



The Corporation of the Municipality of Mississippi Mills

Council Meeting #02-18

MINUTES

A regular meeting of Council was held on Tuesday, January 30, 2018 at 5:30 p.m. in the Council Chambers.

A. CALL TO ORDER

Mayor McLaughlin called the meeting to order at 5:30 p.m.

B. CONSIDERATION OF A CLOSED SESSION

Resolution No. 36-18

Moved by Councillor Ferguson

Seconded by Councillor Gillis

THAT Council enter into an in camera session at 5:30 p.m. re: personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act* s. 239 2(b)) - Settlement of Insurance Claim #34024034; and proposed or pending acquisition or disposition of land by the municipality (*Municipal Act* s. 239 2(c)) - Update on Sale of Business Park Land Part Lot 15 Conc. 10.

CARRIED

Resolution No. 37-18

Moved by Councillor Ferguson

Seconded by Councillor Watters

THAT Council return to regular session at 5:33 p.m.

CARRIED

Council recessed at 5:33 p.m. and reconvened at 6:00 p.m.

Rise & Report

1. Settlement of Insurance Claim #34024034

Resolution No. 38-18

Moved by Councillor Ferguson

Seconded by Councillor Lowry

THAT Council authorize the settlement of claim #34024034 in the amount of \$3,386.36;

AND THAT this be paid from the year end surplus or pulled from reserves at year end, if necessary.

CARRIED

2. Update on Sale of Business Park Land Part Lot 15 Conc. 10

Information update was provided.

C. O CANADA

The Council meeting was opened with the singing of O Canada.

D. ATTENDANCE

PRESENT:

Mayor Shaun McLaughlin
Councillor John Edwards
Councillor Duncan Abbott
Councillor Denzil Ferguson
Councillor Alex Gillis
Councillor Christa Lowry
Councillor Jill McCubbin
Councillor Amanda Pulker-Mok
Councillor Jane Torrance
Councillor Paul Watters
Councillor Val Wilkinson

ABSENT:

Diane Smithson, CAO
Shawna Stone, Clerk
Jennifer Russell, Acting Deputy Clerk
Dan Prest, Chief Building Official
Andrew Scanlan Dickie, Junior Planner (left at 7:41 pm)
Pascal Meunier, Fire Chief (left at 6:15 pm)
Rhonda Whitmarsh, Treasurer (left at 8:11 pm)

E. APPROVAL OF AGENDA

Resolution No. 39-18
Moved by Councillor Lowry
Seconded by Councillor Torrance
THAT the agenda be approved as presented.

CARRIED

F. DISCLOSURE OF PECUNIARY INTEREST

[None]

G. APPROVAL OF MINUTES

Resolution No. 40-18
Moved by Councillor Gillis
Seconded by Councillor Lowry
THAT the Council Minutes dated January 16, 2018 be approved as presented.

CARRIED

H. PUBLIC MEETINGS

1. Zoning Amendment Wicklum - 5993 Martin St N, Ramsay

The Junior Planner provided an overview of the proposed amendments. The Chair invited members of the public to comment. Bruce Strathbarn stated that he spoke with the Planner to confirm that no house will be built on the narrowest lot and only the existing dwelling will be on the northern lot.

2. Zoning Amendment Sparrow - 1491 County Road N, Pakenham

The Junior Planner provided an overview of the proposed amendments. The Chair invited members of the public to comment. No one spoke.

I. DELEGATION, DEPUTATIONS, AND PRESENTATIONS

[None]

J. COMMITTEE OF THE WHOLE

Resolution No. 41-18

Moved by Councillor Wilkinson

Seconded by Councillor Ferguson

THAT Council resolve into Committee of the Whole, with Councillor Lowry in the Chair.

CARRIED

J.1 CONSENT ITEMS

2017 Facilities/Health and Safety Report

Resolution No. 42-18

Moved by Councillor Watters

Seconded by Councillor Pulker-Mok

THAT Council accept the Facilities/Health and Safety Coordinator's report on 2017 activities for information.

CARRIED

2017 Freedom of Information (FOI) Summary

Resolution No. 43-18

Moved by Councillor Watters

Seconded by Councillor Pulker-Mok

THAT the Clerk's report re: 2017 Freedom of Information (FOI) Summary be received for information.

