



The Corporation of the Municipality of Mississippi Mills

Council Meeting #09-19

MINUTES

A regular meeting of Council was held on Tuesday, March 5, 2019 at 5:30 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor Lowry called the meeting to order at 5:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 130-19

Moved by Councillor Ferguson

Seconded by Councillor Holmes

THAT Council enter into an in camera session at 5:30 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act s. 239 2(b)*).

CARRIED

Resolution No. 131-19

Moved by Councillor Maydan

Seconded by Councillor Ferguson

THAT Council return to regular session at 5:46 p.m.

CARRIED

Council recessed at 5:46 p.m.

Rise & Report

1. Staffing

Resolution No. 132-19

Moved by Councillor Holmes

Seconded by Councillor Guerard

THAT Council approve hiring Employee No. 0748 on a permanent basis after successfully completing the one (1) year probationary period.

CARRIED

2. Staffing

Resolution No. 133-19

Moved by Councillor Holmes

Seconded by Councillor Maydan

THAT Council approve hiring Employee No. 0747 as a permanent full-time Building Inspector.

CARRIED

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE**PRESENT:**

Mayor Christa Lowry
Councillor John Dalgity
Councillor Bev Holmes
Councillor Cynthia Guerard
Councillor Janet Maydan
Councillor Denzil Ferguson

ABSENT:

Shawna Stone, Acting Chief Administrative Officer
Jeanne Harfield, Acting Clerk
Jennifer Russell, Acting Deputy Clerk
Guy Bourgon, Director of Roads and Public Works (left at 7:06 pm)
Tiffany MacLaren, Community, Economic and Cultural Coordinator (left at 7:15 pm)
Calvin Murphy, Recreation Manager (left at 7:15 pm)
Rhonda Whitmarsh, Treasurer (left at 8:51 pm)
Niki Dwyer, Director of Planning (left at 9:06 pm)

E. APPROVAL OF AGENDA**Resolution No. 134-19**

Moved by Councillor Ferguson

Seconded by Councillor Maydan

THAT the agenda be approved as presented.

CARRIED

F. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

[None]

G. APPROVAL OF MINUTES**Resolution No. 135-19**

Moved by Councillor Dalgity

Seconded by Councillor Ferguson

THAT the Council Minutes dated February 19 and 21, 2019 be approved as presented.

CARRIED

H. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

1. Mark Buchanan, J.L. Richards, Re: Water Storage Phase 2

Mark Buchanan presented the details of the water storage phase 2 in Almonte to Council, which included an overview of the Environmental Assessment Study; public consultation conducted; water demand and storage projections; system constraints; alternative water storage solutions and locations; costing; and the preferred alternative.

Resolution No. 136-19**Moved by Councillor Holmes****Seconded by Councillor Dalgity****THAT** the deputation by Mark Buchanan re: Water Storage Phase 2, be received.**CARRIED**

2. Mississippi Mills Museums, re: Update on Museum Activities

Shannon Gutoskie of the R.Tait McKenzie & Dr. James Naismith Museum, Amy Gerus of the North Lanark Regional Museum and Michael Rickley-Lancaster of the Mississippi Valley textile Museum presented updates on their perspective museum's history and operations.

Resolution No. 137-19**Moved by Councillor Holmes****Seconded by Councillor Maydan****THAT** the delegations by Mississippi Mills Museums re: Update on Museum Activities, be received.**CARRIED****I. PUBLIC MEETINGS**

[None]

J. COMMITTEE OF THE WHOLE**Resolution No. 138-19****Moved by Councillor Ferguson****Seconded by Councillor Dalgity****THAT** Council resolve into Committee of the Whole, with Mayor Lowry in the Chair.**CARRIED**

J.1 CONSENT ITEMS**Resolution No. 139-19****Moved by Councillor Maydan****Seconded by Councillor Guerard****THAT** the 2018 Building Report and 2018 By-law Enforcement/Animal Control Report be received.**CARRIED****Resolution No. 140-19****Moved by Councillor Maydan****Seconded by Councillor Ferguson****THAT** the Library Board Minutes – December 12, 2018 be received.**CARRIED****J.2 STAFF REPORTS****Recreation and Culture**

