



## The Corporation of the Municipality of Mississippi Mills

### Council Meeting #06-19

#### MINUTES

A regular meeting of Council was held on Tuesday, February 5, 2019 at 5:00 p.m. in the Council Chambers.

#### A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:00 p.m.

#### B. CONSIDERATION OF A CLOSED SESSION

##### **Resolution No. 55-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** Council enter into an in camera session at 5:00 p.m. re: proposed or pending acquisition or disposition of land by the municipality or local board (*Municipal Act s. 239 2(c)*); and personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*);

**CARRIED**

##### **Resolution No. 56-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** Council return to regular session at 6:00 p.m.

**CARRIED**

#### Rise & Report

1. Update on Sale of Business Park Lot 25

Staff direction was provided in camera

2. Update on HR Matters

Staff direction provided in camera.

#### C. O CANADA

The Council meeting was opened with the singing of O Canada.

**D. ATTENDANCE****PRESENT:**

Mayor Christa Lowry  
Councillor John Dalgity  
Councillor Bev Holmes  
Councillor Cynthia Guerard  
Councillor Denzil Ferguson

**ABSENT:**

Councillor Janet Maydan

Shawna Stone, Acting Chief Administrative Officer  
Jeanne Harfield, Acting Clerk  
Jennifer Russell, Acting Deputy Clerk  
Niki Dwyer, Director of Planning  
Guy Bourgon, Director of Roads and Public Works (left at 8:13 pm)  
Rhonda Whitmarsh, Treasurer (left at 7:57 pm)  
Calvin Murphy, Recreation Manager (left at 8:05 pm)  
Tiffany MacLaren, Community, Economic and Cultural Coordinator (left at 8:05 pm)

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**E. APPROVAL OF AGENDA****Resolution No. 57-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Guerard**

**THAT** the agenda be approved as presented.

**CARRIED**

**F. DISCLOSURE OF PECUNIARY INTEREST**

[None]

**G. APPROVAL OF MINUTES****Resolution No. 58-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** the Council Minutes dated January 15, 17 and 22, 2019 be approved as presented.

**CARRIED**

**H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS**

[None]

## I. PUBLIC MEETINGS

### 1. Zoning Amendment Cochran, 2380 Ramsay Concession 7B, Ramsay

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. No one spoke.

### 2. Official Plan and Zoning Amendment – Don Maynard Park

The Director of Planning provided an overview of the proposed amendments. The Chair invited members of the public to comment. The following members of the public spoke:

- Steve Maynard – support for the repeal of Official Plan and Zoning Amendments, history of Don Maynard Park rezoning process
- Gerry Belisle – support for the repeal of Official Plan and Zoning Amendments, history of Don Maynard Park rezoning process, the OMB appellants
- Brian Gallagher – support for the repeal of Official Plan and Zoning Amendments
- Joyce Buchanan - support for the repeal of Official Plan and Zoning Amendments
- Ed Wilson - support for the repeal of Official Plan and Zoning Amendments
- Mario Coculuzzi – support for the repeal of Official Plan and Zoning Amendments and the previous process
- Joyce Clinton - Financial burden relating to the repeal of the Official Plan and Zoning Amendments, requested detailed outline of how it will cost rural residents
- Herman Shroeder - support for the repeal of Official Plan and Zoning Amendments
- Jennifer Laroque – financial impacts does not support the repeal of Official Plan and Zoning Amendments
- Scott Newton - support for the repeal of Official Plan and Zoning Amendments and the importance of green space for children

#### **Resolution 59-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council suspend section 82 of the Procedural By-law to allow for debate and motions on the public meeting subject.

**CARRIED**

Required 2/3 majority vote

#### **Resolution No. 60-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** Council pass by-law 19-11, being a by-law to repeal by-law 17-45 to restore the original land use designation of the subject lands (Part Block 40, Plan 69547);

**AND THAT** Council pass by-law 19-12, being a by-law repeal by-law 17-81 to restore the original zoning of the subject lands (Part Block 40, Plan 69547);

**AND THAT** By-laws 19-11 and 19-12 be taken as read, passed, signed and sealed in Open Council.

**CARRIED 3-2**

Councillor Ferguson requested a recorded vote.  
Yeas: Councillors Dalgity, Guerard, and Holmes  
Nays: Mayor Lowry and Councillor Ferguson

**J. COMMITTEE OF THE WHOLE**

**Resolution No. 61-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Dalgity**

**THAT** Council resolve into Committee of the Whole, with Mayor Lowry in the Chair.

**CARRIED**

**J.1 CONSENT ITEMS**

**Resolution No. 62-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the CAO's Report, 2018 Freedom of Information Summary – Follow-up, 2018 Council Expenses be received.

**CARRIED**

**Resolution No. 63-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** Council accept the notice of retirement from Rod Cameron with regret.

