think that there’s enough going on,” said McKinlay.

“I know what it’s like. I have raised four children and to be torn between a couple of things, it just makes sense to leave things as they are, as a working conference.”

Bain said he’s concerned that supplying daycare will come with a cost.

“I just felt that there will be extenuating circumstances and it’s going to somehow, some way, it’s going to cost the taxpayers extra money and I also feel that AMO has a lot more important issues where their time should be spent rather than allocating staff on daycare,” said Bain. “I think there are other alternatives.”

Patricia Vanini, the executive director of AMO, recently received Bondy’s request and says the association is quite happy to look at the idea, but it would take some time to investigate what it would entail.

Bondy stressed that her idea is to have a user-pay system where all the costs are covered.

“If we do not change the mentality of this we’re going to have only older people on council,” Bondy said.

“Yes, it’s very challenging being a parent, but we can help accommodate and remove some of these barriers.”

She also said that not everyone has the luxury of family support.

“I’m just incredibly upset that in this day and age the mentality is still around,” Bondy said.

“For the warden not to support this, how are we going to see changes in political representation.? How are we going to see diversity?”

Bondy also noted that former Essex councillor Bill Caxeiro, a father of four, resigned due in part to family responsibilities.

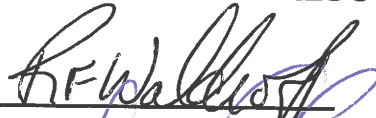
“So why don’t we look at more ways of accommodating more elected officials with families?” she asked.

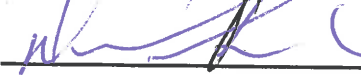
“This is not what Lakeshore has done. I’m so upset that we don’t have enough vision. Maybe they feel threatened politically. Maybe they don’t want to open the floodgates and have more people run. We should have anybody at any age supported to run for council. I want to help remove those barriers.”

chthompson@postmedia.com

TOWNSHIP OF SOUTH STORMONT

RESOLUTION

MOVED BY  **RESOLUTION NO** 062/2018

SECONDED BY  **DATE** March 14, 2018

Whereas municipal governments in Ontario do not have the right to approve landfill projects in their communities, but have authority for making decisions on all other types of development;

And whereas this outdated policy allows private landfill operators to consult with local residents and municipal Councils, but essentially ignores them;

And whereas proposed Ontario legislation (Bill 139) will grant municipalities additional authority and autonomy to make decisions for their communities;

And whereas municipalities already have exclusive rights for approving casinos and nuclear waste facilities within their communities and further that the province has recognized the value of municipal approval for power generation facilities;

And whereas the recent report from Ontario's Environmental Commissioner has found that Ontario has a garbage problem, particularly from Industrial, Commercial and Institutional (ICI) waste generated within the City of Toronto, where diversion rates are as low as 15% and unless significant efforts are made to increase recycling and diversion rates, a new home for this Toronto garbage will need to be found, as landfill space is filling up quickly;

And whereas municipalities across Ontario are quietly being identified and targeted as potential landfill sites for future Toronto garbage by private landfill operators;

And whereas other communities should not be forced to take Toronto waste, as landfills can contaminate local watersheds, air quality, dramatically increase heavy truck traffic on community roads and reduce the quality of life for local residents;

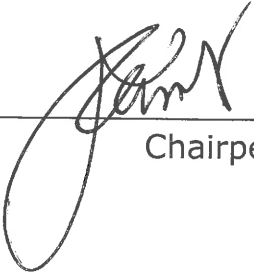
And whereas municipalities should be considered experts in waste management as they are responsible for this within their own communities and often have decades worth of in-house expertise in managing waste, recycling and diversion programs;

And whereas municipalities should have the exclusive right to approve or reject these projects and assess whether the potential economic benefits are of sufficient value to offset any negative impacts and environmental concerns;

Now therefore be it resolved that the Township of South Stormont calls upon the Government of Ontario and all political parties, to formally grant municipalities the authority to approve landfill projects in or adjacent to their communities prior to June, 2018; and that in the case of a two-tier municipality, the approval be required at both the upper tier and affected lower tier municipalities;

And further, that the Township of South Stormont encourage all other municipalities in Ontario to consider this motion calling for immediate provincial action.

CARRIED DEFEATED DEFERRED



Chairperson

Recorded Vote:	
Councillor Primeau	_____
Councillor Smith	_____
Councillor Waldroff	_____
Deputy Mayor Hart	_____
Mayor Bancroft	_____



Municipality of Mississippi Mills
PENDING LIST
April 17, 2018

Title	Department	Comments/Status	Report to Council (Date)
Council Compensation Review	Admin	Referred to back to staff for revisions	May
Memorial Donations Policy to Parks and Public Spaces	Parks & Rec	Referred to AAC and ATC Dec 19/18	April
Paterson St No Parking Signs By-law	Public Works	Referred Jan 30/18 - report required	April
Live Streaming Options	Admin	Investigate bandwidth availability at Municipal Office	TBD
Review of Parking	Public Works	Carry forward from old task list	TBD
Review By-law 03-62 - Night Sky Policy	Planning	Carry forward from old task list	TBD
Downtown Infrastructure Renewal	Public Works	Detailed Plans for Phases 1 and 2 approved Aug 24/17	TBD