- a. Pre-Budget Approval Hanging Flower Baskets

Resolution No. 141-19**Moved by Councillor Dalgity****Seconded by Councillor Holmes****THAT** Council authorize pre-budget approval of \$8,000 for the hanging baskets throughout Almonte and Pakenham, with business owners being charged a fee per basket as a cost recovery measure.**CARRIED**

- b. Ball Diamond Advertising Agreement (Pakenham & Gemmill Park)

Resolution No. 142-19**Moved by Councillor Holmes****Seconded by Councillor Guerard****THAT** the Mayor and Clerk be authorized to enter into an agreement with Klirrus Sales and Marketing for fence advertising at the Pakenham and Gemmill Park Ball Diamonds.**CARRIED**

Planning and Development

- c. Community Official Plan – Proposed Modifications (Part 1)

Resolution No. 143-19**Moved by Councillor Dalgity****Seconded by Councillor Holmes****THAT** Council receive the Community Official Plan - Proposed Modifications (Part 1) Report for information.**CARRIED**

Council recessed at 8:17 p.m. and resumed at 8:29 p.m.

Finance and Administration

- d. Gemmill Park Funding Options

Resolution No. 144-19**Moved by Councillor Dalgity****Seconded by Councillor Holmes****THAT** Council authorize the Treasurer to proceed with Option 2 to obtain long term financing for the unfunded costs associated with Gemmill Park;**AND THAT** Council consider Option 3, selling surplus municipal land, to defray the long term debt repayments associated with this project.**DEFERRED – MARCH 12, 2019**
(special budget meeting)

- e. 2018 Statement of Reserve Funds (Development Charges)

Resolution No. 145-19**Moved by Councillor Ferguson****Seconded by Councillor Holmes****THAT** Council accept the Treasurer's 2018 Statement of Reserve Funds as presented.**CARRIED**

- f. 2018 Transfers to Reserves for Capital

Resolution No. 146-19**Moved by Councillor Holmes****Seconded by Councillor Ferguson****THAT** Council authorize a transfer to reserves of \$367,900 for 2018 capital projects that were incomplete/underspent at year end.**CARRIED**

ACTION: Treasurer to provide information regarding details as to which reserve accounts the \$367,900 has been transferred into.

g. Water and Sewer Penalty Rate

Resolution No. 147-19

Moved by Councillor Guerard

Seconded by Councillor Ferguson

THAT the 2019 Water and Sewer Rate By-law be amended to reflect a one-time 5% penalty on the past due balance of all water and sewer accounts;

AND THAT a monthly 1.25% interest charge apply to all water and sewer balances transferred to taxes for non-payment.

REFERRED TO TREASURER

ACTION: Treasurer to have proposal reviewed by municipal solicitor

h. Deputy Mayor Appointment – Candidate Questions

Resolution No. 148-19

Moved by Councillor Holmes

Seconded by Councillor Dalgity

THAT Council approve the following five (5) questions that will be posed to all Deputy Mayor Candidates during the appointment process:

1. Please address why you would like to be a Member of Council and elaborate on your long and short term visions for the Municipality of Mississippi Mills?
2. What do you see as the immediate challenges facing the Municipality and Lanark County and what are your suggestions as to how to address them?
3. One of the roles of Council is to maintain the financial integrity of the Municipality. How does your experience lend itself to fulfilling this responsibility?
4. Council may make decisions that not all members of the public agree with. Outline how you would address an unhappy citizen and explain how your experiences have equipped you to deal with these types of situations. Please include your thoughts on social media.
5. The position of Deputy Mayor acts as the Mayor in his/her absence. Can you highlight what qualities, attributes and experience you have that demonstrate consensus building and leadership?

CARRIED

J. 3 INFORMATION ITEMS**- Mayor's Report**

Mayor Lowry provided an update on the CAO recruitment and the request from the County to establish the hiring panel. The panel will consist of Mayor Lowry, Lanark County CAO Kurt Greaves, Lanark County HR Specialist, and 2 Councillors.

Councillors Ferguson and Holmes agreed to sit on the recruitment panel with Councillor Dalgity as the alternate.

- County Councillors' Report

Highlights include: possibility of an increase in the social housing supply in Carleton Place.

- Mississippi Valley Conservation Report

[None]

- Information List 05-19

Resolution No. 149-19
Moved by Councillor Maydan
Seconded by Councillor Holmes
THAT Information List 05-19 be received.