**CARRIED**

Advisory Committee Minutes

**Resolution No. 64-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the minutes of the following committees be received:

- Mississippi River Power Corp – December 14, 2018

**CARRIED**

## J.2 STAFF REPORTS

### Recreation and Culture

- a. Almonte Community Centre Parking

**Resolution No. 65-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Holmes**

**THAT** Council approve Option 2 – permit parking on Bridge Street - to provide additional parking spaces for patrons using the Almonte Community Centre during the peak season on weekends as a temporary measure (October – March).

**WITHDRAWN**

**Resolution No. 66-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Holmes**

**THAT** Council approve Option 1 – to Allow parking in Gemmill Park by the Almonte Community Centre

**DEFEATED**

- b. Pakenham Arena Rehabilitation

**Resolution No. 67-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Dalgity**

**THAT** Council award the contract for Tender # 18-29 Pakenham Arena Rehabilitation to Frecon Construction in the amount of \$883,000 + HST;

**AND THAT** a 20% contingency in the amount of \$176,600 be approved for any unforeseen issues that may arise out of completing this work.

**CARRIED**

### Planning and Development

- c. Request for use of Unopened Road Allowance Mount Pakenham

**Resolution No. 68-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Holmes**

**THAT** Council pass a resolution authorizing the Mayor and Clerk to execute a Use of Municipal Road Allowance Agreement with the proponent respecting the crossing of the unopened road allowance known as Part 35 on Plan 26R-1412 (Pakenham Ward).

**CARRIED**

- d. Clearance of Subdivision Conditions Riverfront Estates Phase 5 (Final Phase), Almonte Ward

**Resolution No. 69-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** Council authorize the Mayor and Clerk to enter into a Subdivision Agreement for the Riverfront Estates Subdivision Phase 5 as the draft conditions have been satisfied.

**CARRIED**

- e. Request for Relief from Zoning Application Fees Applicant: Trevor Drummond Property: 487 Townline Road West, Ramsay Township

**Resolution No. 70-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Guerard**

**THAT** Council deny the request by Trevor Drummond to waive the \$3,500 application fee associated with a required Zoning Amendment Application.

***Motion to defer***

***\*same mover and seconder***

**DEFERRED – February 19, 2019**

- f. Zoning By-law Amendment Z-10-18 Concession 10, Part Lot 10, Plan 26R-2845, Part 2 (231 McWatty Road) Pakenham Ward (Scheel Holdings)

**Resolution No. 71-19**

**Moved by Councillor Ferguson**

**Seconded by Councillor Holmes**

**THAT** Council approve the necessary Zoning By-law Amendment to change the zoning of the lands legally described as Concession 10, Part Lot 10, Plan 26R-2845, Part 2, Pakenham Ward, Municipality of Mississippi Mills from the "Rural Commercial (C5)" Zone to the "Rural (RU)" Zone.

**CARRIED**

- g. Zoning By-law Amendment Z-01-19 Administrative Amendment – Cellars – All Wards

**Resolution No. 72-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** Council approve the necessary Administrative Zoning By-law Amendment to remove restrictions attributed to the regulation of permitted uses in 'Cellars' within the Comprehensive Zoning By-law #11-83.

**CARRIED**

**Finance and Administration**

## h. 2019 Municipal Grants

**Moved by Councillor Dalgity****Seconded by Councillor Guerard****THAT** Council approve the following 2019 municipal grants:

| <b>Applicant</b>                       | <b>Recommended Funding for 2019</b> |
|--|-------------------------------------|
| North Lanark Agricultural Society      | \$5,000.00                          |
| Neighbourhood Tomato Community Gardens | \$560.00                            |
| Mississippi Mills Bicycle Month        | \$2,300.00                          |
| Almonte Fish & Game Association        | \$2,500.00                          |
| Almonte in Concert                     | \$1,750.00                          |
| Mississippi Lakes Association          | \$500.00                            |
| Clayton Recreation Association         | \$4,500.00                          |
| Almonte Celfest Society                | \$2,500.00                          |
| Naismith Basketball Association        | \$3,500.00                          |
| North Lanark Highland Games            | \$2,500.00                          |
| Union Hall Community Centre            | \$1,700.00                          |
| Pakenham Civitan Club                  | \$1,500.00                          |
| <b>Total</b>                           | <b>\$28,810.00</b>                  |

*Motion to amend***Resolution 73-19****Moved by Councillor Holmes****Seconded by Councillor Guerard**