CARRIED

Advisory Committee Minutes

Resolution No. 44-18**Moved by Councillor Ferguson****Seconded by Mayor McLaughlin****THAT** the minutes of the following committees be received:

- Heritage – January 15, 2018
- Striking – January 16, 2018
- Gemmill Park – January 18, 2018

CARRIED

Striking

Resolution No. 45-18**Moved by Councillor Torrance****Seconded by Councillor Ferguson****THAT** Councillor Lowry be appointed as the Committee of the Whole Chair until the end of the Council term (November 30, 2018).**CARRIED**J.2 **STAFF REPORTS****Fire**

a. Proposed Changes to Fire Department Vehicle Fleet - Station No.1

Resolution No. 46-18**Moved by Councillor Abbott****Seconded by Councillor McCubbin****THAT** Council approve the following changes to the fleet for Fire Station No. 1 (Almonte/Ramsay):

- Purchase a new tandem pumper-tanker and surplus the existing tanker;
- Purchase a new side-by-side equipped with bushfire suppression and medical equipment with transportation capability and a covered trailer for transportation;
- Purchase a new “ready rack system” for bunker gear room in Station No. 1;
- Surplus the existing front mount pumper, tanker and the equipment van towards the purchase of the new pumper-tanker, side-by-side and covered trailer and the “ready rack system” for bunker gear.

CARRIED**Public Works**

b. Main Street Revitalization Initiative

Resolution No. 47-18**Moved by Councillor Gillis**

Seconded by Councillor Ferguson

THAT Council direct staff to utilize the funding under the Main Street Revitalization Initiative in the amount of \$47,193 to procure new benches, bike racks and waste receptacles for the Almonte downtown core in 2018 in keeping with the previously completed Downtown Environmental Assessment.

REFERRED – DIRECTOR OF ROADS AND PUBLIC WORKS**Planning and Development**

- c. Appointing Building Inspectors as By-law & Property Standards Officers

Resolution No. 48-18

Moved by Councillor Torrance

Seconded by Councillor Pulker-Mok

THAT Council pass the necessary by-laws to appoint Michael Cooke and David Norton as By-law Enforcement and Property Standards Officers.

CARRIED

- d. Proposed Building By-law Changes

Resolution No. 49-18

Moved by Councillor Watters

Seconded by Mayor McLaughlin

THAT Council approve the Building By-law as presented.

REFERRED – CHIEF BUILDING OFFICIAL

- e. Request for Refund of Planning Fees
Zoning Amendment Application 12th Concession South, Pakenham

Resolution No. 50-18

Moved by Councillor Ferguson

Seconded by Mayor McLaughlin

THAT Council approve the request for a refund of planning fees related to Zoning By-law Amendment Application Z-04-17.

CARRIED

- f. Zoning Amendment - Riverfront Estates Phase 5

Resolution No. 51-18

Moved by Councillor Gillis

Seconded by Councillor Ferguson

THAT Council approve the proposed changes to the draft plan of subdivision for Riverfront Estates Phase 5 and direct staff to advise the County of Lanark of Council's support of the proposed amendment;

AND THAT Council approve the necessary Zoning By-Law Amendment to change the zoning of the lands described as Concession 10, West ½ Lot 14, Almonte Ward, Municipality of Mississippi Mills, known as Riverfront Estates Phase 5, from “Residential First Density Exception 20 (R1-20), Residential First Density Exception 21 (R1-21), Residential Third Density Exception 8 (R3-8), and Residential Fourth Density (R4)” to “Residential First Density Subzone I Exception X (R1I-X), Residential Second Density Subzone E Exception X (R2E-X), Residential Third Density Exception X (R3-X), and Residential Fourth Density (R4).”

CARRIED

Finance and Administration

g. Procurement By-law

Resolution No. 52-18

Moved by Councillor Watters

Seconded by Councillor Ferguson

THAT Council approve the Procurement By-Law as amended.

CARRIED

h. Amendments to Delegated Authority By-law

Moved by Councillor Ferguson

Seconded by Councillor Gillis

THAT Council pass a by-law to amend the Delegated Authority By-law to include amended and new items as proposed in the Treasurer’s report dated January 30, 2018.

Motion to amend

Resolution No. 53-18

Moved by Councillor Gillis

Seconded by Councillor Edwards

Under Specified Staff Authorities - Planner to approve redline changes to an approved plan of subdivision provided that there is not a significant change to the approved road pattern and/or that the increase in units does not exceed 10% of the units on the approved draft plan of subdivision.