CARRIED

- Meeting Calendars
Amendments: None**K. RISE AND REPORT**

Resolution No. 150-19
Moved by Councillor Ferguson
Seconded by Councillor Dalgity
THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

Resolution No. 151-19
Moved by Councillor Maydan
Seconded by Councillor Dalgity
THAT the recommendations of the Committee of the Whole for the meeting of March 5, 2019 be adopted as resolutions of Council.

CARRIED

L. BY-LAWS**Resolution No. 152-19****Moved by Councillor Dalgity****Seconded by Councillor Ferguson****THAT** By-laws 19-20 to 19-22 be taken as read, passed, signed and sealed in Open Council.**CARRIED**

By-Law 19-20

Resolution No. 153-19**THAT** By-law 19-20, being a by-law to authorize the sale of certain lands described as Part Lot 15, Concession 10, being Lot 25 as identified on the concept plan of the Business Park lands located on the south side of Industrial Drive, Almonte Ward (Part of PIN 05090-0231).**CARRIED**

By-Law 19-21

Resolution No. 154-19**THAT** By-law 19-21, being a by-law to remove certain lands from the part-lot control provisions of the Planning Act, R.S.O. 1990, Chapter P.13 (the 'Act') for Blocks 14, 18, 19 of Plan 27M-84 (Mill Run 3B).**CARRIED**

By-Law 19-22

Resolution No. 155-19**THAT** By-law 19-22, being a by-law to establish interim control for certain lands in the Municipality of Mississippi Mills and situate within the Downtown Commercial (C2) Zone of Almonte Ward**CARRIED****M. OTHER/NEW BUSINESS**

1. Amend Parking By-law 02-27 for Sadler Drive – Councillor Maydan

Resolution No. 156-19**Moved by Councillor Maydan****Seconded by Councillor Dalgity****THAT** Council direct staff to prepare an amendment to Consolidated Parking By-law 02-27 to remove the parking restrictions on the west side of Sadler Drive, north of the Honeyborne intersection.**CARRIED**

2. Amendments to Procedural By-law 17-03 – Councillor Maydan

Resolution No. 157-19

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT Council and staff review Procedural Bylaw 17-03 with a view to making recommendations in support of transparency, democracy and public input as appropriate;

AND THAT Section 30.h) of By-law 17-03 be replaced with the following:

- h) Videotaping and/or audio recording may be permitted during public portions of Council and/or Committee meetings pending approval by Council in advance of the meeting through the Clerk with media reporters provided the option to request indeterminate permission to record the public portion of a meeting. Upon receiving confirmation, the requestor shall declare at the Council and/or Committee meeting that videotaping and/or audio recording will occur. Approved recordings may only occur between the Call to Order and the Adjournment, excepting any recesses and breaks. Before and after such meetings, and during recesses or breaks, private conversations may not be recorded except with written permission of the parties.

AND THAT Section 30.e) be deleted in its entirety.

DEFEATED

3. Community Safety Well-being Plan (CSWB)

Resolution No. 158-19

Moved by Councillor Holmes

Seconded by Councillor Dalgity

WHEREAS the Corporation of the Municipality of Mississippi Mills is committed to community safety and well-being for its citizens;

AND WHEREAS Part XI of the Police Services Act, which comes into force on January 1, 2019, states that a municipality shall prepare and, by resolution, adopt a community safety and well-being plan;

THEREFORE BE IT RESOLVED that the Corporation of the Municipality of Mississippi Mills adopts the community safety and wellbeing plan for Lanark County and Smiths Falls as presented by the Community Plan for Safety and Wellbeing Steering Committee.

CARRIED

N. NOTICE OF MOTION

[None]

O. ANNOUNCEMENTS AND INVITATIONS

- Almonte District High School Basketball Team advances at OFSAA
- March 16th Dance in Pakenham

P. CONFIRMATORY BY-LAW

By-law 19-23

Resolution No. 159-19

Moved by Councillor Maydan

Seconded by Councillor Dalgity

THAT By-law 19-23 being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 5th day of March 2019, be read, passed, signed and sealed in Open Council this 5th day of March 2019.

CARRIED

Q. ADJOURNMENT

Resolution No. 160-19

Moved by Councillor Holmes

Seconded by Councillor Ferguson

THAT the meeting be adjourned at 9:25 p.m.

CARRIED

Christa Lowry
MAYOR

Jeanne Harfield
ACTING CLERK