Amend: Increasing Union Hall Community Centre to a total of \$3,000

**CARRIED**

Motion as amended

**Resolution 74-19****Moved by Councillor Dalgity****Seconded by Councillor Guerard****THAT** Council approve the following 2019 municipal grants:

| <b>Applicant</b>                       | <b>Recommended Funding for 2019</b> |
|--|-------------------------------------|
| North Lanark Agricultural Society      | \$5,000.00                          |
| Neighbourhood Tomato Community Gardens | \$560.00                            |
| Mississippi Mills Bicycle Month        | \$2,300.00                          |
| Almonte Fish & Game Association        | \$2,500.00                          |
| Almonte in Concert                     | \$1,750.00                          |
| Mississippi Lakes Association          | \$500.00                            |

|                                 |                    |
|---------------------------------|--------------------|
| Clayton Recreation Association  | \$4,500.00         |
| Almonte Celfest Society         | \$2,500.00         |
| Naismith Basketball Association | \$3,500.00         |
| North Lanark Highland Games     | \$2,500.00         |
| Union Hall Community Centre     | \$3,000.00         |
| Pakenham Civitan Club           | \$1,500.00         |
| <b>Total</b>                    | <b>\$30,110.00</b> |

**CARRIED**

i. 2019 Fees and Charges

**Resolution No. 75-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Ferguson**

**THAT** the proposed changes to the fee schedule be approved;

**AND THAT** public notice be given as to Council's intention to pass the 2019 Fees and Charges By-Law.

**CARRIED**

j. Advisory Committee – Follow up #3

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council approve the proposed structure for the advisory committees;

**AND THAT** the terms of reference be approved;

**AND THAT** staff be directed to advertise for membership to the Public Works, Agriculture and Finance & Policy advisory committees.

*Motion to amend*

**Resolution No. 76-19**

**Moved by Dalgity**

**Seconded by Guerard**

Insert: Community and Economic and Parks and Recreation

**CARRIED**

*Motion to amend*

**Resolution No. 77-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

Insert: create two working groups (environment and active transportation under PW)

**DEFEATED**



*Motion as amended*

**Resolution No. 78-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council approve the proposed structure for the advisory committees;

**AND THAT** the terms of reference be approved;

**AND THAT** staff be directed to advertise for membership to the Community and Economic, Parks and Recreation, Public Works, Agriculture, and Finance & Policy advisory committees.

**CARRIED**

- k. Bill 68 – Pregnancy and Parental Leave Policy for Council

**Resolution No. 79-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Guerard**

**THAT** Council approve the Pregnancy and Parental Leave Policy for members of Council.

**CARRIED**

- l. Award of Request for Proposal Live Streaming and Meeting Management Services

**Resolution No. 80-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Guerard**

**THAT** Council award the Request for Proposal for Live Streaming and Meeting Management Services to eScribe for a three (3) year contract.

**DEFEATED**

- m. Declaring the Office of Deputy Mayor Vacant and Review of Methods to Fill the Vacancy

**Resolution No. 81-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Ferguson**

**THAT** Council declare the Deputy Mayor seat vacant.

**CARRIED**

**Resolution No. 82-19**

**Moved by Councillor Guerard**

**Seconded by Councillor Dalgity**

**THAT** the Councillor Ferguson be appointed as the interim County representative until the Deputy Mayor vacancy is filled.

**CARRIED****J. 3 INFORMATION ITEMS****- Mayor's Report**

[None]

**- County Councillors' Report**

Highlights include: 2019 County Council budget approval, Community Homelessness Prevention Initiative allocation approved and Lanark Lodge accreditation.

**- Mississippi Valley Conservation Report**

[None]

**- Information List 03-19****Resolution No. 83-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** Information List 03-19 be received.**CARRIED****- Meeting Calendars**

amendments: February 21 – business breakfast

**K. RISE AND REPORT****Resolution No. 84-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.**CARRIED**

Council recessed at 8:00 and resumed at 8:14

**Resolution No. 85-19****Moved by Councillor Holmes****Seconded by Councillor Ferguson****THAT** the recommendations of the Committee of the Whole for the meeting of February 5, 2019 be adopted as resolutions of Council.**CARRIED****L. BY-LAWS**

**Resolution No. 86-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** By-laws 19-13 to 19-14 be taken as read, passed, signed and sealed in Open Council.**CARRIED**

By-Law 19-13

**Resolution No. 87-19****THAT** By-law 19-13, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills, for the property legally described as as Concession 10, Part Lot 10, Plan 26R-2845, Park 2 in Pakenham.**CARRIED**

By-Law 19-14

**Resolution No. 88-19****THAT** By-law 19-14, being a by-law to amend By-law No. 11-83 being the Comprehensive Zoning By-law for the Municipality of Mississippi Mills to remove restrictions attributed to the regulation of permitted uses in 'Cellars'.**CARRIED****M. OTHER/NEW BUSINESS**

## 1. Nomination to the Lanark County Municipal Trails Corporation

- No nomination was made to the LCMTC

## 2. Reconsideration of Resolution No. 563-18: Cash in Lieu of Parking

**Resolution No. 89-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** Council reconsider Council Resolution No. 563-18 being that Council accept the cash in lieu request; and that a parking analysis be a strategic priority as part of the redevelopment of downtown streetscaping to investigate long-term parking solutions**CARRIED***Required 2/3 majority vote***Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** Council accept the cash in lieu request;**AND THAT** a parking analysis be a strategic priority as part of the redevelopment of downtown streetscaping to investigate long-term parking solutions.