Strike out 10% and insert 5%

DEFEATED

Motion to amend

Resolution No. 54-18

Moved by Councillor Torrance

Seconded by Councillor McCubbin

Strike out: Planner to approve redline changes to an approved plan of subdivision provided that there is not a significant change to the approved road pattern and/or that the increase in units does not exceed 10% of the units on the approved draft plan of subdivision.

CARRIED

Motion to amend

Moved by Councillor McCubbin

Seconded by Councillor Torrance

Strike out: Planner to approve development agreements that implement decisions from the Committee of Adjustment.

WITHDRAWN

Resolution No. 55-18

THAT Council pass a by-law to amend the Delegated Authority By-law as proposed in the Treasurer's report dated January 30, 2018 and as amended.

CARRIED

- i. Selection of an Interview Panel for the CAO Recruitment

Resolution No. 56-18

Moved by Councillor Pulker-Mok

Seconded by Councillor Wilkinson

THAT Council authorize proceeding with Option 1 – Striking Committee Members being chosen as the interview panel to assist with the hiring process for a new Chief Administrative Officer.

CARRIED

- j. Animal Pound Contract

Resolution No. 57-18

Moved by Councillor Gillis

Seconded by Councillor McCubbin

THAT Council authorize entering into a six (6) month contract with Almonte Veterinary Services to provide pound services for the period February 1, 2018 – July 31, 2018;

AND THAT the CAO shall be authorized to extend the contract for further periods up to five (5) years on agreement of the parties.

CARRIED

- k. Bill 68 – *Modernizing Ontario's Municipal Legislation Act, 2017*

Resolution No. 58-18

Moved by Councillor Ferguson

Seconded by Councillor Gillis

THAT the Clerk's report re: Bill 68 – *Modernizing Ontario's Municipal Legislation Act, 2017* be received;

AND THAT the Procedural By-law be amended to include the new closed meeting exceptions.

CARRIED

J. 3 INFORMATION ITEMS

- **Mayor's Report**

Mayor McLaughlin provided a year-end expenditure report of the Mayor's Honorarium.

- **County Councillors' Report**

Highlights: Community Homelessness Prevention Initiative Investment Plan; ongoing OVRT discussions; Councillor Wilkinson appointed to Lanark County Municipal Trails Corporation; task force on climate change; establishment of transit advisory committee.

- **Mississippi Valley Conservation Report**

[None]

- **Information List 02-18**

Resolution No. 59-18

Moved by Mayor McLaughlin

Seconded by Councillor Torrance

THAT Information List 02-18 be received.

CARRIED

- **Meeting Calendars**

January and February 2018

Amendments - CEDC February 6 and 20 at 8:00 am; Business Breakfast February 15 at 7:00 am.

K. RISE AND REPORT

Resolution No. 60-18

Moved by Mayor McLaughlin

Seconded by Councillor Wilkinson

THAT the Committee rise and return to Council to receive the report on the proceedings of the Committee of the Whole.

CARRIED

Resolution No. 61-18**Moved by Councillor Lowry****Seconded by Councillor Abbott**

THAT the recommendations of the Committee of the Whole for the meeting of January 30, 2018 be adopted as resolutions of Council;

AND THAT Item J.2.f. be pulled to be voted on separately.

CARRIED

Item J.2.f.

[Resolution No. 51-18]

Moved by Councillor Gillis**Seconded by Councillor Ferguson**

THAT Council approve the proposed changes to the draft plan of subdivision for Riverfront Estates Phase 5 and direct staff to advise the County of Lanark of Council's support of the proposed amendment;

AND THAT Council approve the necessary Zoning By-Law Amendment to change the zoning of the lands described as Concession 10, West ½ Lot 14, Almonte Ward, Municipality of Mississippi Mills, known as Riverfront Estates Phase 5, from "Residential First Density Exception 20 (R1-20), Residential First Density Exception 21 (R1-21), Residential Third Density Exception 8 (R3-8), and Residential Fourth Density (R4)" to "Residential First Density Subzone I Exception X (R1I-X), Residential Second Density Subzone E Exception X (R2E-X), Residential Third Density Exception X (R3-X), and Residential Fourth Density (R4)."

CARRIED 8-3

Councillor McCubbin requested a recorded vote.

Yeas: Mayor McLaughlin, Councillors Abbott, Edwards, Ferguson, Gillis, Lowry, Pulker-Mok, Watters

Nays: Councillors McCubbin, Torrance, Wilkinson

Councillor Lowry chaired this portion of the meeting.

L. BY-LAWS**Resolution No. 62-18****Moved by Mayor McLaughlin****Seconded by Councillor Abbott**

THAT By-law 18-09, being a by-law to amend Traffic and Parking By-law 02-27 to add no parking signs on both sides of Paterson Street from Tatra Street to Robert Hill Street.

REFERRED – DIRECTOR OF ROADS AND PUBLIC WORKS

Mayor McLaughlin resumed the Chair.

Resolution No. 63-18

Moved by Councillor Ferguson

Seconded by Councillor Abbott

THAT By-law 18-10 to 18-16 inclusive be taken as read, passed, signed and sealed in Open Council.

CARRIED

By-law 18-10

Resolution No. 64-18

THAT By-law 18-10, being a by-law to amend By-law No. 11-83 being the Zoning By-law for the Municipality of Mississippi Mills for those lands described as Concession 10, West Half Part Lot 14, municipally known as Riverfront Estates Phase 5.

CARRIED

By-law 18-11

Resolution No. 65-18

THAT By-law 18-11, being a by-law to appoint Michael Cooke as a contract Building Official/Inspector, a By-law Enforcement Officer and a Property Standards Officer.

CARRIED

By-law 18-12

Resolution No. 66-18

THAT By-law 18-12, being a by-law to appoint David Norton as a contract on-call Building Official/Inspector, a By-law Enforcement Officer and a Property Standards Officer.

CARRIED

By-law 18-13

Resolution No. 67-18

THAT By-law 18-13, being a by-law to authorize the signing of a six (6) month contract between the Corporation of the Municipality of Mississippi Mills and Almonte Veterinary Services for animal pound services.

CARRIED

By-law 18-14

Resolution No. 68-18

THAT By-law 18-14, being a by-law to establish a policy for the procurement of goods and services for the Municipality of Mississippi Mills.

CARRIED

By-law 18-15

Resolution No. 69-18

THAT By-law 18-15, being a by-law to amend Delegation of Authority By-law 13-18.

CARRIED

By-law 18-16

Resolution No. 70-18

THAT By-law 18-16, being a by-law to amend Procedural By-law 17-03.

CARRIED

M. OTHER/NEW BUSINESS

1. Memo re: Community Official Plan Review and Update

Moved by Councillor Ferguson

Seconded by Councillor Gillis

THAT the memo from JL Richards re: Mississippi Mills Community Official Plan Review and Update, dated January 24, 2018, be received;

AND THAT Council approve the proposed schedule for the completion of the Community Official Plan Review.

Motion to amend

Resolution No. 71-18

Moved by Councillor Abbott

Seconded by Councillor Wilkinson

Strike out and insert:

- Open Houses
To be based on separate topics, dates will be scheduled based on facility availability: Agriculture (Pakenham), Subdivisions (Almonte), Rural/Hamlets (Ramsay), General (Almonte).
- Timeline (dates to be confirmed with JLR)
April - Summary of comments from open houses and review of COP and any further changes recommended from input obtained
May - Public Meeting
June - Report to Council; Council to pass by-law to adopt the Official Plan Amendment; to County for approval

CARRIED

Resolution No. 72-18

THAT the memo from JL Richards re: Mississippi Mills Community Official Plan Review and Update, dated January 24, 2018, be received;

AND THAT Council approve the schedule as amended for the completion of the Community Official Plan Review.

CARRIED

N. NOTICE OF MOTION

[None]

O. ANNOUNCEMENTS AND INVITATIONS

[None]

P. CONFIRMATORY BY-LAW

By-law 18-17

Resolution No. 73-18

Moved by Councillor Ferguson

Seconded by Councillor Wilkinson

THAT By-law 18-17, being a by-law to confirm the proceedings of the Council of the Corporation of the Municipality of Mississippi Mills at its regular meeting held on the 30th day of January 2018, be read, passed, signed and sealed in Open Council this 30th day of January 2018.

CARRIED

Q. ADJOURNMENT

Resolution No. 74-18

Moved by Councillor Ferguson

Seconded by Councillor Gillis

THAT the meeting be adjourned at 8:58 p.m.

CARRIED

Shaun McLaughlin
MAYOR

Shawna Stone
CLERK