*Motion to amend*

**Resolution No. 90-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

Insert: at a total value of \$36,000.00;

Insert: Council authorize the execution of a Cash In Lieu of Parking Agreement, to be registered on title of the lands at 7 Mill Street in accordance with Section 40(4) of the Planning Act;

Strike out: a parking analysis be a strategic priority

Insert: staff be directed to undertake a parking analysis.

Insert: AND THAT Council direct staff to proceed with the application of an interim control by-law for downtown Almonte respecting the acceptance of cash in lieu of parking until such time that a parking analysis of the Almonte Downtown is completed.

**CARRIED**

*Motion as amended*

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** Council accept the cash in lieu request at a total value of \$36,000.00

**AND THAT** Council authorize the execution of a Cash In Lieu of Parking Agreement, to be registered on title of the lands at 7 Mill Street in accordance with Section 40(4) of the Planning Act;

**AND THAT** Staff be directed to undertake a parking analysis as part of the redevelopment of downtown streetscaping to investigate long-term parking solutions.

**AND THAT** Council direct staff to proceed with the application of an interim control by-law for downtown Almonte respecting the acceptance of cash in lieu of parking until such time that a parking analysis of the Almonte Downtown is completed.

*Motion to divide the question*

**Resolution No. 92-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Guerard**

**AND THAT** Council direct staff to proceed with the application of an interim control by-law for downtown Almonte respecting the acceptance of cash in lieu of parking until such time that a parking analysis of the Almonte Downtown is completed.

**CARRIED**

*Motion as amended*

**Resolution No. 93-19**

**THAT** Council accept the cash in lieu request at a total value of \$36,000.00

**AND THAT** Council authorize the execution of a Cash In Lieu of Parking Agreement, to be registered on title of the lands at 7 Mill Street in accordance with Section 40(4) of the Planning Act;

**AND THAT** Staff be directed to undertake a parking analysis as part of the redevelopment of downtown streetscaping to investigate long-term parking solutions.

**CARRIED**

**Resolution No. 94-19**

**THAT** Council direct staff to proceed with the application of an interim control by-law for downtown Almonte respecting the acceptance of cash in lieu of parking until such time that a parking analysis of the Almonte Downtown is completed.

**CARRIED**

STAFF DIRECTION: That the money from cash in lieu of parking be utilized towards surface improvements, lighting and signage to the existing gravel parking lot on Almonte Street (bottom of Gemmill Park)

3. Amend Parking By-law 02-27 for Sadler Drive – Councillor Maydan

Motion deferred until February 19, 2019

**THAT** Council directs staff to prepare an amendment to Consolidated Parking By-law 02-27 to remove the parking restrictions on the west side of Sadler Drive, north of the Honeyborne intersection.

4. Amendments to Procedural By-law 17-03 – Councillor Maydan

Motion deferred until February 19, 2019

**THAT** Council and Administration staff review Procedural Bylaw 17-03 with a view to making recommendations in support of transparency, democracy and public input as appropriate;

**AND THAT** Section 30.h) of By-law 17-03 be replaced with the following:

- h) Videotaping and/or audio recording may be permitted during public portions of Council and/or Committee meetings pending approval by Council in advance of the meeting through the Clerk. Upon receiving confirmation, the requestor shall declare at the Council and/or Committee meeting that videotaping and/or audio recording will occur. Approved recordings may only occur between the Call to Order and the Adjournment, excepting any recesses and breaks. Before and after such meetings, and during recesses or breaks, private

conversations may not be recorded except with written permission of the parties.

And that Section 30.e) be deleted in its entirety.

**N. NOTICE OF MOTION**

[None]

**O. ANNOUNCEMENTS AND INVITATIONS**

- Clayton Hall Dance February 16

**P. CONFIRMATORY BY-LAW**

By-law 19-15

**Resolution No. 95-19**

**Moved by Councillor Dalgity**

**Seconded by Councillor Ferguson**

**THAT** By-law 19-09 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 5<sup>th</sup> day of February 2019, be read, passed, signed and sealed in Open Council this 5<sup>th</sup> day of February 2019.

**CARRIED**

**Q. ADJOURNMENT**

**Resolution No. 96-19**

**Moved by Councillor Holmes**

**Seconded by Councillor Dalgity**

**THAT** the meeting be adjourned at 8:47 p.m.

**CARRIED**

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Christa Lowry  
MAYOR

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Jeanne Harfield  
ACTING CLERK